

OXFORD
COLLEGE

EMORY



CATALOG

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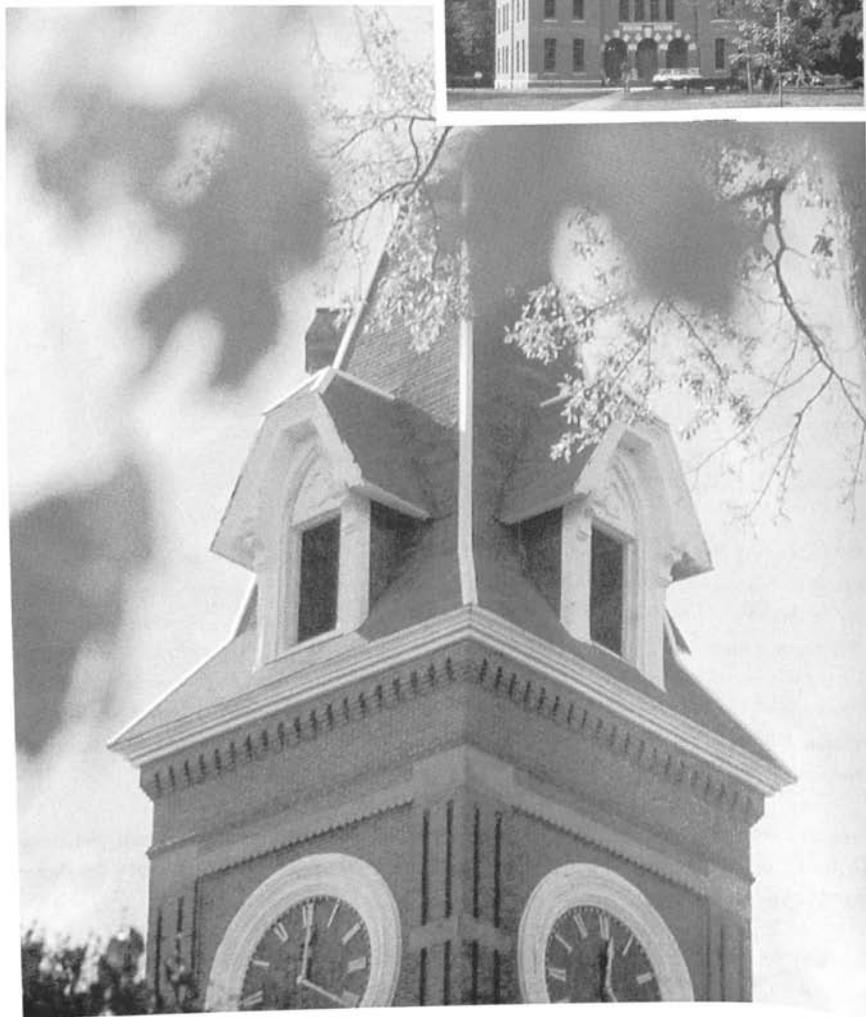
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The University reserves the right to revise programs, information, requirements, regulations, or financial charges at any time. Whenever changes occur, an effort will be made to notify persons who may be affected.

*“The real voyage of
discovery consists not in
seeking new landscapes
but in having new eyes.”*

MARCEL PROUST



FROM THE DEAN



Welcome to Oxford College, a great place to begin your Emory education.

In this catalog you will find the course of study for the first two years of your undergraduate experience. Oxford's foundational curriculum provides the opportunity to develop the intellectual skills and qualities you will need for life-long learning, for entrance into Emory University, and preparation for a career. But here at Oxford you also will be free to explore the full range of disciplines prior to a commitment to a major and

undistracted by the influence of graduate and professional schools. In Oxford's small living-learning community, with its easy access to faculty, you will catch the spirit of liberal learning.

Oxford has a special ethos precisely because of what we do here. Our goal is to help produce a liberally educated person, one who is responsible, creative, and productive. Through learning how to analyze, synthesize, contextualize, appreciate, create, and express in a broad range of disciplines, the student emerges with a constellation of qualities invaluable in the twenty-first century. The liberally educated person has an agility and flexibility of mind, an openness to diversity and complexity, an ability to be empathetic and appreciative, and a facility at seeing connections among different kinds of thought. For such a person, ideas have implications for ethical living. Now more than ever we need such persons who will contribute to both our local and global communities.

One of Oxford's early founders, Atticus Haygood, left us with an aphorism that continues to guide our work. "Stand by what is good and make it better if you can." Oxford stands by the tradition of liberal learning, and year after year we make it better as we can. We are proud to pass on to you this legacy of liberal learning and to welcome you to a community committed to the life of the mind and the joy of learning.

Sincerely,

A handwritten signature in cursive script that reads "Dana Greene". The signature is written in dark ink on a white background.

Dana Greene
Dean and CEO

Oxford College Profile

Emory is unique among major research universities in offering two academically equivalent options for entering students. Oxford College, enrolling approximately six hundred students, is located thirty-eight miles east of Atlanta at the site of Emory's original campus, founded in 1836. Oxford College offers an opportunity for students to do their first years of study in a small liberal-arts environment and then complete the final two years of their bachelor's degree at Emory College of Emory University in Atlanta. Oxford offers the advantage of a large modern university along with small classes averaging twenty students, a strong academic advising program, a faculty dedicated to teaching students during the critical first two years of college, and an environment that provides extensive opportunities for student participation and leadership.

Dedicated to the goal of excellence in undergraduate liberal arts education, Oxford College endorses the human and academic values inherent in the liberal arts tradition and—as an institution affiliated with the United Methodist Church—the moral and ethical values of the Judeo-Christian tradition. Through broad-reaching conversation and study, the college has given expression to these values using the following definition intended to guide the college community.

Oxford College is a community of learning characterized by intellectual vitality and freedom, individual responsibility, personal care, and mutual trust.

People who study, teach, and work here now—along with those who have done so in the past—constitute our *community of learning*. At the heart of Oxford College is the relationship between student and teacher—that is, the enterprise of academic inquiry and caring pedagogy. Oxford is sustained by its ability to nurture lifelong relationships with friends, mentors, and colleagues.

Espousing teaching as a scholarly enterprise and encouraging students to participate actively in the learning process inculcate *intellectual vitality and freedom*. Committed to providing a strong foundation in the first two years of a student's pursuit of an Emory undergraduate degree, Oxford mixes academic rigor with appropriate student support. Within the context of this teaching and learning environment, the free exchange of ideas and responsible academic pursuits will be encouraged and protected.

All members of the community are expected to exhibit and promote *individual responsibility*. Students are held responsible for their own academic work and for their behavior inside and outside the classroom. Faculty, staff, and administrators assume responsibility for the quality of Oxford graduates. Alumni stay in touch with their alma mater, lend their time and expertise to advance Oxford's educational program, help recruit students, and support the college financially.

We affirm our commitment to *personal care* through our dedication to the education and development of the whole student. We pledge to assist students in meeting Oxford's academic standards as well as the challenges of transition into young adulthood. Further, we commit ourselves to communicate with former students, helping them main-

tain a vital connection as part of Oxford's living community.

Finally, we believe that each member of the Oxford community will take his or her responsibilities and relationships seriously and will treat them with care. Members of the community contribute ideas and time to the common good, collaborate in decision making, and advance the purposes of the college in a spirit of *mutual trust*.

Mission

Oxford College is dedicated to the goal of excellence in undergraduate liberal arts education. The college endorses the human and academic values inherent in the liberal arts tradition and—as an institution affiliated with the United Methodist Church—the moral and ethical values of the Judeo-Christian tradition. Oxford's administrators, faculty, and staff—who are responsible for the character of campus life—are dedicated to maintaining Oxford's longstanding status as a learning community characterized by intellectual vitality and freedom, individual responsibility, personal care, and mutual trust.

Oxford College concentrates its efforts on providing students with opportunities to acquire the skills and knowledge necessary for academic success in courses they may select as upper-division students, and to develop the values that characterize a well-educated person. To achieve these ends, both the curriculum and the cocurricular activities of Oxford College are designed to teach students to read perceptively, think independently, communicate clearly, and embrace responsible citizenship. Thus, Oxford College seeks to create an environment in which motivated students progress toward the kind of intellectual, social, and personal maturity that will help them lead full and useful lives.

Program of Study

Oxford students who complete the uniform course requirements (see p. 10), plus elective courses for a total of sixty-seven semester hours, and do so with a C or better average, automatically are eligible to enter Emory College as juniors. They also receive the associate of arts degree and are eligible to participate in a special commencement ceremony before continuing on to the Atlanta campus. Oxford College is accredited by the Southern Association of Colleges and Schools and by the University Senate of the United Methodist Church.

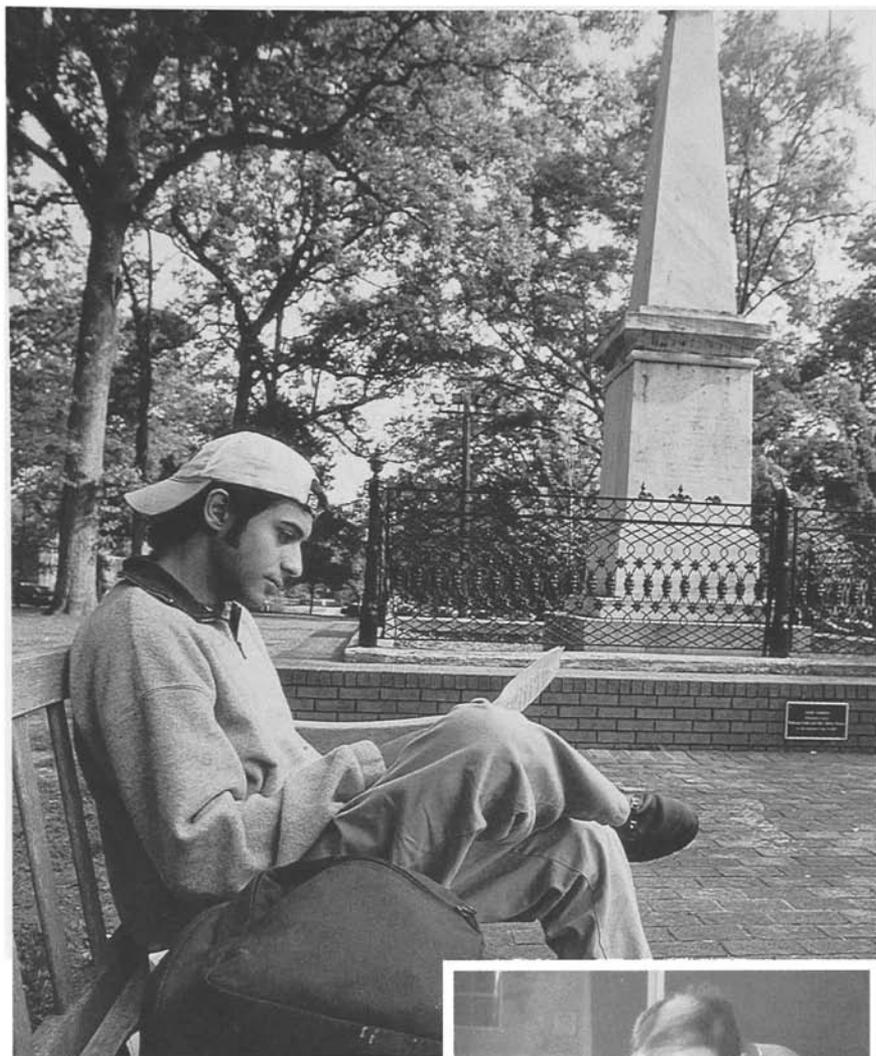
Emory University

From its founding in 1836, Emory has grown into a national teaching, research, and service center with an enrollment of 11,398. A coeducational, private university affiliated with the United Methodist Church, Emory awards more than two thousand degrees annually. In addition to Oxford College, the University comprises Emory College; the Graduate School of Arts and Sciences; a broad program in the allied health professions; and the schools of Business, Law, Medicine, Theology, Nursing, and Public Health.

Among the centers for specialized research and study at Emory are the Graduate Institute of the Liberal Arts; the Division of Biological and Biomedical Sciences; the Carter Center; the Rollins Center for Church Ministries; the Emory Center for International Studies; the Center for Research in Faith and Moral Development; the Center for Ethics in Public Policy and the Professions; and the Michael C. Carlos Museum. Campus-based independent affiliates include the African Studies Association; Scholars Press; the National Faculty for the Humanities, Arts, and Sciences; and the Georgia Endowment for the Humanities.

Emory University maintains exchange agreements with the following universities abroad: Augsburg, Berlin, Göttingen, and Regensburg (Germany); Peking, Xiamen, and Xi'an Medical (People's Republic of China); Institute of State and Law of the Academy of Sciences and the Pushkin Institute (Russia); Tbilisi State (Georgia); St. Andrews (Scotland); Johannes Kepler (Austria); Kobe (Japan); Leiden (Holland); Montpellier (France); and Trieste (Italy).

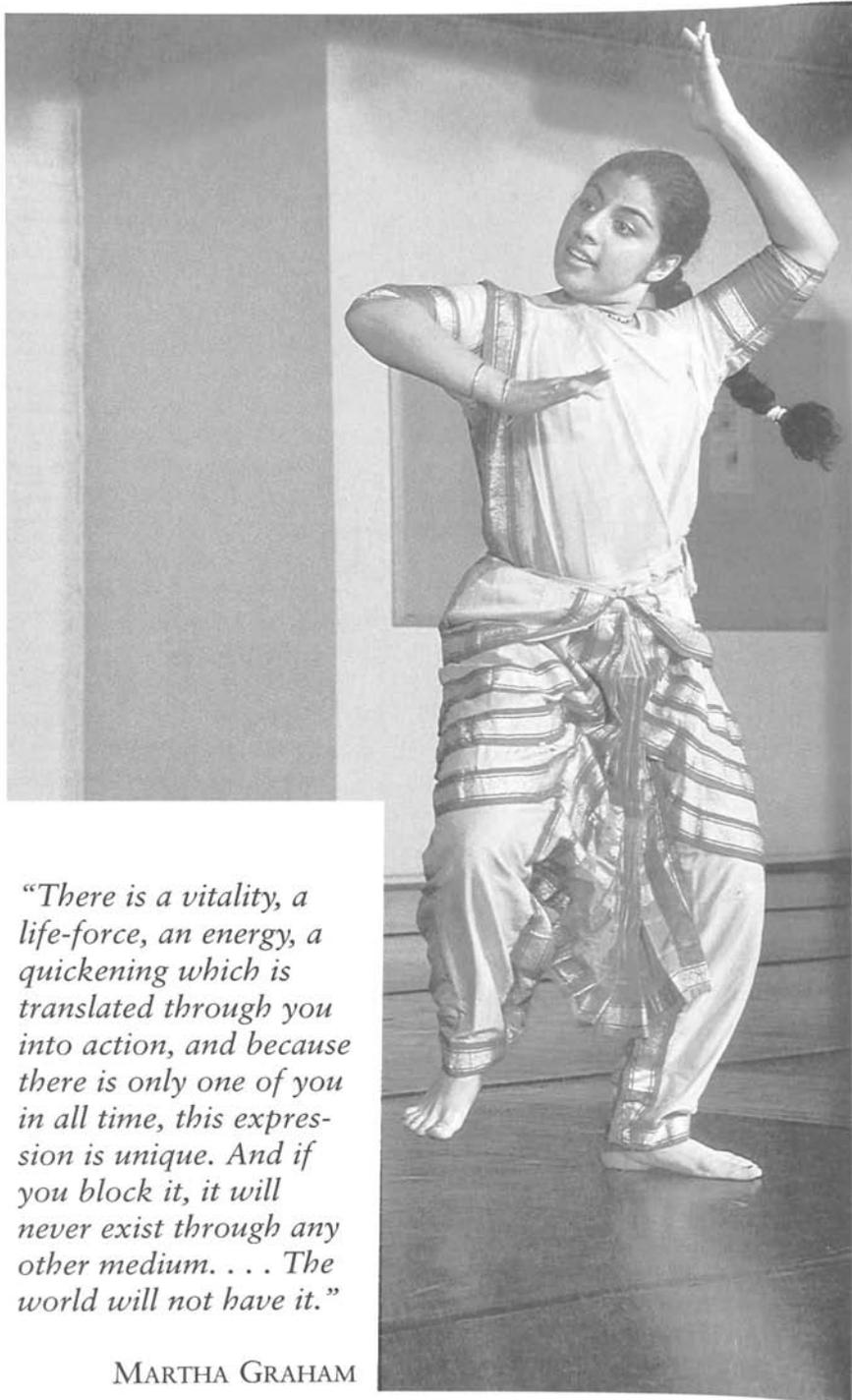
Emory's Robert W. Woodruff Medical Center includes the schools of Medicine, Public Health, and Nursing; The Emory Clinic; Emory University Hospital; Crawford Long Hospital of Emory University; the Jesse Parker Williams Pavilion; and the Yerkes Regional Primate Research Center. Independent affiliates located in the vicinity of the medical center include the Georgia Mental Health Institute; the American Cancer Society; Wesley Homes; the U.S. Centers for Disease Control and Prevention; and the following hospitals: Grady Memorial, Egleston Hospital for Children, and the Atlanta Veterans Affairs Medical Center.



*“What we do in college
is to get over our little-
mindedness. To get an
education you have to
hang around till you
catch on.”*

ROBERT FROST





“There is a vitality, a life-force, an energy, a quickening which is translated through you into action, and because there is only one of you in all time, this expression is unique. And if you block it, it will never exist through any other medium. . . . The world will not have it.”

MARTHA GRAHAM

ACADEMIC PROGRAM

Accessibility

It is the policy of Oxford College that all programs shall be accessible to students with disabilities, as specified by the Americans with Disabilities Act.

Courses of Study

Oxford College offers up to seventy-five of the 128 academic hours required for the baccalaureate degree. **After successfully finishing Oxford's program, by completing at least sixty-seven hours (subject to the distribution requirements cited on p. 82), and with a minimum grade-point average of 2.0, students receive the associate of arts degree and may continue as juniors to Emory College.**

Summer School

The Oxford Summer School Program is conducted jointly with Emory College on the Atlanta campus. An Oxford student who plans to begin college in the summer should consult the director of admission at Oxford College. For further information about summer school, contact your academic adviser.

Academic Load and Credit

The standard unit of credit in the semester system is the semester hour. Most courses earn four semester hours credit and meet for fifty minutes on Mondays, Wednesdays, and Fridays (MWF) or for seventy-five minutes on Tuesdays and Thursdays (TTh). Physical education classes meet for three hours per week. Required laboratories for most science courses meet an additional three hours per week, usually from 2:00 to 5:00 p.m.

Average Load

An average course load is seventeen hours per semester (four four-hour courses plus physical education).

Maximum Load

The maximum academic load is twenty-two hours plus physical education. (Special permission is required for more than eighteen hours.)

Minimum Load

The minimum load is twelve hours per semester for a full-time resident student.

Overload Procedures

A student must request special permission to take more than eighteen semester hours by contacting the director of academic services.

Course Requirements

To receive the AA degree, and to continue to Emory College, students must complete sixty-seven semester hours subject to the requirements stated below.

Distribution Requirements

Students must distribute their work as follows:

- A. at least three courses from a list of courses accepted by the Division of Humanities (courses must be from two different departments and foreign language at the 101 level cannot be used to fulfill this requirement unless a 102 or higher level course in the same language is completed);
- B. at least three courses from a list of courses accepted by the Division of Social Sciences and History (from two different departments);
- C. at least three courses from a list of courses accepted by the Division of Natural Science and Mathematics distributed in accordance with area II (below);
- D. at least three courses from the Division of Physical Education and Dance distributed in accordance with area VI (below).

Notes: A course may be used to fulfill at most one distribution requirement. Certain four-hour courses may be specified by the faculty as credit courses that do not meet distribution requirements. These courses are designated as such in their catalog descriptions. Currently, these courses are as follows: Business 210 and 211; Computer Science 124; English 101; Mathematics 101 and 119 (summer school); variable credit courses; and interdisciplinary courses.

General Education Requirements

I. *Writing*

- A. **Freshman Writing Requirement:** Students must satisfactorily complete either English 101 or English 181 during the first semester of their enrollment at Oxford College. Description: Entering students will be placed into one of three categories: English 101 required; English 101 recommended, but English 181 permissible; and English 101 or 181. Students will be able to exempt the Freshman Writing Requirement with an Advanced Placement examination score of four or five.
- B. **General Writing Requirement:** Students must satisfactorily complete a writing intensive course each year in residence.

Note: For the purpose of fulfilling the General Writing Requirement, English 101 and 181 are considered writing intensive courses. Students exempted from the Freshman Writing Requirement are still required to take a writing intensive course in the sophomore year.

II. *Natural and Mathematical Sciences*

A. Quantitative Methods

Requirement: At least one course in mathematics or computer science.

Description: The requirement will be met in one of the following ways:

1. A calculus course (Math 111Z, 112, 112Z, 211),
2. A course in probability and statistics (Math 107 or 207),
3. A computer science course (CS 150 or 170), or
4. Other courses approved by the Department of Mathematics.

B. Natural Sciences

Requirement: At least one course. One course must be taken in the Division of Natural Sciences and Mathematics from the departments of Chemistry, Physics, Biology, Astronomy, and Geology.

III. *Social Sciences*

Note: Oxford College does not have a separate General Education Requirement in the social sciences. Students should be aware that Emory College does have such a requirement. Further, satisfying the Oxford College General Distribution Requirements does not automatically guarantee that the Emory College General Education Requirement in social sciences will be satisfied.

IV. *Humanities*

Note: Oxford College does not have a separate General Education Requirement in the Humanities. Students should be aware that Emory College does have such a requirement. Further, satisfying the Oxford College General Distribution Requirements does not automatically guarantee that the Emory College General Education Requirement in humanities will be satisfied.

V. *Historical, Cultural, and International Perspectives*

Students must fulfill requirement B and one of requirements A, C, or D at Oxford College.

A. United States History

Requirement: One course on the history of United States politics, society, or culture.

Description: This course will provide the student with an example of the use of his

torical methods, introduce the student to the history of the United States, and relate the United States to the rest of the world. Appropriate courses may be offered in several departments.

B. Historical Perspectives on Western Culture (non-U.S.)

Requirement: One course covering a significant span of Western thought and providing a broad perspective on European historical forces, cultural traditions, and human values.

Description: Appropriate courses may be offered in several departments or students may elect to take History 101 or 102.

C. EITHER

1. Non-Western Cultures

Requirement: One course covering a non-Western culture or culture area.

Description: Courses must provide a broad perspective on the historical forces, cultural traditions, and human values of a major non-Western culture or culture area.

OR

2. Comparative and International Studies

Requirement: One course designed to introduce students to cross-national comparative studies or studies of international institutions and processes.

Description: This requirement is intended to enable students to frame and investigate questions pertaining to comparative studies of society, including social, cultural, economic, political, and other processes and institutions; alternatively, students may satisfy this requirement through a course focusing on global processes and institutions affecting societies in the social cultural, or political realms.

D. Language

Requirement: Each student must pursue study of a language other than the student's native language by taking eight credit hours in a single foreign language beyond the level of preparation on entering college.

Description: This requirement may be satisfied by:

1. Taking two courses at Oxford or by
2. Transferring credit from another accredited institution in accord with the rules of transferring credit or by
3. Receiving a four or five on a foreign language or literature Advanced Placement Test and then taking one course at Oxford. Students who receive a four or five on the examination must consult the appropriate department for the appropriate sequential course.

VI. *Physical Education*

Requirement: Students are required to take a course in the Division of Physical Education and Dance in at least three of their four semesters in residence. These courses must include one from each of three areas (aquatics, health-fitness, and lifetime activities), unless a student's aquatics placement score permits the substitution of a course. In this case, a student may take the third course in any area, including aquatics. First-year students must successfully complete a physical education course **each semester of their first year**, unless granted an exemption by the associate dean for academic affairs.

Note: Since the Emory College requirement is that a student must complete four one-semester hour courses in physical education, it may benefit students to take their fourth course at Oxford College.

VII. *Emory Distribution and General Education Requirements*

Requirement: All candidates for the AA degree and continuation at Emory College must have no more than four (4) requirements remaining from areas IA and II–V of the Emory College General Education Requirements. Students may refer to the Emory College catalog for more detailed information.

It is important also for Oxford College students to familiarize themselves with the catalog for Emory University, as students are held accountable for the information in both catalogs. In addition, the information in the Emory catalog will begin to prepare students for the transition to the Atlanta campus.

Notes: Students may use an approved general education course to satisfy two appropriate requirements in areas II–V of the General Education Requirements, with the restrictions that no student can exercise this option on more than two occasions, and that no course may satisfy more than two requirements. Advanced Placement examinations can be used to satisfy General Education Requirements in accordance with College policy.

Special Courses and Programs

Freshman Seminar

The Freshman Seminar is a one-semester program designed specifically for students in their first semester. Each section of approximately fifteen students is led by one faculty or staff facilitator and one selected sophomore student leader. Seminars meet for approximately ten weeks and are designed to facilitate small group discussion of issues significant for entering first-year students. The program is conducted on a satisfactory/unsatisfactory (S/U) basis. A grade of S carries academic credit but no quality points; a grade of U carries neither academic credit nor quality points.

Oxford Studies

Oxford Studies is a one-hour, elective, multidisciplinary course which, through attendance, participation, and written reflection, encourages thoughtful involvement in the rich cultural and educational activities available in our community beyond the confines of the traditional classroom. Oxford Studies supports the college's mission of liberal arts education by promoting an engagement with issues of shared interest. It may be repeated for credit.

Off-campus Courses

Off-campus programs provide students with the opportunity to combine study with travel. A grade-point average of at least 2.0 is required to enroll in off-campus courses. Although there is no limit to the number of hours a student may take in off-campus courses, no more than four semester hours may be used to fulfill the distribution requirements of any division. These courses involve a combination of on-campus and off-campus study. The off-campus travel portion of a course may be offered during spring break or during the interim period between fall and spring semesters or during the summer. Since these courses are not part of a full-time load, they require tuition charges of \$584 per semester hour. Additional costs include living and travel expenses. The following off-campus courses have been offered (see "Course Descriptions" for additional information): Anthropology 116Q (Field Studies in Native American Culture), Geology 100N (Desert Geology), Geology 200N (Dinosaurs and Their World), Geology 220N (Modern and Ancient Tropical Environments Field), Geology 235N/Anthropology 235N (Geology and Culture in Scotland), Psychology 273N (Investigative Psychology), and Sociology 215N (Social Problems).

Pierce Program in Religion

The Pierce Program in Religion was established in 1976 with an endowment from the D. Abbott Turner family. The purpose of the Pierce Program is to enhance the understanding of the Christian perspective at Oxford College and in the local community. Course offerings in religion in a comparative framework, including courses that emphasize the dialogues between Christianity and culture, are essential parts of this program. Currently the Pierce Program is expanding its programs to include more actively not only the college community but the local community as well. For more information, please contact David B. Gowler, Pierce Professor of Religion, and see the website for the Pierce Program in Religion at www.emory.edu/OXFORD/pierceprogram/Pierce.html.

Linked Courses

Linked courses offer Oxford College students the opportunity to make connections across the curriculum. Linked learning highlights how the perspectives of two or more

disciplines can deepen understanding. Linked courses also provide an opportunity to explore the reasoning, methodology, and distinctive intellectual contribution of participating disciplines and divisions using various aspects of the American South as a focus. Courses that are linked with the lead seminar include: Anthropology 101, Anthropology 202, English 357, English 181, English 101, History 133, Psychology 212, Religion 100, Sociology 101, Sociology 212, and Sociology 215N. An example of a linked course is this year's Southern Studies course (see below).

Southern Studies

Critical Perspectives on a Region: The American South (SS 209R) is the lead seminar for Southern Studies. This course will introduce students to a critical perspective on the American South from 1840 to 1940, with some forays into more contemporary ethnographic material. By focusing on the antebellum years, the Civil War, Reconstruction, and Jim Crow segregation, the course will assist students in understanding the characteristics and circumstances that make the South a distinct region of the United States. Students will take study trips through the region during the semester, including a special research trip during fall break.

Microbiology for Prenursing Students

Prenursing students may register for HS303 (Microbiology) at the nursing school. Four semester hours of elective credit will be granted to students who complete this course.

Academic Honors

Honor List

The honor list is composed of full-time students who earn a cumulative average of 3.5 or better.

Merit List

The merit list is composed of full-time students who achieved an average of 3.0 or better for the previous semester.

Alpha Epsilon Upsilon

Established at Oxford in 1906, Alpha Epsilon Upsilon promotes scholastic excellence and fosters friendship among those who achieve high scholastic standing. Students who attain a grade-point average of at least 3.75 after one semester (at least sixteen semester hours) or at least 3.50 after two semesters (at least thirty-two semester hours), or 3.33 after three semesters (at least forty-eight, but not more than sixty, semester hours) are eligible for membership.

Phi Theta Kappa

A national honor society, Phi Theta Kappa membership is restricted to students who rank in the top 5 percent of the class after two semesters and who are recommended by the faculty.

Academic Advisers

Every student is assigned a faculty member who serves as that student's academic adviser. Assignments usually are based on the student's academic interests as indicated at the time of enrollment. Students who wish to change advisers should consult Oxford's director of academic services. Students are expected to meet with their adviser periodically throughout each semester. Adviser signatures are required for registration, drop/add, and other changes to a student's enrollment after registration. Advisers provide assistance to students in their transition from high school to college and in their selection of courses, major, and career.

Each student is responsible for knowing and meeting the requirements for graduation explained in this catalog.

Emory College Programs of Study

Bachelor of Arts

BA programs are offered in African American studies, anthropology, asian/asian american studies, art history, biology, chemistry, classical civilization, classical studies, classics, classics and English, classics and history, classics and philosophy, comparative literature, dance and music studies, computer science, economics, economics and history, economics and mathematics, educational studies, English, English and creative writing, English and history, environmental studies, film studies, French studies, German studies, Greek, history, history and art history, interdisciplinary studies in sociology and culture, international studies, Italian studies, Jewish studies, latin, Latin American and Caribbean studies, mathematics, mathematics and computer science, medieval and Renaissance studies, Middle Eastern studies, music, philosophy, philosophy and religion, physics, political science, psychology, psychology and linguistics, religion, religion and Judaic studies, religion and anthropology, religion and classical civilization, religion and history, religion and sociology, Russian area studies, Russian language and culture, Russian and linguistics, sociology, Spanish, theater studies, and women's studies. A co-major is available in journalism; this requires another priority major.

Bachelor of Science

BS programs are offered in anthropology and human biology, biology, chemistry, computer science, environmental studies, mathematics and computer science, neuroscience and behavioral biology, and physics. A co-major is available in journalism; this requires another priority major.

Minors

Minors are available in African American studies, African studies, anthropology, Arabic, architectural studies, art history, Asian and Asian-American studies, Chinese studies, classical civilization, computer science, dance, economics, English, environmental studies, film studies, French studies, German studies, Greek, Hebrew, history, Italian studies, Japanese, Japanese studies, Jewish studies, journalism, Latin, Latin American and Caribbean studies, linguistics, mathematics, mathematics (applied), Mediterranean archaeology, Persian language and literature, philosophy, physics, political science, portuguese, religion, Russian, Russian area studies, sociology, Spanish, studio art, theater studies, violence studies, and women's studies.

Accelerated Master's Program of Emory College

Students may earn the bachelor of arts and the master of arts degrees in English, history, philosophy, political science, or sociology within four years; or, they may earn the bachelor of science and the master of science degrees in biology, chemistry, mathematics, or mathematics-computer science, within four years.

Roberto C. Goizueta Business School

Oxford College students may apply to the bachelor of business administration (BBA) program in their last semester at Oxford. To start in summer or fall, applications for admission must be received by March 1. Applications to start in spring must be received by October 1. All applicants must complete the requirements for the associates degree from Oxford to be eligible for admission to the BBA program. Enrollment in the business school is limited; completion of pre-admission requirements does not guarantee admissions. Admissions is competitive and based on academic achievement, leadership, extracurricular activities, and a letter of recommendation. Students seeking admissions should contact Jill Pollard, the BBA pre-admission adviser, to learn more about the program. She can be reached at 404.727.8106 or at Jill_Pollard@bus.emory.edu. Applications for admission are available in the Oxford College Office of Records and Registration or by contacting the BBA Program Office at 404.727.8106. The application can also be downloaded from our website at www.emory.edu/BUS/degree_programs/bba/admissions/dl_application.html

Before enrollment in the business school, Oxford students must complete ECON 101 (Microeconomics), ECON 112 (Macroeconomics), MATH 111 (Calculus I), MATH 112 (Calculus II) (Oxford College students may take MATH 119 Business Calculus in place of Calculus 1 and II.) MATH 107 (Probability and Statistics), BUS 210 (Financial Accounting). For students interested in Accounting, BUS 211 (Managerial Accounting) should be taken before entry into the business school.

There are also some options for completing the pre-admission requirements. Instead of taking MATH 112 (Calculus II), students may take ECON 201 (Intermediate

Microeconomics) instead. Some students take advantage of this option because they are considering a double major in economics. Calculus II is not a requirement for an economics major, but ECON 201 is a requirement. Economics 201 will include some calculus. Calculus I is still mandatory for both the business school and the economics major.

If you take MATH 111 and 112, you may take MATH 207 (Probability and Statistics) instead of MATH 107. Some students take advantage of this option because they plan to double major in economics. The Emory College economics department will take Oxford's MATH 207 as equivalent to Emory College's ECON 220, which is a graduation requirement for a degree in economics. The business school will take MATH 207 as equivalent to MATH 107 (a pre-admission requirement). Students who do not complete the pre-admission courses or Oxford associate degree requirements before entering the program must finish these requirements during the first semester in the program.

Nell Hodgson Woodruff School of Nursing

The Nell Hodgson Woodruff School of Nursing offers Oxford students a chance to transfer automatically into its BSN program. Students who do not meet the criteria for automatic transfer from Oxford to the nursing school are encouraged to apply for admission to the BSN program through the regular process.

Oxford College students apply to the School of Nursing during their sophomore year. The preferred deadline for application is February 1, however, applications are accepted on a rolling basis until the class is full. The School of Nursing welcomes Oxford students and gives priority to Oxford applicants by waiving the \$50 application fee and letters of recommendation.

Criteria for automatic transfer from Oxford are as follows:

1. Cumulative grade-point average of 3.0 or better in academic courses
2. Grades of C or better in prerequisite courses
3. Application by March 1
4. All credits earned at Oxford or Emory

The specific course requirements for Oxford students are as follows: Chemistry 100, 120; Biology 121, 122; Math 107 (statistics); English 101 or English 181; History 101 or History 102; Psychology 100 and 205; Sociology 101; Health Sciences 303 at Emory (Microbiology); three courses in Humanities including one of the following: art history; civilization/literature in translation; foreign language (except 101 level), music, philosophy or religion; three courses in Physical Education to include one course in aquatics; health/fitness; and lifetime activities. In addition, students must be certified in cardiopulmonary resuscitation (CPR).

Students seeking automatic transfer should complete application forms obtainable from the Office of Admissions at the School of Nursing at 404.727.7980 or apply online at www.nursing.emory.edu.

Preprofessional Programs and Requirements

The Oxford curriculum provides background for a number of professional programs. Some of these are listed below along with suggested courses for preparation. **Each student planning to pursue one of these professions should work with his or her academic adviser to plan a program of study at Oxford College.** Students should also contact the professional school of their choice for more specific information as requirements may differ by school.

Allied Health Professions

The Division of Allied Health Professions of Emory University offers several programs leading to the bachelor of medical science degree. The BMSc degree is offered for physician associate, radiological technology, and respiratory therapy. More specific information on these programs and entrance requirements is available in the division office.

Dentistry

Students may take their pre-dental requirements at Oxford and apply to dental schools of their choice. Most dental schools require the following courses in addition to a bachelor's degree: Biology 141, 142; Chemistry 141, 142, 221, 222; two English courses; Mathematics 111 or equivalent; and Physics 141, 142.

Engineering

Students may take their pre-engineering requirements at Oxford and apply to engineering schools of their choice. For most schools, the requirements include Chemistry 141, 142; Mathematics 111, 112, 211, 212; Physics 151, 152; and social science and humanities electives.

Law

A bachelor's degree, including a well-rounded liberal arts education, is required for admission to Emory University School of Law, but no particular curriculum is prescribed.

Medicine

The Emory University School of Medicine requires the bachelor's degree and the following courses: Biology 141, 142; Chemistry 141, 142, 221, 222 (260 recommended); two English courses; and Physics 141, 142 (or 151, 152).

Pharmacy

Students may take prepharmacy requirements at Oxford and apply to pharmacy schools of their choice. For most schools, the prepharmacy requirements are the following: Biology 141, 142; Chemistry 141, 142, 221, 222; Mathematics 111; Physics 141, 142;

English 181; Economics 112; History 133; Political Science 100; and literature and social science electives.

Theology

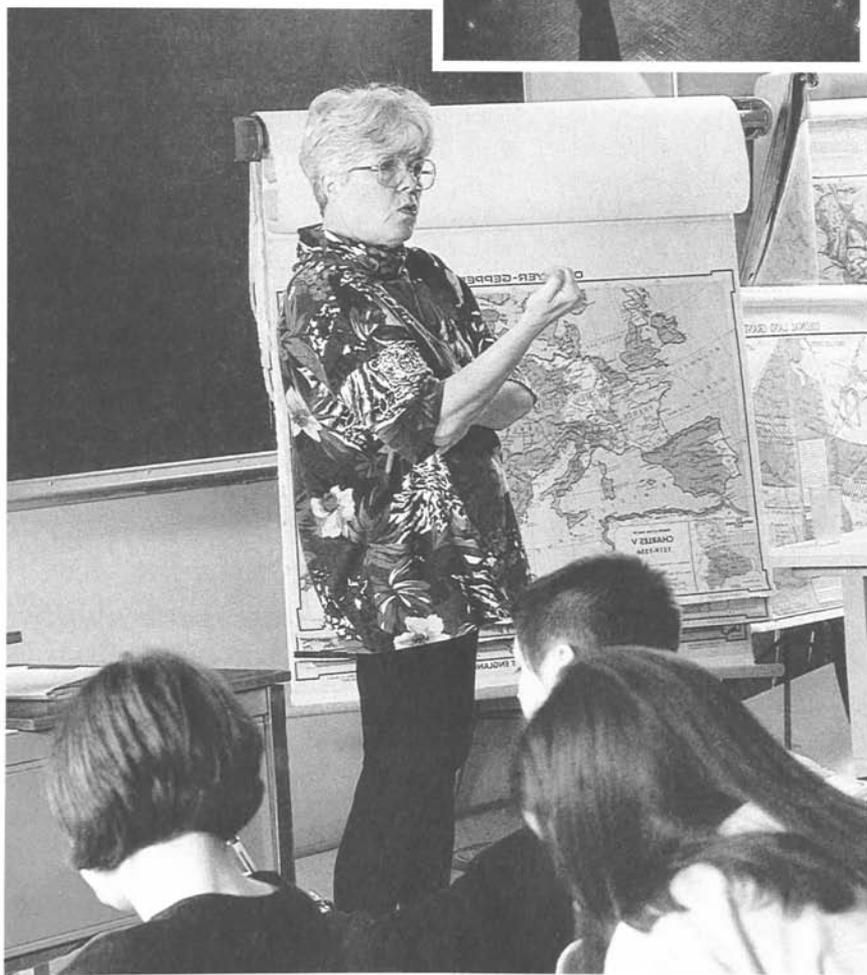
Students preparing for the Christian ministry should seek a broad liberal arts education. Admission to the master of divinity program in Candler School of Theology requires a bachelor of arts degree, bachelor of science degree, or equivalent.

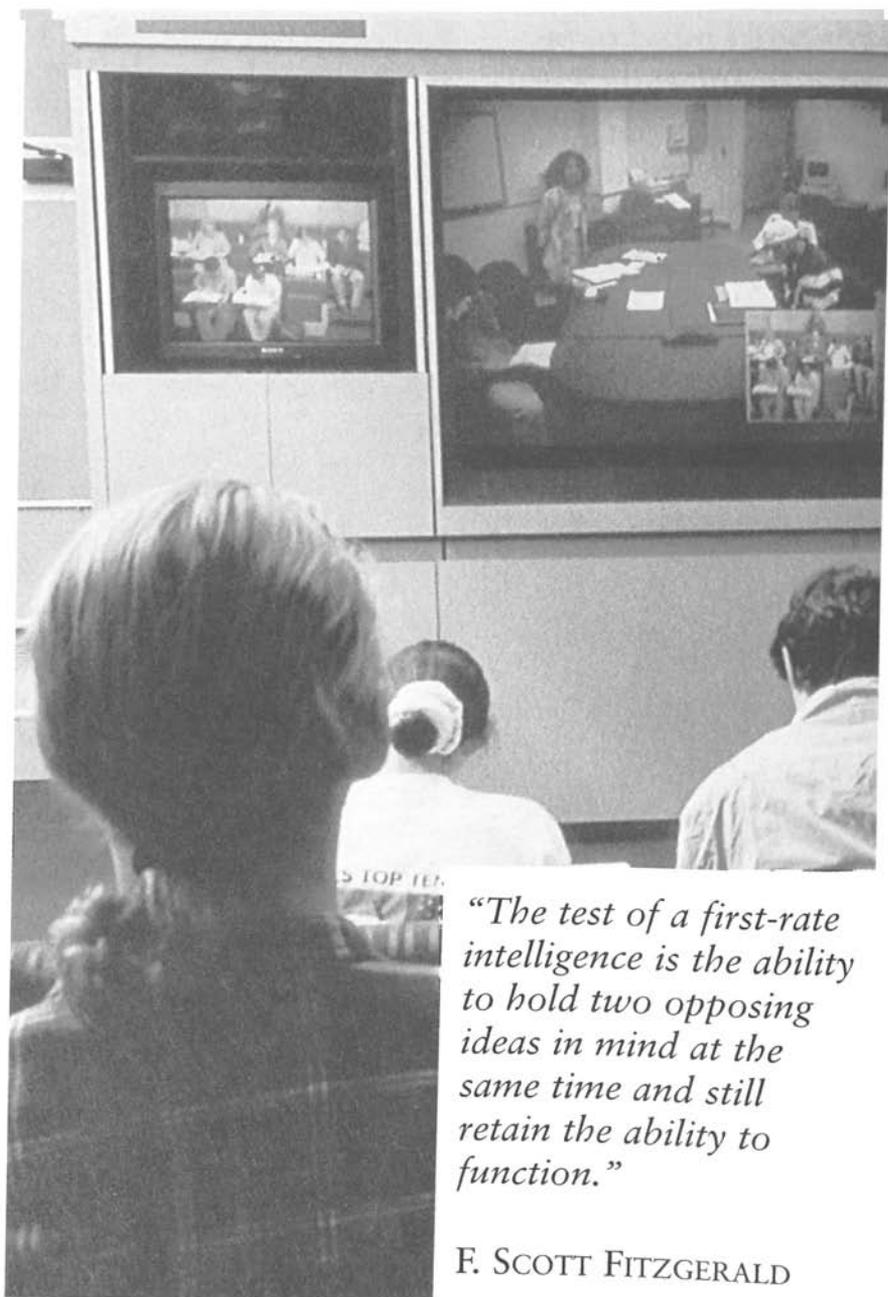
Veterinary Medicine

Students may take preveterinary requirements at Oxford and apply to veterinary schools of their choice. In general, the preveterinary requirements are the following: Biology 141, 142; Chemistry 141, 142, 221, 222; English 181; Physics 141, 142; and humanities and social science electives.

“It is the mark of an educated mind to be able to entertain a thought without accepting it.”

ARISTOTLE





“The test of a first-rate intelligence is the ability to hold two opposing ideas in mind at the same time and still retain the ability to function.”

F. SCOTT FITZGERALD

COURSE DESCRIPTIONS

In the following course descriptions, you will note that courses normally earn four semester hours of credit. The 100-level courses are general or survey courses, and most of the 200- and 300-level courses have such courses as prerequisites. The syllabi for some of the courses described below can be found on the Oxford website at www.emory.edu/OXFORD/Academics/ClassList.html.

Humanities

Professors Carpenter, Lemons, Linville, and Oliver; Associate Professors Anderson, Archetto, Gowler, Morris, Nisbet, and Schulz; Assistant Professors Loflin and Ivey.

The Division of Humanities offers introductory and upper-level courses in art, film, foreign languages, literature, music, philosophy, and religion. The division encourages students to evaluate and appreciate our literary, artistic, philosophical, and religious heritage.

Three Humanities Division courses, taken in at least two departments, fulfill the college's distribution requirements (see "Distribution Requirements," p. 10.) Of the two courses which fulfill the college's Freshman Writing Requirement, English 101 and English 181, only English 181 may help fulfill the Humanities Division distribution requirement. Foreign languages at the 101 level cannot be used to fulfill this requirement unless 102 or higher is completed. English 101, English 399R, and Music 300R may not be used to fulfill the distribution requirements in the Humanities Division.

Students graduating from Emory College must have completed two semesters of work in a foreign language. Students are encouraged to complete this requirement at Oxford so that they may concentrate on work in their chosen major during the junior and senior years.



ART HISTORY

Art 101. Art and Architecture from Prehistory to the Renaissance

Fall. Credit, four hours. A survey of architecture, sculpture, painting, and other art forms, with emphasis on significant periods in Western history.

Art 102. Art and Architecture from the Renaissance to the Present

Spring. Credit, four hours. A survey of architecture, sculpture, painting, and other art forms from the Renaissance to the present, with emphasis on the most influential innovators.

Art 299R. Independent Study

On demand. Variable credit. Prerequisite: permission of instructor. The student will complete a specific individual project designed in consultation with an adviser. This course does not satisfy distribution requirements in humanities.



CHINESE

Chinese 101. Elementary Chinese I

Fall. Credit, four hours. Introduction to modern Mandarin: pronunciation, grammar, reading, and writing (approximately two hundred characters). Cultural topics introduced.

Chinese 102. Elementary Chinese II

Spring. Credit four hours. Prerequisite: Elementary Chinese I. Continuation of 101, stressing conversational Mandarin, reading of more sophisticated texts, and writing skills (approximately three hundred characters). Cultural topics included.



ENGLISH

Requirements for the major are forty semester hours in English, not including English 101 and English 181. The ten courses taken must include English 205 and seven advanced (300 or 400 level) courses (twenty-eight hours) distributed as follows: two courses in English literature before 1660, one of which may be English 255; two courses in English literature after 1660, one of which may be English 256; two courses in American literature, one of which may be English 250 or 251; one other advanced-level course in British or American literature, drama, or language. Two additional courses (eight hours) may be taken from any of those offered or cross-listed by the Emory College department with the following exceptions: 289 and 496 (internship) do not count toward the major; no more than eight hours of creative writing may count toward the major. Special topics courses numbered 381 or 389 may satisfy requirements for the major if they fall within these guidelines.

Requirements for the minor are twenty-four semester hours in English beyond the 100 level, including English 205 and at least two courses at the 300 or 400 level. English 101, 181, 289, and 496 do not count toward the minor. A 381 or 389 course may count if it falls within these guidelines.

Placement

Incoming students are recommended for placement in a) English 101, b) English 181 or 101 with English 101 recommended, or c) English 181 or 101.

Prerequisites

Students must have completed the Freshman Writing Requirement (English 101 or English 181) before taking any course above the 181 level. Students with Advanced Placement (AP) credit or transfer credit may exempt the writing requirement and may take courses above the 181 level.

English 101. Expository Writing

Fall, spring. Credit, four hours. Principles of effective written expression. Primary emphasis on the expository essay. This course does not satisfy the distribution requirements in humanities.

English 181. Writing about Literature

Fall, spring. Credit, four hours. Analysis and appreciation of poetry, fiction, and drama as art forms. Primary emphasis on the critical essay.

English 205. Poetry

Credit, four hours. Prerequisite: English 101 or 181. Analysis and appreciation of poetry as an art form. Primary emphasis on the critical essay. Required of English majors and minors.

English 230. History of Drama and Theater I

Credit, four hours. A general history of the theater from its origins through the Renaissance, focusing on representative dramatic works and on the actor, staging, and audience as they have influenced the development of drama and the theater. May be taken without English 231. Required of theater studies majors.

English 231. History of Drama and Theater II

Credit, four hours. A general history of the theater from the eighteenth century through the twentieth century, focusing on representative dramatic works and on the actor, staging, and audience as they have influenced the development of drama and the theater. May be taken without English 230. Required of theater studies majors.

English 250. Survey of American Literature: Beginnings to 1865

Credit, four hours. Readings in significant American literature to 1865 with attention to cultural and historical backgrounds.

English 251. Survey of American Literature: 1865 to Present

Credit, four hours. Readings in significant American literature since 1865 with attention to cultural and historical backgrounds.

English 255. Survey of English Literature to 1660

Credit, four hours. Readings in significant English literature to 1660 with attention to cultural and historical backgrounds.

English 256. Survey of English Literature Since 1660

Credit, four hours. Readings in significant English literature since 1660 with attention to cultural and historical backgrounds.

English 260. Survey of World Literature

Credit, four hours. Readings in significant works of the Western literary tradition with attention to cultural and historical backgrounds.

English 311. Shakespeare

Credit, four hours. Selected plays from the histories, comedies, tragedies, and romances.

English 330. Romanticism

Credit, four hours. Selected poems of romantic poets such as Blake, Wordsworth, Coleridge, Byron, Shelley, and Keats. Selections from romantic prose writers such as Hazlitt, DeQuincey, and Lamb.

English 336. The English Victorian Novel

Credit, four hours. The development of the English novel from the latter nineteenth century to World War I, with representative works by novelists such as Dickens, Eliot, Meredith, Hardy, and Conrad.

English 345. Contemporary World Literature

Credit, four hours. Prerequisite: Eng 101 or 181. World Literature in English since 1950. Selected works may include texts on African, Caribbean, Indian, Pacific, and Canadian literatures.

English 348. Contemporary Literature

Credit, four hours. Selected works from various genres by British and/or American writers from the 1950s to the present.

English 357. Southern Literature

Credit, four hours. Selected works of major contemporary Southern writers, including Faulkner, Wolfe, Warren, and Welty.

English 381R. Topics in Women's Literature

Credit, four hours. Topics and perspectives vary, but include the political novel or feminist poetics. May be repeated for credit when topic varies. This course will be accepted toward a major or minor in women's studies.

English 389R. Special Topics in Literature

Credit, four hours. Individual literary topics and problems vary. May be repeated for credit when topic changes.

English 399R. Independent Study

Variable credit. For students desiring to pursue a specific individual project of their own design. Students must have project approved by an adviser in advance of preregistration. This course does not satisfy distribution requirements in humanities.

**FILM STUDIES****FS 270. Introduction to Film**

Fall, spring. Credit, four hours. General aesthetic introduction to film as a narrative form, with selected readings in criticism and critical theory. Weekly out-of-class screenings required.

**FRENCH****French 101. Elementary French I**

Fall. Credit, four hours. First in a series designed to train students to hear, speak, read, and write French. Oral practice emphasized.

French 102. Elementary French II

Spring. Credit, four hours. Continuation of French 101.

French 201. Conversation, Composition, and Reading

Fall. Credit, four hours. Prerequisite: Elementary French II or permission of instructor. Continued development of all language skills. Texts selected to acquaint students with contemporary French.

French 205. Practical Conversation

Spring. Credit, four hours. Prerequisite: French 201 or permission of instructor. Development of fluency in the spoken language through discussion of contemporary issues in French culture. Emphasis on increasing vocabulary and ease in the manipulation of grammatical structures.

French 206R. Composition and Syntax

On demand, with permission of instructor. Credit, two hours. This course is designed to give an intensive review of French grammar and composition.

French 320. Seventeenth-Century French Literature

On demand. Credit, four hours. Designed to trace the development of the classical ideal in French literature and thought of the seventeenth century.

French 323. Twentieth-Century French Literature

On demand. Credit, four hours. French literature from 1900 to the present. The major figures and major works of the period, including Proust, Gide, Camus, and Beckett.

FRENCH COURSES IN TRANSLATION**French 270R. Topics in French Civilization in Translation**

(Same as Humanities 270R) Credit, four hours. Topics announced when course is offered. No knowledge of French required. Readings and discussion in English. May be repeated for credit when topic varies.

French 271R. Topics in French Literature in Translation

(Same as Humanities 271R) Credit, four hours. Topics to be announced when course is offered. No knowledge of French required. Readings and discussion in English. May be repeated for credit when topic varies.

**GERMAN****German 101. Elementary German I**

Fall. Credit, four hours. First in a series of courses designed to train students to hear, speak, read, and write German. Oral practice is emphasized, and cultural topics are introduced.

German 102. Elementary German II

Spring. Credit, four hours. Continuation of German 101 with an increased emphasis on speaking German. Topics on Germany and German culture.

German 201. Intermediate German I

Fall. Credit, four hours. Prerequisite: Elementary German II or permission of instructor. Systematic review of German grammar, introduction to historical and comparative grammar, and practice in writing German prose.

German 202. Intermediate German II

Spring. Credit, four hours. Prerequisite: Intermediate German I or permission of instructor. Intensive practice in using spoken German, based on reading of short literary works, and an introduction to literary study.

German 297R. Special Topics in German Literature

On demand. Prerequisite: German 202. Credit, four hours. Individual literary topics may vary. May be repeated for credit when topic changes.

German 303. Introduction to German Studies I. Reading German Literature

Spring. Credit, four hours. Prerequisite: German 202. Establishes a historical and methodological framework for awareness, appreciation, and analysis of the literary qualities of the text.

**HUMANITIES****Humanities-Theater Studies 200R**

Fall, spring. Variable credit. Prerequisite: previous theater experience at Oxford and permission of instructor. Advanced work in theater to include one or more of the following: directing, lighting, set design, and playwriting. May be repeated for credit.

Humanities 270R. Topics in French Civilization in Translation

(Same as French 270R) Credit, four hours. Topics to be announced when course is offered. No knowledge of French required. Readings and discussion in English. May be repeated for credit when topic varies.

Humanities 271R. Topics in French Literature in Translation

(Same as French 271R) Credit, four hours. Topics announced when course is offered. No knowledge of French required. Readings and discussion in English. May be repeated for credit when topic varies.

Humanities 275Q. Topics in Italian Renaissance Studies

Summer, on demand. Credit, four hours. This course explores the major themes of Renaissance thought as developed in art, drama, music, literature, and philosophy. The course is taught in Florence, Italy.

Humanities 280R. Topics in Spanish Civilization and Culture in Translation

(Same as Spanish 280R) Credit, four hours. Topics announced when course is offered. No knowledge of Spanish required. Readings and discussion in English. May be repeated for credit when topic varies.

Humanities 281R. Topics in Latin American Civilization and Culture in Translation

(Same as Spanish 281R) Credit, four hours. Topics announced when course is offered. No knowledge of Spanish required. Readings and discussion in English. May be repeated for credit when topic varies.

Humanities-Literature 291R. Topics in Comparative Literatures of the World in Translation

Fall. Credit, four hours. Representative works of comparative literatures of the world in different genres, from classical to modern times. Emphasis on close reading of particular texts. All readings and discussions in English. Topics announced when course is offered. May be repeated for credit when topic varies.

**ITALIAN****Italian 101. Elementary Italian I**

Fall. Credit, four hours. First in a series of courses designed to train students to hear, speak, read, and write Italian. Oral practice is emphasized, and cultural topics are introduced.

Italian 102. Elementary Italian II

Spring. Credit, four hours. Continuation of Italian 101 with an increased emphasis on speaking Italian. Topics on Italy and Italian culture.

Italian 201. Intermediate Italian

On demand. Credit, four hours. Prerequisite: Italian 102 or equivalent. Intensive review of basic grammatical structures with refinement of language skills. Texts selected to acquaint students with contemporary Italy.

Italian 202. Advanced Italian

On demand. Credit, four hours. Prerequisite: Italian 201. Continuation of Italian 201 with emphasis on increasing vocabulary and perfecting conversational skills. Topics in Italian civilization are expanded. Designed to give students acceptable command of Italian.

Italian 397. Supervised Reading

On demand. Variable credit. Prerequisite: permission of instructor. Advanced supervised study in the reading of literary texts or other aspects of Italian culture.

**MUSIC****Music 101. Introduction to Music**

Fall, spring. Credit, four hours. Elementary principles of form and style in music from the sixteenth to the twentieth centuries. No previous experience necessary.

Music 205. Ethnomusicology (Music of the World's Cultures)

Spring. Credit, four hours. A survey of music in relation to its cultural context, covering music and culture outside the European art music tradition.

Music 300R. Oxford Chorale/Oxford Instrumental Ensemble

Fall, spring. Credit, one hour. Prerequisite: permission of instructor. Group instruction in instrumental and/or vocal music and the performance of selected repertoire. May be repeated for credit, with total credit not to exceed four hours.

**PHILOSOPHY****Philosophy 100. Introduction to Philosophy**

Fall, spring. Credit, four hours. Examination of some of the central issues and speculative theories in the philosophical tradition.

Philosophy 110. Introduction to Logic

Fall, spring. Credit, four hours. Introduction to the informal techniques of critical thought and the formal analysis of argument structure.

Philosophy 115. Introduction to Ethics

Spring. Credit, four hours. Examination of fundamental moral questions, such as the best way of life, the relation between happiness and moral excellence, and the nature of ethical reasoning, as treated by major philosophers.

Philosophy 250. History of Western Thought I

Fall. Credit, four hours. Ancient and medieval philosophy from the origin of philosophy in ancient Greece to the end of the Middle Ages; emphasis on Plato, Aristotle, St. Augustine, and St. Thomas Aquinas.

Philosophy 251. History of Western Thought II

Spring. Credit, four hours. Modern thought from the Renaissance through the nineteenth century. Readings from philosophers such as Hobbes, Descartes, Locke, Spinoza, Berkeley, Leibniz, Hume, Kant, Hegel, and Nietzsche.

Philosophy 382R. Topics in Philosophy

Credit, four hours. Prerequisite: varies depending on topic. Intensive study of a special problem or a set of related problems in philosophy. May be repeated for credit when topic varies.



RELIGION

Religion 100. Introduction to Religion

Fall, spring. Credit, four hours. An exploration of diverse ways of being religious in thought, action, community, and experience, as displayed in two or three traditions and cultures, including the non-Western.

Religion 150. Introduction to Sacred Texts

Fall. Alternate years. Credit, four hours. Comparative study of sacred texts in two or more religious traditions and examination of the function of sacred texts in religious communities.

Religion 200. Religion and Contemporary Experience

Fall. Credit, four hours. Religion and contemporary issues of human existence, the role of religion in politics and international conflicts, and the nature of contemporary religious movements such as fundamentalism.

Religion 205. Biblical Literature

Fall. Credit, four hours. The Hebrew Scriptures in translation, examined in their historical setting, and their application in early Jewish and early Christian writings.

Religion 332. Religion and Science

Spring. Credit, four hours. Insights from world religions in relation to post-Newtonian theories and discoveries in sciences such as physics, astronomy, evolutionary biology, neuroscience, and ecology.

Religion 348. The New Testament in Its Context

Fall, alternate years. Credit, four hours. Interpretation of the New Testament in the context of the historical, social, religious, and literary environment of the eastern Mediterranean world during Late Antiquity.

Religion 370R. Special Topics: Religion and Culture

Spring. Credit, four hours. Prerequisite: one course in religion; other prerequisites as specified for topic. Aspects of religion in relation to contemporary culture; currently offered as “religion and science.”

Religion 373R. Special Topics in Religious Studies

On demand. Variable credit, one to four hours. Prerequisite: one course in religion and permission of instructor. Study in depth of a limited historical or theoretical problem. May be repeated for credit when topic varies.



SPANISH

Spanish 101. Elementary Spanish I

Fall. Credit, four hours. First in a series of courses designed to train the student to speak, read, and write Spanish. Oral practice is emphasized.

Spanish 102. Elementary Spanish II

Spring. Credit, four hours. Continuation of basic Spanish I.

Spanish 201. Conversation, Reading, and Composition

Fall. Credit, four hours. Prerequisite: Elementary Spanish II or permission of instructor. Continued development of all language skills. Readings in Hispanic culture.

Spanish 202. Intermediate Spanish Review

Spring. Credit, four hours. Prerequisite: Spanish 201 or permission of instructor. Intermediate review of grammar and further development of reading, writing, listening, and speaking abilities through an interactive, communicative method.

Spanish 212. Advanced Practice in Spanish

Spring. Credit, four hours. Prerequisite: Spanish 201 or permission of instructor. Continuation of oral work begun in 201. Topics in Hispanic culture and civilization. Designed to give students an acceptable command of Spanish.

Spanish 215. Language Analysis and Written Expression

Spring. Credit, four hours. Prerequisite: Spanish 212 or equivalent or permission of the director of the language program. Advanced study of Spanish grammar and vocabulary through basic translation and writing.

Spanish 375R. Topics in Latin American Literature

On demand, with permission of instructor. Credit, four hours. The historical, political, and sociological background of Latin American literature. Specific topics to be announced when the course is offered. May be repeated for credit when topic varies.

Spanish 376R. Topics in Spanish Literature

On demand, with permission of instructor. Credit, four hours. The historical, political, and sociological background of Spanish literature. Specific topics to be announced when the course is offered. May be repeated for credit when topic varies.

SPANISH COURSES IN TRANSLATION

Spanish 280R. Topics in Spanish Civilization and Culture in Translation

(Same as Humanities 280R) Credit, four hours. Topics to be announced when course is offered. No knowledge of Spanish required. Readings and discussion in English. May be repeated for credit when topic varies.

Spanish 281R. Topics in Latin American Civilization and Culture in Translation

(Same as Humanities 281R) Credit, four hours. Topics to be announced when course is offered. No knowledge of Spanish required. Readings and discussion in English. May be repeated for credit when topic varies.



THEATER STUDIES

Theater Studies 101. Introduction to Theater

Fall. Credit, four hours. A theoretical and practical introduction to theater as a collaborative art. Includes script analysis, study of types of drama, and basic instruction in acting, improvisation, stage design, and technical theater.

Natural Science and Mathematics

Professor Carter; Associate Professors Ali, E. C. Bailey, R. E. Bailey, Baird, Baker, Henderson, Parker, Rogers, and Saadein; Assistant Professors Chen, Ostrow, and Rucker; Senior Lecturers Frady, Riner, and Wade; Lecturer Harmon; Lecturer and Emeritus McKibben.

The Division of Natural Science and Mathematics includes astronomy, biology, chemistry, geology/geosciences, physics, mathematics and computer science. Three four-semester-hour courses are required, distributed as follows: (1) One course in mathematics or computer science which can be a calculus course (Math 111Z, 111, 112, 112Z, 211, 212), a course in probability and statistics (Math 107 or 207), a computer science course (CS 150 or 170), or a course approved by the Department of Mathematics and Computer Science (Math 120, 221, 250); (2) One course in the natural sciences which can be an astronomy course (Astr 116), a biology course (Biol 111, 120, 121, 122, 141, 142, 143, 235, 245), a chemistry course (Chem 100, 120, 141, 142, 221, 222, 260), a geology course (Geol 141, 142, 235, 250, 100N, 200N, 220N, Geosciences 115), or a physics course (Phys 141, 142, 151, 152); (3) One additional course from one of the above categories or a course approved by the Division of Natural Science and Mathematics (list available at registration). Students who are placed in Math 100C must take and pass this course prior to taking any other mathematics or science course for graduation requirements. Students may not withdraw from Math 100C.

Placement recommendation into any science or mathematics course is contingent on stu-

dent performance on standardized tests, grades in high school, and the mathematics placement test taken upon arrival on campus. A student who anticipates concentrating in natural science at Emory should take a minimum of two courses in his or her chosen field, two courses in an allied science, and basic mathematics courses at Oxford. A student concentrating in mathematics should complete at least Math 112, CS 150, Math 250, and as many additional courses in the mathematics core (Math 211, Math 221) as possible before continuing to Emory College. A student concentrating in computer science should complete at least CS 124, Math 112, CS 170, and Math 221 (if possible) before continuing to Emory College.

Mathematics Placement

Since the completion of a mathematics or computer science course is required for graduation from Oxford and continuation to Emory College, it is important that the placement recommendation of the mathematics faculty be based on a realistic assessment of a student's mathematical knowledge and skills. The goal of the placement test is to place the student at the appropriate level, so the student's academic career will be successful. Three factors are considered in making recommendations concerning a student's placement in mathematical courses.

- a) performance on our placement test
- b) high school record (courses, grades); and
- c) scores on standardized tests (SAT, ACT, AP).

Students will receive more detailed information regarding placement tests during the summer before they enter Oxford.

Tutors and Supplemental Instructors

In the Division of Natural Science and Mathematics, some of our best students (usually sophomores) are used as tutors, laboratory assistants (TA), and supplemental instructors (SI).

Tutors are available in the evenings (Sunday through Thursday) and on some afternoons to help students with homework. Tutoring usually takes place in the Gregory Room of the Jolley Residential Center (a dormitory study area). A new schedule of tutors and times is posted each semester for mathematics and science courses for which this service is provided. The mathematics department provides student tutors for Math 100C, 101, 107, 111, 111Z, 112, and 112Z. Tutors are selected by the faculty. They work afternoons and evenings in the Gregory Room of the Jolley Residential Center. Tutoring schedules are posted in each mathematics classroom, on LearnLink, and on bulletin boards throughout the campus. Tutoring also is available for chemistry and computer science at limited times. This service is free to Oxford students.

Student assistants (TAs) are used in science, computer science, and mathematics laboratories. Depending on the agreement, these laboratory assistants may hold study sessions, help students study for tests, or tutor at night.

Supplemental Instructors (SI leaders) are students who have successfully completed the course for which they are SI leaders. Each SI leader attends the class for which they are assigned and holds two study sessions per week to help students learn how to study for the course. These

sessions are voluntary. SI leaders are usually available for the following classes: Biology 141, Chemistry 141 and 142, Mathematics 111 (and 111z) and 112 (and 112z).



BIOLOGY

Biology 111. Environmental Science with Laboratory

Fall, spring. Credit, four hours. Basic ecological concepts, study of natural and human affected ecosystems, application of ecological principles to local and global environmental problems. Primarily for nonmajors. Equivalent to ENVS 131 and HNE 120 for environmental studies majors. Three hours of lecture and one three-hour laboratory per week.

Biology 120. Concepts in Biology with Laboratory

Fall, spring. Credit, four hours. Principles of genetics, physiology, taxonomy, and evolution, with special reference to contemporary life situations. Intended for nonscience majors. Three hours of lecture and one three-hour laboratory per week. This course does not fulfill requirements for medical and dental schools. Biology 120 is not open for students who have credit for Biology 141.

Biology 121, 122. Human Anatomy and Physiology I and II with Laboratory

Fall, spring. Credit, four hours each semester. Prerequisite: for Biology 122, Biology 121. These courses emphasize the structure and function of the human body and use a systemic approach incorporating both anatomy and physiology. Biology 121 includes a survey of body tissues and the muscular, skeletal, and nervous systems. Biology 122 continues with the endocrine, circulatory, respiratory, immune, digestive, urinary, and reproductive systems. Labs in both courses involve dissection, study of human specimens, and basic experiments in physiology. The two-course sequence is required for prenursing and for many allied health programs. Interested students and those planning study in anthropology, psychology, kinesiology, recreation, or physical education would find these courses helpful. Three hours of lecture and one three-hour laboratory per week.

Biology 141. Introductory Biology I with Laboratory

Fall, spring. Credit, four hours. No prerequisite. The first course in general biology sequence. The study of living systems at the molecular and cellular levels of organization, and the biology of plants. Major topics include photosynthesis, respiration, reproduction, and genetics. Principles of evolution and ecology are stressed. Three hours of lecture and one three-hour laboratory per week.

Biology 142. Introductory Biology II with Laboratory

Fall, spring. Credit, four hours. Prerequisite: Biology 141. The second course in general biology sequence. The study of morphology, physiology, ecology, and evolution of the major inverte-

brate phyla and the chordates, with special emphasis on the vertebrate chordates. Three hours of lecture and one three-hour laboratory per week.

Biology 143. General Genetics with Laboratory

Spring. Credit, four hours. Prerequisite: Biology 141 and Chemistry 141 or permission of the instructor. The study of the principles of heredity; the physical and chemical basis of inheritance. Three hours of lecture and one three-hour laboratory per week.

Biology 235. Field Botany with Laboratory

Spring. Credit, four hours. Prerequisite: Biology 141, 120, 111 or permission of instructor. Students need to have a basic understanding of plant structure. Study of plants in their natural habitats, including plant morphology, ecology, and ethnobotany. This counts toward the biology and environmental science majors. Three hours of lecture and one three-hour laboratory per week.

Biology 245. Freshwater Ecology with Laboratory

Fall. Credit, four hours. Prerequisite: Biology 111, or 141, or 120 or consent of the instructor. The study of basic ecological processes and organisms present in freshwater ecosystems. This course counts toward the biology and environmental science majors. Three hours of lecture and one three-hour laboratory per week.

Biology 285R. Special Topics in Biology

Variable credit. Prerequisite: permission of instructor. Seminar or advanced course in selected biology topics. May be repeated for credit when topic varies. This course does not satisfy distribution requirements in natural science and mathematics.

Biology 299. Independent Study

On demand. Variable credit. Prerequisite: permission of instructor. Independent study for students who have taken at least one course in biology. Requires an independent project. This course does not satisfy distribution requirements in natural science and mathematics.



CHEMISTRY

Chemistry 100. Introductory Chemistry with Laboratory

Fall, spring. Credit, four hours. Prerequisite: Math 100C or placement in a higher numbered math course. Introduction to chemistry and its applications: Topics include matter, energy, gases, solutions, and acids and bases, with some quantitative problem solving. Three hours of lecture and one three-hour laboratory per week. This course is designed primarily for pre-nursing students and nonscience majors. Chemistry 100 is not open to students who have credit for Chemistry 141.

Chemistry 120. Selected Topics in Chemistry with Laboratory

Spring. Credit, four hours. Prerequisite: Chemistry 100 and 141. Survey of organic chemistry and its utility in the health sciences; designed for prenursing students and nonscience majors. This course fulfills the organic chemistry requirement for nursing school but not for medical or dental schools. Three hours of lecture and one three-hour laboratory per week.

Chemistry 141. General Chemistry I with Laboratory

Fall, spring. Credit, four hours. Prerequisite: Math 101 or permission of the Chemistry Department as stated in placement recommendations. Laws and theories of chemistry, atomic and molecular structure, chemical bonding, stoichiometry, gases, liquids, solids, and properties of solutions. A working knowledge of algebra is required. Three hours of lecture and one three-hour laboratory per week.

Chemistry 142. General Chemistry II with Laboratory

Spring. Credit, four hours. Prerequisite: Chemistry 141. Equilibrium, kinetics, acids and bases, electrochemistry, chemical properties of metals and nonmetals, and qualitative analysis. Three hours of lecture and one three-hour laboratory per week.

Chemistry 221. Organic Chemistry I

Fall. Credit, four hours. Prerequisite: Chemistry 142. Classes of organic compounds, bonding, stereochemistry, structure and reactivity, nucleophilic substitution reactions, and elimination reactions. Three hours of lecture per week.

Chemistry 221L. Basic Organic Chemistry Laboratory I

Fall. Credit, one hour. Taken with Chemistry 221. One three-hour laboratory per week.

Chemistry 222. Organic Chemistry II

Spring. Credit, four hours. Prerequisite: Chemistry 221. Classes of organic compounds, electrophilic aromatic substitution reactions, and nucleophilic aromatic substitution reactions. Three hours of lecture per week.

Chemistry 222L. Basic Organic Chemistry Laboratory II

Spring. Credit, one hour. Prerequisite: Chemistry 221L. Taken with Chemistry 222. One three-hour laboratory per week.

Chemistry 260. Quantitative Analytical Chemistry with Laboratory

Spring. Credit, four hours. Prerequisite: Chemistry 221 or permission of instructor. Analytical techniques including atomic and molecular spectroscopy, gas and liquid chromatography, and electrochemistry. Statistical analysis of chemical data, including model-fitting using regression. Three hours of lecture and one three-hour laboratory per week.

Chemistry 297R. Directed Study

On demand. Variable credit. Prerequisite: permission of instructor. Directed study for students who have taken at least one course in chemistry. Selected chemistry topics. May be repeated for credit when topic varies. Credit to be arranged. This course does not satisfy distribution requirements in natural science and mathematics.

**GEOLOGY****Geosciences 115. Meteorology and Climatology with Laboratory**

Spring. Credit, four hours. No prerequisite. The nature of the atmosphere, meteorological processes, and climatic regions of the world, including botanical zonation and climatic factors influencing people and nations. Three hours of lecture and one three-hour laboratory per week.

Geology 141. Physical Geology with Laboratory

Fall. Credit, four hours. No prerequisite. General geologic principles and concepts, especially as they apply to earth processes and resources. Three hours of lecture and one three-hour lab per week.

Geology 142. Evolution of the Earth with Laboratory

Spring, alternate years. Credit, four hours. Prerequisite: Geology 141. Orderly sequence of geological and biological change that has occurred on the earth through geologic time. Special emphasis on the methods of analysis and the geologic history of North America. Three hours of lecture and one three-hour laboratory per week.

Geology 199R. Independent Study

On demand. Variable credit. Independent study for geology majors who have taken Geology 141 and 142. Requires an independent project approved by the instructor. This course does not satisfy distribution requirements in natural science and mathematics.

Geology 250. Mineral Resources, Energy, and Power with Laboratory

Spring, alternate years. Credit, four hours. No prerequisite. Emphasis on the geologic nature of nonmetallic, metallic, and energy resources. Course includes the historic development, uses, environmental concerns, and future potential of these resources. Three hours of lecture and one three-hour laboratory per week.

*Geology courses with off-campus component***Geology 100N. Desert Geology**

Off-campus course. Summer, alternate years. Credit, four hours. Prerequisite: permission of instructor. Additional tuition is required. Study of the climatologic origin and the geomorphol-

ogy of deserts. Also includes morphological, physiological, and behavioral adaptations to life in a dry environment, and study of the ecological zones and geology of Big Bend National Park. Classes meet weekly during the semester, followed by a twelve-day field trip to Chihuahuan Desert in Big Bend National Park, Texas.

Geology 200N. Dinosaurs and Their World

Off-campus course. Summer, alternate years. Credit, four hours. Prerequisite: Permission of instructor. Additional tuition is required. Classroom and field course dealing with dinosaurs and their Mesozoic time frame. Includes a field trip to the western United States to study discovery sites and museum exhibits.

Geology 220N. Modern and Ancient Tropical Environments

Off-campus course. Interim. Credit, four hours. Prerequisite: Permission of instructor. Additional tuition is required. Field study of modern and ancient tropical environments using the Bahamas Platform as a case study. Geological, biological, and paleontological analysis of terrestrial and marine ecosystems during winter break on San Salvador Island, Bahamas. Classes meet weekly during the semester.

Geology 235N/Anthropology 235N. Geology and Culture of Scotland

Off-campus course. Summer. Credit, four hours. Prerequisite: Permission of instructor. Additional tuition is required. This interdisciplinary course explores how geological processes have shaped Scottish ecosystems and how human communities have adapted, altered and interpreted these landscapes over time. Class meets during spring semester, followed by field trip to Scotland. Students registering for Geology 235 will do a geological field-based project in Scotland.



PHYSICS AND ASTRONOMY

Astronomy 116. Introductory Astronomy with Laboratory

Fall, spring. Credit, four hours. Prerequisites: Chemistry 100, Chemistry 141, or permission of instructor; and Math 101, a higher-numbered mathematics or computer science course, or Math 111 placement. Fundamental concepts and principles of astronomy. Laboratory weekly; observing session weekly as weather permits.

Physics 141. Introductory Physics I with Laboratory

Fall. Credit, four hours. Prerequisite: Math 111 or equivalent. Elementary course covering the principles of mechanics, heat, thermodynamics, and wave motion. Methods of calculus are introduced and used where appropriate. Three hours of lecture and one three-hour laboratory per week.

Physics 142. Introductory Physics II with Laboratory

Spring. Credit, four hours. Prerequisite: Physics 141. Optics, electricity and magnetism, and atomic and nuclear physics. Three hours of lecture and one three-hour laboratory per week.

Physics 151. General Physics: Mechanics with Laboratory

Fall. Credit, four hours. Corequisite: Mathematics 112 and permission of the instructor. A calculus-based introductory course covering mechanics, thermodynamics, and wave motion. Three hours of lecture and one three-hour laboratory per week.

Physics 152. General Physics: Electricity, Magnetism, and Optics with Laboratory

Spring. Credit, four hours. Prerequisite: Physics 151. A continuation of Physics 151 covering electricity, magnetism, and geometric and wave optics. Three hours of lecture and one three-hour laboratory per week.

Physics 297R. Directed Study

On demand. Variable credit. Prerequisite: permission of instructor. Topics and credit to be arranged. This course does not satisfy distribution requirements in natural science and mathematics.

**MATHEMATICS and COMPUTER SCIENCE**

The mathematics department provides placement information to academic advisers for each entering student. This information is based on the student's performance on the mathematics placement test, the student's high school record, and SAT (or ACT) scores. Students who wish to have their placements reviewed should see the appropriate member of the mathematics faculty. A student may not receive credit for an advanced placement examination if the student completes the course corresponding to the examination or a lower numbered course in the Math 100C/101/111/112 sequence.

Mathematics 100C. Introduction to College Mathematics

Fall, spring. Credit, two hours. Registration is by permission of the mathematics department. This course is designed for students who need to strengthen their mathematical backgrounds before entering regular college mathematics courses. The course includes a review of algebra and topics from discrete mathematics. Students attend three hours of lecture and one two-hour special session (laboratory) per week. This course may not be taken for credit by students who have received credit for another mathematics course. Students who successfully complete Math 101 will lose prior credit for Math 100C.

Mathematics 101. Trigonometry and Algebra

Fall, spring. Credit, four hours. Prerequisite: permission of mathematics department as stated in placement recommendations, or Math 100C and permission of the instructor. This course does not satisfy distribution requirements in natural science and mathematics. Basic concepts of functions, algebra, and analytic geometry.

Mathematics 107. Introduction to Probability and Statistics

Fall, spring. Credit, four hours. Prerequisite: Math 100C, Math 101, or permission of the mathematics department as stated in placement recommendations. Basic concepts in counting, probability, hypothesis testing, linear regression and correlation, ANOVA, plus several nonparametric models. Calculator is required.

Mathematics 111Z. Calculus I with Laboratory

Fall. Credit, four hours. Prerequisite: first-year students only, according to placement by the mathematics department. Calculus I material with an intensive, integrated study of trigonometric, logarithmic, and exponential functions. Three hours of lecture and one-and-one-half hours of laboratory per week.

Mathematics 111, 112. Calculus I and II

Fall, spring. Credit, four hours each semester. Prerequisite: for Math 111, permission of the mathematics department as stated in placement recommendations, or completion of Math 101 with a grade of C or better. This sequence includes differential and integral calculus of algebraic and transcendental functions of one variable, with applications and infinite series, including power series.

Mathematics 112Z. Calculus II

Fall. Credit, four hours. Prerequisite: first-year students only, by invitation of the mathematics department in accordance with placement. Topics in Mathematics 112 with a review of introductory concepts.

Mathematics 120. Introduction to Pure Mathematics

Fall or spring. Credit, four hours. Prerequisite: Math 100C or permission of the mathematics department as stated in placement recommendation. Proofs and the foundations of mathematical thought, namely, definitions, axioms, and logic. Specific topics include geometry and number theory. Intended for nonmathematics majors.

Computer Science 124. Mathematical Foundations of Computer Science

Fall. Credit, four hours. Prerequisite: Math 101 or permission of the mathematics department as stated in placement recommendations. This course introduces elementary mathematics necessary for the computer science curriculum. Topics include proof-writing, sets, functions, logic,

quantifiers, graphs, automata, and languages. This course does not satisfy distribution requirements.

Computer Science 150. Introduction to Computers and Programming, with Laboratory

Fall, spring. Credit, four hours. Prerequisite: Math 100C, Math 101, or permission of the mathematics department as stated in placement recommendations. A service course covering fundamental computer concepts, problem solving using computers, and principles of C programming. Three hours of lecture and one one-hour laboratory per week.

Computer Science 170. Introduction to Computer Science with Laboratory

Fall or spring. Credit, four hours. Prerequisite: CS 150 or permission of the mathematics department as stated in placement recommendations. The first course for potential mathematics-computer science majors, covering an introduction to computer architecture, software engineering, the UNIX operating system, and Java. Three hours of lecture and one one-hour laboratory per week.

Mathematics 207. Probability and Statistics

Spring. Credit, four hours. Prerequisite: Math 112 or permission of instructor. Development and use of mathematical models from probability and statistics, with applications.

Mathematics 211. Multivariable Calculus

Fall. Credit, four hours. Prerequisite: Math 112. Vectors, multivariable functions, partial derivatives, multiple integrals, vector and scalar fields, Green's and Stokes's theorems, and divergence theorem.

Mathematics 212. Differential Equations

Spring. Credit, four hours. Prerequisite: Math 112. Ordinary differential equations with applications.

Mathematics 221. Linear Algebra

Spring. Credit, four hours. Prerequisite: Math 112 or permission of instructor. Systems of linear equations and matrices, determinants, linear transformations, vector spaces (eigen values), and eigenvectors.

Mathematics 250. Foundations of Mathematics

Spring. Credit, four hours. Prerequisite: Math 112 or Math 112S. An introduction to theoretical mathematics, logic and proof, sets, induction, abstract algebraic structures, and the real number line.

Mathematics 285R. Special Topics in Mathematics

On demand. Variable credit. Prerequisite: As specified by the instructor. Course in selected topics in mathematics, the history of mathematics, or the connections between mathematics and scientific inquiry not offered in regular or advanced courses or seminars.

Mathematics 297R. Directed Study

On demand. Variable credit. Topics and credit to be arranged. This course does not satisfy distribution requirements in natural science and mathematics.

Computer Science 297R. Directed Study

(Same as Mathematics 297R)

Physical Education and Dance

Professors England and Shappell; Associate Professor Doherty; Assistant Professors Toskovic and Yang; Lecturer Lim.

The Division of Physical Education and Dance offers students the opportunity to develop a greater awareness of their human movement potential and its relationship to their present and future well-being. The curriculum is designed to expose students to various courses, programs, and activities that lead to the maintenance of a healthy body, the acquisition of particular motor skills, aesthetic appreciation of movement, competitive/cooperative use of leisure time, sheer kinesthetic pleasure, and a body of knowledge about physical activity and health.

Students, *including those participating in junior varsity or varsity athletics*, are required to take a course in the Division of Physical Education and Dance in at least three of their four semesters in residence. These courses must include one from each of three areas (aquatics, health-fitness, and lifetime activities), unless a student's aquatics placement score permits the substitution of a course. In this case, the only aquatics area course that can be taken by a student who places out of aquatics is Lifeguard Training (PE 113). Also, the student may take a third course in either the health/fitness area or the lifetime activities area.

First-year students must complete successfully a physical education course each semester of their first year, unless granted an exemption by the associate dean of academic affairs in consultation with the physical education instructor and/or the chair of the Division of Physical Education and Dance. **Note: Since Emory College requires four one-semester hour courses in physical education for graduation, it is strongly recommended that students take their fourth physical education course at Oxford.**

No exceptions are made for the physical education requirement. If a student is disabled or in some way incapacitated due to illness prior to registration, the student must enroll in a course under one of the three emphasis areas. The courses will be adjusted to fit the needs of the student so that the student will be able to meet the distribution requirements (see "Distribution Requirements," p. 10). If a student is incapacitated while enrolled in a course,

adjustments for completing the course will be made.

As a service to the college, the division periodically offers noncredit certification classes in American Red Cross Community CPR. Under the dance instructor's direction, the division is responsible for the Oxford College Dance Company.

The Office of Recreation and Athletics offers students the opportunity to participate in a number of intramural sports, fitness activities, and health-related special events. The following sports teams represent Oxford College on the intercollegiate level: women's soccer, men's basketball, and men's and women's tennis.

SPECIAL COURSES

Physical Education 199. Directed Study

Fall, spring. Credit, one hour. Independent study of listed activities at the advanced level. Students must have permission of faculty member to enroll. Activity planned and executed by the individual student under faculty guidance. Students must have had the basic course in the area of their intended advanced study. May be taken under any of the three areas, but only once. This course does not satisfy area requirements in physical education.



HEALTH/FITNESS AREA

All health/fitness area courses include the topics of nutrition, body composition, principles of strength, cardiovascular, and flexibility training, and health benefits. Additional topics, specific to each course, are described below.

Physical Education 100. Health/Conditioning

Fall, spring. Credit, one hour. Basic exercise science concepts will be emphasized. Rigorous individualized exercise program leading to cardiovascular fitness.

Physical Education 101. Weight Training

Fall, spring. Credit, one hour. Physiological basis of weight training. Skeletal muscle anatomy and physiology. Individualized exercise program.

Physical Education 102. Health/Wellness

Fall, spring. Credit, one hour. A basic health course which includes regular, individualized, less rigorous exercise than PE 100. Health concepts include nutrition, stress management, preventive medicine, etc., which emphasize personal responsibility for the individual's well-being.

Physical Education 103. Fitness Swimming

Fall, spring. Credit, one hour. Prerequisite: Only those students who have been placed out of aquatics, or who have successfully taken PE 111, Advanced Beginning Swimming, are permit-

ted to enroll in this class. Basic physiological principles for the development of cardiovascular fitness, flexibility, muscular strength, and endurance. Includes individualized rigorous swimming and conditioning program.

Physical Education 104. Water Aerobics

Fall, spring. Credit, one hour. Basic principles for the development of cardiovascular health, flexibility and muscle strength, and endurance. Concepts of nutrition, body composition, and weight control. Individualized water-exercise program.

Physical Education 105. Beginning Tae Kwon Do

Fall, spring. Credit, one hour. Prerequisite: none. Introduction to the basic knowledge and skills of tae kwon do exercise. Enhanced cardiorespiratory endurance is achieved, for the most part, through rigorous and dynamic tae kwon do exercise. History, ethics, and potentials of tae kwon do practice in promoting personal health will be discussed.

Physical Education 106. Aerobic Movement and Dance Exercise

Fall, spring. Credit, one hour. Combines cardiovascular exercise with fundamentals of rhythm and movement. Concepts of preventative medicine will be stressed, with an emphasis on cardiovascular improvement.

Physical Education 220R. Topics in Health/Fitness

On demand, with permission of instructor. Credit, one hour. Specific topic(s) to be announced when course is offered. Counts toward health/fitness area.



AQUATICS AREA

The Division of Physical Education and Dance provides aquatics placement information to academic advisers for entering students. This information is based on the student's performance on the Oxford College aquatics placement test during new student orientation. Students who wish either to place out of aquatics or be admitted to PE 110, Beginning Swimming for non-swimmers, must take the placement test and will be assigned to the appropriate class (Beginning Swimming or Advanced Beginning Swimming) or will be placed out. Students who do not take the Oxford College aquatics placement test must take PE111, Advanced Beginning Swimming.

Physical Education 110. Beginning Swimming

Fall, spring. Credit, one hour. Placement or instructor permission only. Develops the non-swimmer's skills in basic strokes and personal water safety skills. The survival stroke and other drownproofing techniques are stressed.

Physical Education 111. Advanced Beginning Swimming

Fall, spring. Credit, one hour. Placement or instructor permission only. Development of stroke mechanics and personal water safety skills. Drownproofing techniques are stressed.

Physical Education 113. Lifeguard Training

Fall. Credit, one hour. Prerequisite: lifeguard skills pretest required at the first class meeting of the semester. Designed for accomplished swimmers. Covers skills and knowledge required for effective lifeguarding at swimming pools. Includes CPR for the professional rescuer.

Physical Education 210R. Topics in Aquatics

On demand, with permission of instructor. Credit, one hour. Specific topic(s) to be announced when course is offered. Counts toward aquatics area.

**LIFETIME ACTIVITIES AREA****Physical Education 118. Cycling**

Fall, spring. Credit, one hour. Basic road cycling technique, safety factors, and simple cycle maintenance. Students must furnish bicycles, helmets, water bottles, basic road repair tools, and a bike bag.

Physical Education 119. Beginning Water Polo

Spring. Credit, one hour. Prerequisite: placement out of swimming or having completed PE 111 or PE 103. Combines all aquatics skills to explosive movements in water. Basic skills, conditioning, ballhandling, strategy rules, and regulations for playing the game.

Physical Education 120. Skin and Scuba Diving

Fall, spring. Credit, one hour. Techniques and requirements for scuba-diving certification. Student must display proficient water skills to be enrolled and must provide a physician's approval for taking scuba at the first class meeting. Each student enrolled will be charged an equipment fee payable on the first day of class. Certification in scuba diving (P.A.D.I.) is not a part of this course. Certification is not computed in the final grade. Those seeking certification do so on their own, and an extra fee (for travel and equipment) is charged. Thus, a student wishing to become certified does not do so as an Oxford College student. Such persons bear all the responsibilities and waive all claims against Oxford College.

Physical Education 121. Recreational Dance

Fall, spring. Credit, one hour. A survey of selected folk dances and ballroom dances related to social and recreational skill development and appreciation of cultural diversity.

Physical Education 122. Beginning Tennis

Fall, spring. Credit, one hour. Intermediate/advanced players should not take this course (those above 2.5 USTA rating). Those who do may be subject to intermediate/advanced grading standards at the discretion of the instructor. History, rules, ground strokes, serve, volley, and singles and doubles strategy and play.

Physical Education 125. Badminton

Fall, spring. Credit, one hour. Combines unique, explosive movements along with relevant strokes. Basic skills, rules, and court procedure for playing singles, doubles, and mixed doubles.

Physical Education 126. Beginning Golf

Fall, spring. Credit, one hour. Advanced golfers should not take this course. Those who do may be subject to advanced grading standards at the discretion of the instructor. Development of basic golf swing, chipping, and putting. Basic rules necessary to play game. Student must furnish clubs.

Physical Education 127. Beginning Tai Chi Chuan

Fall, spring. Credit, one hour. Development of coordination and flexibility, improvement of level of concentration, and acquisition of stress release techniques. Discussion of Eastern culture.

Physical Education 128. Yoga

Fall, spring. Credit, one hour. Introduction to the basic yoga postures, assisted positions, yogi breathing techniques, different relaxation and stress management methods, and concentration and meditation techniques. Fundamentals of yoga philosophy and potentials of yoga practice in promoting personal health will be discussed.

Physical Education 130. Stress Management Activity

Fall, spring. Credit, one hour. Basic principles for developing physical and mental strategies to achieve states of relaxation. The student will engage multiple modes of physical activity that can promote effective stress management. Time management, breathing and meditation practice, and effective communication skills will be included.

Physical Education 133. Beginning Dance Technique

Fall, spring. Credit, one hour. Advanced dancers should not take this course. Introduction to the basic technique of ballet, jazz, and modern dance. Major choreographers from each dance form will be discussed.

Physical Education 200R. Topics in Lifetime Activities

On demand, with permission of instructor. Credit, one hour. Specific topic(s) to be announced when course is offered. Counts toward lifetime activity area.

History and Social Sciences

Professors McQuaide, Owen-Smith, Shapiro, and Wundram; Associate Professors Carter, Cody, Leinweber, Lewis, and Maddox; Assistant Professors Ashmore and Auslander.

The need for students to acquire knowledge of the enduring values of Western civilization and of concepts that underlie these values imbues the purpose of the History and Social Sciences Division. This purpose presumes that responsible members of society can develop only from persons who understand their roots and whose convictions are the result of critical thought rather than simple acculturation. This is the foundation for the disciplines of the division, which also provide the academic basis for a variety of professional and vocational options.

Anthropology 397R, Business 210, Political Science 397R, Psychology 385R, Psychology 397R, Sociology 397R, and History 397R do not fulfill the distribution requirements in history and social sciences.

**ANTHROPOLOGY****Anthropology 101. Introduction to Anthropology**

Fall, spring. Credit, four hours. Survey of the study of the human species: biocultural evolution, prehistory, language, and comparative social and cultural systems.

Anthropology 116Q. Field Studies in Native American Cultures

Off-campus course. Interim or summer. On demand. Credit, four hours. Prerequisite: none. A study of a selected Native American culture through readings in ethnology and archaeology, culminating in travel throughout the geographic area of that culture. An off-campus travel course with classes on campus during the preceding semester.

Anthropology 201. Foundations of Biological Anthropology and Archaeology

Fall. Credit, four hours. Prerequisite: Anthropology 101 or permission of instructor. Evolution of the human species, fossil populations, human variation, and primate behavior. Techniques of archaeological excavation and analysis, survey of the prehistoric evolution of cultures, and contemporary issues in archaeology. Weekly lab in biological anthropology and archaeological methods.

Anthropology 202. Foundations of Cultural Anthropology and Linguistics

Spring. Credit, four hours. Prerequisite: Anthropology 101 or permission of instructor. Basic

concepts and theories of cultural anthropology and linguistics. Comparative economic and political systems, social organization and the family, belief systems, and modes of communication. Diverse levels of sociocultural complexity, from primitive tribes to contemporary U.S. tribes.

Anthropology 212. Primate Behavior

Spring, alternate years. Credit, four hours. Prerequisites: Anthropology 101, 201, or permission of instructor. A survey of living, nonhuman primates from ecological and behavioral perspectives, with special emphasis on the behavioral biology of the human species.

Anthropology 250. North American Indians

Spring, alternate years. Credit, four hours. Prerequisite: Anthropology 101 or permission of instructor. North American Indians (native cultures of North America) covers all the major Native American groups from the Isthmus of Panama to the Arctic Circle. The course covers prehistoric to modern times: environmental adaptations, social customs, religion, art, and other aspects of American Indian cultures, including change resulting from contact with Europeans and the situation of Native Americans today.

Anthropology 385R. Special Topics in Anthropology

On demand. Credit, four hours. Prerequisites: Anthropology 101 and permission of instructor and of the chair of the History and Social Sciences Division. Seminar or lecture series on topics of special anthropological concern. May be repeated for credit when topic varies.

Anthropology 397R. Directed Study

On demand. Variable credit. Prerequisites: Anthropology 101 and permission of instructor. Independent reading and research under the direction of a faculty member. Students must submit for instructor approval a one-page written proposal of the work to be done. This course does not satisfy distribution requirements in history and social sciences.



BUSINESS

Business 210. Financial Accounting

Fall. Credit, four hours. Basic principles, procedures, and objectives of accounting systems. Emphasis is placed on the necessity of accounting and on appraisal of strengths and weaknesses of accounting data. This course does not satisfy distribution requirements in history and social sciences.

Business 211. Managerial Accounting

Spring. Credit, four hours. Prerequisite: Business 210. Intensive study of concepts and proce-

dures related to internal accounting reporting. Includes coverage of cost behavior and CVP analysis, responsibility accounting, inventory costing, and relevant cost analysis. This course does not satisfy distribution requirements in history and social sciences.



ECONOMICS

Economics 101. Principles of Microeconomics

Spring. Credit, four hours. Use of economic analysis to explain resource allocation, output, and income distribution in a market economy.

Economics 112. Principles of Macroeconomics

Fall. Credit, four hours. Introduction to economic analysis and its use in explaining levels of national income, employment, and price levels.

Economics 201. Intermediate Microeconomics

Fall. Credit, four hours. Prerequisites: Economics 101, 112, and Math 111, or permission of instructor. Contemporary theory that positions itself between beginning principles and work in theory at the graduate level, primarily treating economic theory as it relates to consumers, business enterprises, and factor markets.

Economics 212. Intermediate Macroeconomics

Spring. Credit, four hours. Prerequisites: Economics 101, 112, and Math 111, or permission of instructor. The economy as a whole; factors that determine overall employment levels, national income, and national output; economic fluctuation; macromonetary theory; the general price level; the rate of economic growth; and international income relationships.

Economics 351. European Economic History I

(Same as History 351)

Economics 352. European Economic History II

(Same as History 352)

Economics 385R. Special Topics in Economics

On demand. Credit, four hours. Prerequisites: minimum of one economics course; permission of both instructor and chair of the History and Social Sciences Division. Course may be repeated for credit when topic varies. Seminar and/or advanced course in selected topics in economics.



HISTORY

History 101. History of Western Civilization I

Fall or spring. On demand. Credit, four hours. Survey of political, economic, social, and cultural history of the West from the classical period through the Reformation. Emphasis on contributions of Greco-Roman civilization; barbarian invasions and disorder of the early Middle Ages; flowering and collapse of medieval civilization; the Renaissance revival; and religious crises of the Reformation.

History 102. History of Western Civilization II

Fall, spring. Credit, four hours. Survey of political, economic, social, and cultural history of the West from the Age of Absolutism to the present. Emphasis on emergence of the nation-state; the scientific revolution and Enlightenment; French and industrial revolutions; development of romanticism, liberalism, nationalism, and imperialism; the Russian Revolution; totalitarian ideologies and the world wars; and development of the Western democracies.

History 133. United States History, Colonial to Present

On demand. Credit, four hours. Survey of the political, economic, social, intellectual, and diplomatic developments of the American nation and its people from colonization to modern times.

History 200N. Myth and Religion in Rome and Naples

Off-campus. Interim or summer. Credit, four hours. Prerequisite: Consent of instructor. Additional tuition is required. A study of the rich mythic and religious tradition found in the history of Rome and Naples. Preparatory reading and research will culminate in a trip to Rome and Naples.

History 302. The History of Rome

Spring, alternate years. On demand. Credit, four hours. Prerequisite: History 101 or consent of instructor. Using ancient authors, this seminar examines Rome's rise from rustic origins, the Republic, Rome's conversion to imperial government, the Pax Romana, and the decline and fall of the Roman Empire.

History 309. The Revolutionary Era: 1789–1848

Fall, alternate years. On demand. Credit, four hours. Prerequisite: History 102 or consent of the instructor. This course covers the complex historical forces involved in the collapse of the ancien régime in 1789, the French Imperium, the Restoration, the advent of "isms," and the abortive revolutions of 1848.

History 328. History of the Christian Church

On demand. Credit, four hours. The Christian church in the West from the Apostolic Age to the Reformation, with emphasis on the interaction of church and society.

History 348. The South in American History

On demand. Credit, four hours. Prerequisite: Any 100-level history course. Development of the South and its significance in the history of the nation.

History 351. European Economic History I

On demand. Credit, four hours. Prerequisite: History 101 or permission of instructor. A study of the major issues and trends characterizing European economic history from antiquity to the end of the early modern era.

History 352. European Economic History II

On demand. Credit, four hours. Prerequisite: History 102 or permission of instructor. A study of the major issues, events, and trends characterizing European economic history during the early modern and modern eras.

History 385R. Special Topics in History

On demand. Credit, four hours. Prerequisites: minimum of one history course and permission of both instructor and chair of the History and Social Sciences Division. Seminar and/or advanced course in selected history topics. May be repeated for credit when topic varies.

History 397R. Directed Study

On demand. Variable credit. Prerequisite: History 101 or 102 and permission of instructor. Independent reading and research under the direction of a faculty member. This course does not satisfy distribution requirements in history and social sciences.

**POLITICAL SCIENCE****Political Science 101. Introduction to Politics**

Fall, spring. Credit, four hours. Approaches to the study of politics and comparison of political systems, including democratic and authoritarian regimes, within the context of Western civilization. *This course is a prerequisite to all other political science courses.*

Political Science 100. National Politics in the United States

Spring. Credit, four hours. Prerequisite: Political Science 101. Origins, principles, structures, processes, and practices of American government from a historical perspective. Emphasizes dif-

ferent perspectives of democratic theory and practice, and the adequacy of governmental institutions.

Political Science 110. Introduction to International Politics

On demand. Credit, four hours. Prerequisite: Political Science 101. Introduction to analytical concepts, the nature of the interstate system, the assumptions and ideas of diplomacy, and the determinants of foreign policy.

Political Science 301. Classical Political Thought

Fall. Credit, four hours. Prerequisite: Political Science 101. Beginnings of the Western political heritage as shaped by the great political thinkers from Plato to Marsilius.

Political Science 302. Modern Political Thought

Spring. Credit, four hours. Prerequisite: Political Science 101. Political thought in the modern period, from Machiavelli through the nineteenth century.

Political Science 303. American Political Thought to 1912

Spring. Credit, four hours. Prerequisite: Political Science 101. History of American political thought from the founding to the Progressives, with primary attention to views on democracy, liberty, equality, property, and the Union.

Political Science 306. Human Nature in Politics from the Feminine Perspective

Spring. Alternate years. Credit, four hours. Prerequisite: Political Science 101 or permission of instructor. A survey course in political philosophy, ancient to modern. Investigation of the theme of human nature by consideration of varying views of the feminine.

Political Science 352. Constitutional Law

Fall. Credit, four hours. Prerequisite: Political Science 101. Basic principles of the Constitution and powers of the national and state governments, examined through Supreme Court decisions and secondary works.

Political Science 385R. Special Topics in Political Science

On demand. Credit, four hours. Prerequisite: Political Science 101 and permission of both instructor and chair of the History and Social Sciences Division. May be repeated for credit when topic varies. Seminar and/or advanced class in selected political science topics. Primarily for students interested in politics.

Political Science 397R. Directed Study

On demand. Variable credit. Prerequisites: Political Science 101, two other political science courses, and permission of instructor. Independent reading and research under the direction of

a faculty member. This course does not satisfy distribution requirements in history and social sciences.



PSYCHOLOGY

Psychology 100. Introductory Psychology

Fall, spring. Credit, four hours. Survey of central issues, basic theories, and research in psychology. Areas covered include development, learning, biological bases of behavior, perception and sensory process, personality, emotion, motivation, abnormal behavior, and social psychology.

Psychology 200. Laboratory in Experimental Methods

Spring. Credit, four hours. Prerequisite: Psychology 100. Introduction to basic methods and design of psychological research. Laboratory exercises and fundamentals of scientific writing are emphasized.

Psychology 205. Human Development

Fall, spring. Credit, four hours. No prerequisite. Principles applicable to growth and development across the life span. Emphasis on cognitive and social development from conception through adulthood.

Psychology 207. Brain and Behavior

On demand. Credit, four hours. Prerequisite: Psychology 100. The biological basis of learning, memory, motivation, emotion, psychological disorders, and psychoactive drugs.

Psychology 208/Women's Studies 385. Psychology of Women

Spring. Credit, four hours. Prerequisite: Psychology 100. Exploration of women's experience and issues in the context of psychological theory and research. Emphasis on the critical examination, reanalysis, and reinterpretation of numerous concepts in psychology.

Psychology 210. Adult Abnormal Behavior (Adult Psychopathology)

Fall. Credit, four hours. Prerequisite: Psychology 100. Descriptions of, explanations for, and treatment of the major adult psychological disorders.

Psychology 212. Social Psychology

(Same as Sociology 212)

Psychology 221. Human Sexuality

Fall. Credit, four hours. Prerequisite: Psychology 100 or Psychology 205. Explorations of phys-

iological and sociocultural aspects of sexuality, including sexual response, sexual desire, sexual development, sexual preference, reproduction, sexual deviance, and sexual problems.

Psychology 273N. Investigative Psychology

Summer. Off-campus course. On demand by minimum of twelve students. Prerequisite: Psychology 100 and by consent of instructor. This seminar focuses on theories, research, and applications of psychological theory to legal, historical, and literary character investigations. It will culminate in sessions and observations related to course activities in Washington, D.C.

Psychology 330. Personality Theories

Spring. Credit, four hours. Prerequisite: Psychology 100. Examination of the major personality theories as well as the research which informs the theories.

Psychology 385R. Special Topics in Psychology

On demand. Variable credit. Prerequisites: at least one 100-level psychology course and permission of instructor. Seminar in selected topics of psychology or directed individual course of study. May be repeated for credit when topic varies. This course does not satisfy distribution requirements in history and social sciences.

Psychology 397R. Directed Study

On demand. Variable credit. Prerequisites: Psychology 100, two other psychology courses, a written proposal, and permission of instructor. Independent reading and research under the direction of a faculty member. This course does not satisfy distribution requirements in history and social sciences.



SOCIOLOGY

Sociology 101. Introduction to Sociology

Fall, spring. Credit, four hours. Introduction to the scientific study of human group behavior. Emphasis on definition of analytical concepts and tools for the exploration of significant data in social organizations, culture, institutions, and social change.

Sociology 212. Social Psychology

Spring. On demand. Credit, four hours. Prerequisite: Sociology 101 or Psychology 100. The relation of the individual to society; measurement, change, and development of social attitudes; interpersonal relationships; group dynamics; and social problems.

Sociology 215N. Social Problems

Interim. Off-campus course. On demand by a minimum of twelve students. Credit, four hours. Prerequisite: Sociology 101 or permission of instructor. This seminar includes outside readings and discussions once a week for eight weeks during the fall semester. During January, ten intensive sessions are held in Atlanta, with observations in prisons, courts, hospitals, and social service agencies.

Sociology 230. Sociological Aspects of Health and Illness

Spring. On demand. Credit, four hours. Prerequisite: Sociology 101 or permission of instructor. The sociological factors affecting health and the organization of health care. The medical care services and professionals as social institutions; social history of health; environmental sources of disease; mental health; and effects of technology on health care.

Sociology 348. Old People in Society

Fall. On demand. Credit, four hours. Prerequisite: Sociology 101 or one 100-level psychology course. Study of the aged population and the aging process from psychological and sociological perspectives. Includes current gerontological theories, selected problems of old people, and applications of social-psychological theories to adjustment of the aged.

Sociology 389R. Special Topics in Sociology

On demand. Credit, four hours. Prerequisites: Sociology 101 and permission of both instructor and chair of the History and Social Sciences Division. Seminar in selected topics of sociology. May be repeated for credit when topic varies.

Sociology 397R. Directed Study

On demand. Variable credit. Prerequisites: Sociology 101, two other sociology courses, and permission of instructor. Independent reading and research under the direction of a faculty member. This course does not satisfy distribution requirements in history and social sciences.

**SOCIAL SCIENCES****SS 209R. Critical Perspectives on a Region**

On demand. Credit, four hours. Prerequisite: Consent of instructor. This seminar intensively examines a specific region of the world, introducing students to a range of perspectives and intellectual traditions within the human sciences. The course, which includes a travel component, emphasizes original student research and the critical reading of primary texts. An additional travel fee will be charged. Limit: twelve students.



WOMEN'S STUDIES/SOCIAL SCIENCES

Women's Studies 100/Social Sciences 103. Introduction to Women's Studies

Fall. Credit, four hours. Introduction to the study of women from a historical and political perspective, with special attention to gender as a system of social classification in work, communities, and politics; and to women's identities and roles within and among states, classes, and races.

Women's Studies 385/Psychology 208. Psychology of Women

Spring. Credit, four hours. Prerequisite: Psychology 100. Exploration of women's experience and issues in the context of psychological theory and research. Emphasis on the critical examination, reanalysis, and reinterpretation of numerous concepts in psychology.

INTERDISCIPLINARY COURSES

Interdisciplinary courses are designed to bring more than one disciplinary perspective to bear on a topic of study.

IDS 104. The Great Conversation: Culture

Credit, four hours. The Great Conversation: Culture is an interdisciplinary course intended to introduce students to a selection of classic works in literature, art, music, history, philosophy, and theology from ancient times to the present.

IDS 105. The Great Conversation: Society

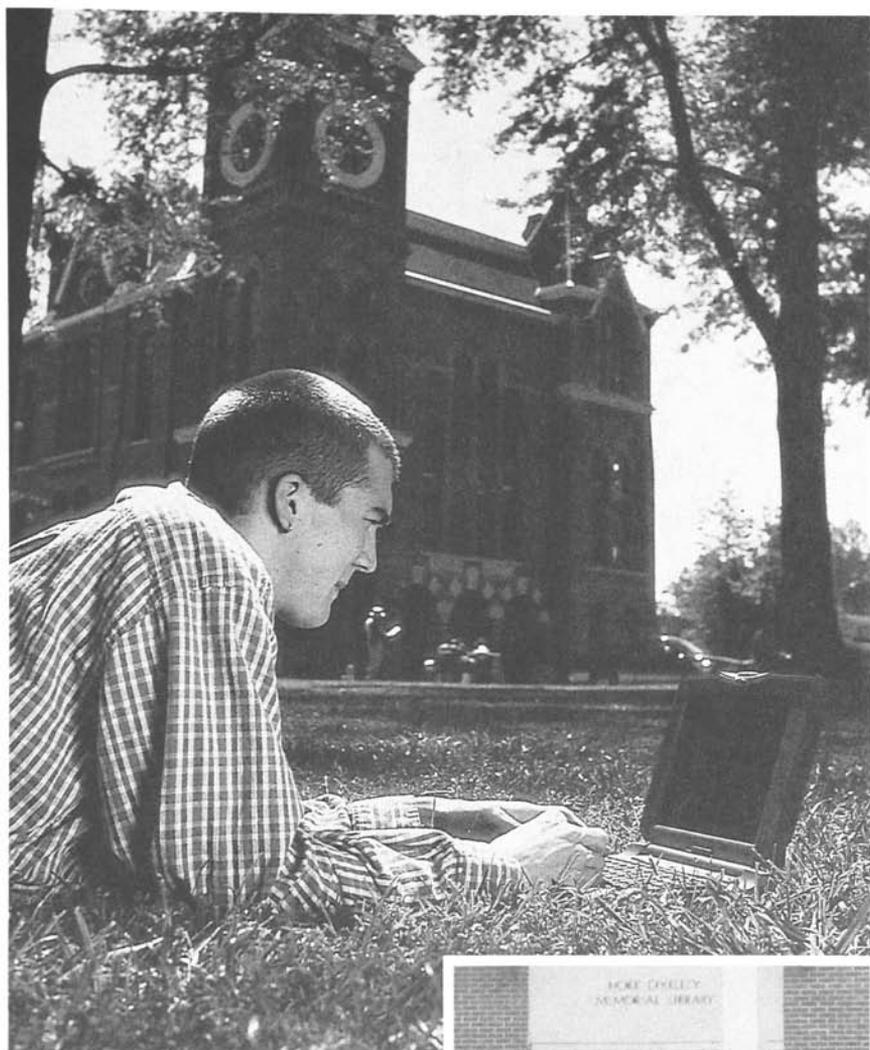
Credit, four hours. The Great Conversation: Society is an interdisciplinary course intended to introduce students to a selection of classic works in the fields of history, social science, science, mathematics, philosophy, and theology from ancient times to the present.

IDS 106. Historical Perspective of Medical Discoveries

Spring, on demand. Credit, four hours. This course will explore the interrelationship which exists between important advances in medical, scientific, and technological discoveries and significant societal progress from the perspective of history.

Oxford Studies

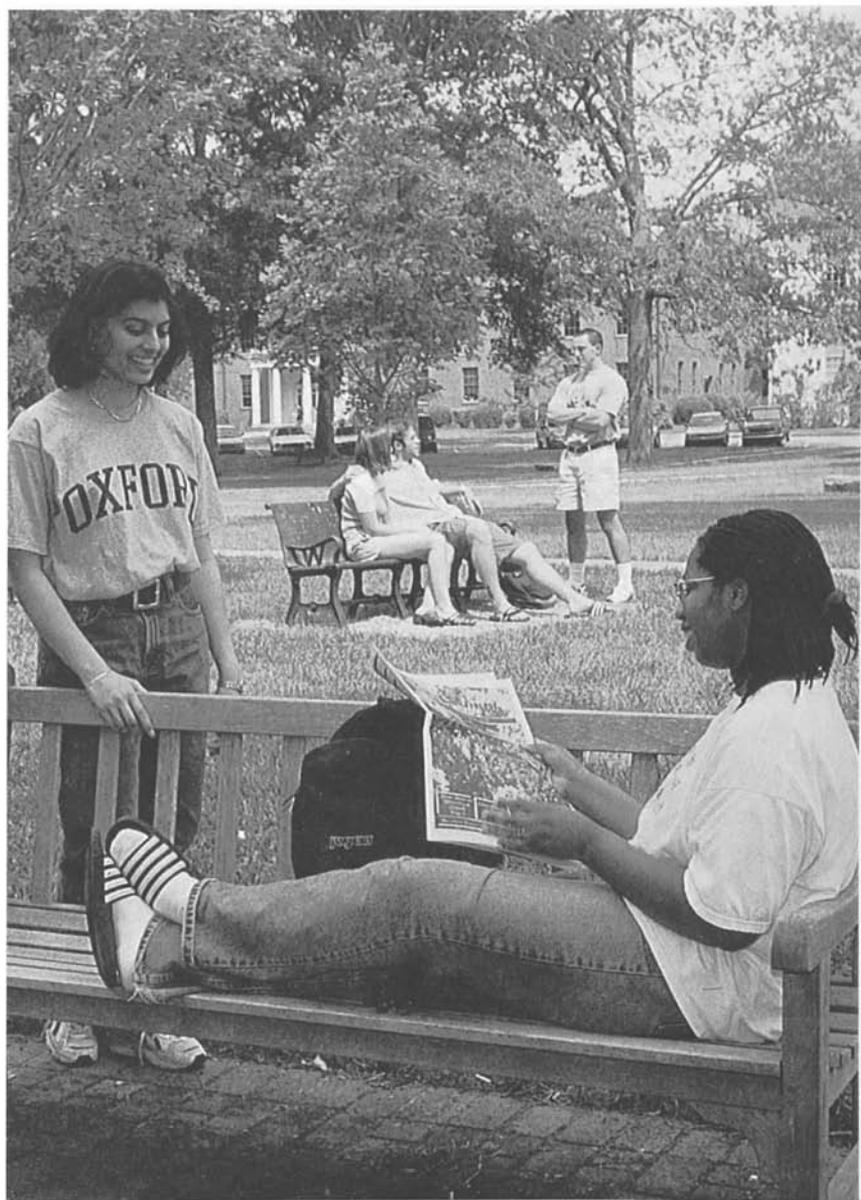
Fall, spring. Credit, one hour. Oxford Studies 100R is a one-hour, elective, multidisciplinary course which, through attendance, participation, and written reflection, encourages thoughtful involvement in the rich cultural, intellectual, and artistic activities available in our community beyond the confines of the traditional classroom. Oxford Studies supports the college's mission of liberal arts education by promoting an engagement with issues of shared interest. It may be repeated for credit.



*“What is most
needed for learning is
a humble mind.”*

CONFUCIUS





“It is, Sir, as I have said, a small college—and yet there are those who love it.”

DANIEL WEBSTER

EDUCATIONAL RESOURCES

Libraries

Hoke O'Kelley Memorial Library

The Hoke O'Kelley Memorial Library provides resources, facilities, and services for research and study at Oxford College. The collection contains more than 75,000 volumes, three hundred current periodical subscriptions, compact disc databases, audiovisual materials, and microform materials. Users may access more than one hundred computerized reference databases and more than two thousand electronic journals. The library building has computer labs, individual carrels, rooms for group study, facilities for use of audiovisual materials, and a videoconferencing center.

In addition to providing individual reference assistance, library staff members work with faculty members to provide library instruction in conjunction with specific courses. Interlibrary loan services provide access to materials in all Emory libraries and other libraries in the United States.

Emory's automated library system provides access to materials available at Oxford and at the other Emory libraries. This on-line catalog is available in all libraries, residence halls, and from off-campus residences.

Other Emory University Libraries

Oxford College students have access to resources in other Emory libraries: the General Libraries, made up of the Robert W. Woodruff Library for Advanced Studies, the Asa Griggs Candler Library, the James Samuel Guy Chemistry Library; the Hugh F. MacMillan Law Library; the Health Sciences Library; and the Pitts Theology Library. Total collections for the University number approximately 2.4 million volumes, 1.5 million microforms, 38,000 microfilm reels, 5,600 linear feet of manuscripts, and a growing inventory of nonprint materials. The libraries maintain 16,000 subscriptions to serials and periodicals.

Information Technology Facilities

Oxford College provides an extensive range of workstations, software, networking, and services to the college community. Student computing services include seven information technology labs located across campus in Pierce Hall, the library, Humanities Hall, and residence halls. Multiple e-mail and web kiosks provide network access within a few steps from anywhere on campus. Residence hall rooms have multiple ethernet connections for high-speed network access for student-owned workstations. Oxford's new digital technology center, Kaleidoscope, is an experimentation and creation facility offering high-end technologies such as digital video editing and production, QuickTime video/audio streaming, graphics and web production, animation, scanning, color laser printing, CD burning, and more.

Some courses are taught in computing labs; others use technology for special projects or provide instructional software across the network. All workstations are networked and

can access mainframe systems at Emory and on the Internet. Students receive free network IDs for e-mail, web hosting, file transfer, and Internet access. Technology consulting is available for class projects, residence hall connections, and general assistance.

During student orientation, students are introduced to the technology resources and provided brief instruction on using the Oxford/Emory network. Classes involving extensive use of technology also provide students with instruction during class.

Writing Center

The Oxford Writing Center offers tutoring in writing and composition for any class. The tutors are sophomores with diverse majors and interests who can help students with structure, organization, style, and grammar. The center is open twenty-five to thirty hours a week.

English as a Second Language Program (ESL)

This program offers intensive classroom instruction for one semester to high proficiency students whose first language is not English, followed by continuous out-of-classroom support and one-on-one tutoring through the Writing Center.

Disability Services

Oxford College and Emory University are committed to ensuring that all University goods, services, facilities, privileges, advantages, and accommodations are meaningfully accessible to qualified persons with disabilities in accordance with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, and other pertinent federal, state, and local laws.

Emory provides all persons an equal opportunity to participate in and benefit from programs and services afforded to others. The Office of Disability Services (ODS) assists qualified students in obtaining a variety of services (i.e., alternative testing, note taking, taped texts, interpreting, advocacy, mobility/transportation assistance, etc.).

Oxford College works closely with ODS on the Atlanta campus. An ODS staff member is available in the Oxford College health center and is available to assist students in reasonable accommodation of their needs. **Oxford students seeking eligibility for services must self-identify with ODS on the Atlanta campus before receiving any services at Oxford.**

More detailed information is available on the website at www.emory.edu/EEO/DSCI, or it can be requested from the Office of Disability Services, 110 Administration Building, Emory University, Atlanta, Georgia 30322, 404.727.6016 (v) or 404.727.1065 (t).

Health Services

Student Health Service

The Student Health Service offers basic health services that include evaluations and treatment of general medical problems and minor emergencies, referrals to specialists, individual and group health education, and access to reference materials about various health and wellness topics. The Student Health Service is under the direction of a nationally certified nurse practitioner in collaboration with a board-certified internist.

All currently enrolled students are eligible for basic services available through the nurse practitioner at no cost. Students with special or complex and chronic health problems may be referred to the medical adviser for additional evaluation at no cost. However, students are financially responsible for fees associated with the following services: laboratory tests, X-rays, hospitalization, hospital emergency room visits, prescription medicines, medical supplies, and referrals to health care providers not associated with Oxford.

In the event of serious illness or accident, parents or guardians will be informed. When a parent or guardian cannot be located, the college reserves the right to make decisions concerning emergency health care.

Prior to registration, all students are required to complete an Entrance Medical Record before health care can be rendered. All immunizations must be current.

For additional information about health services, you may visit our website at www.emory.edu/OXFORD/CampusLife/Health.

Counseling Center

The Counseling Center offers free, confidential counseling for personal, emotional, and career-related issues. Services include individual therapy, group counseling, problem-solving sessions, career assessment, and referral to appropriate on-campus and off-campus resources. Students also may avail themselves of the Counseling Center Resource Center, which contains books, computer programs, audio tapes, and videotapes on mental health, study skills, and career-related topics. The Counseling Center is involved actively in campus outreach. Speakers from the Counseling Center are available to make presentations to campus groups.



*“Education is not the
filling of a pail, but the
burning of a fire.”*

WILLIAM BUTLER YEATS



ADMISSION

Requirements

First-year student applicants to Oxford must submit entrance credentials indicating graduation from a secondary school with at least sixteen acceptable units of work. Oxford strongly recommends the following:

Subject	Years
English	4
Mathematics (including Algebra II)	4
Foreign language	2
Social studies	2
Laboratory sciences	3

The applicant must also present satisfactory scores on the examinations of the College Entrance Examination Board (SAT: Oxford College code number 5186) or the American College Testing Program (ACT: Oxford College code number 0815).

To receive an application for admission, contact the Office of Admission, Oxford College, P.O. Box 1418, Oxford, Georgia 30054; 770.784.8328.

Application Procedure

Application Fee

A nonrefundable processing fee of \$40 must accompany each completed application.

Regular Decision Plan

Applications are accepted on a rolling basis, with a priority date of January 15. A complete application consists of the application form, the \$40 nonrefundable processing fee, a high school transcript that includes work completed through the junior year, SAT or ACT scores, and a letter of recommendation.

Students who wish to enter college before graduating from high school may apply to Oxford through the **Early Admission Program**. These students must have completed the junior year in high school with an outstanding academic record and a minimum of fourteen academic units. SAT or ACT scores are required along with a letter of recommendation from a high school official. Such students are admitted as regular students.

For further information, contact the associate dean of admission and financial aid, Oxford College, P.O. Box 1418, Oxford, Georgia 30054.

Admission Decisions

Upon notice of acceptance, a deposit of \$275 is required, which will apply toward the first semester's fees. The deposit may be refunded if requested before May 1 for summer or fall enrollment, and before December 15 for spring enrollment. Extensions will be granted on the deposit deadline if requested in writing by the student.

Entrance Medical Record

The Entrance Medical Record form will be sent to all students after they have been accepted. This form must be completed and returned to the Student Health Service prior to registration. A new Entrance Medical Record is required for readmission after an attendance lapse of one year or more.

Accelerated Degree Programs**Joint Enrollment**

Up to thirty-two semester hours of credit may be allowed for course work taken at Oxford College or another accredited college or university in an approved joint enrollment program. Interested students should consult their high school counselors or write for more specific information to the director of admission, Oxford College, P.O. Box 1418, Oxford, Georgia 30054.

Advanced Placement (AP)

Oxford College will grant up to sixteen hours of AP credit according to the following guidelines: four semester hours of credit will be granted for each score of four or five on examinations of the Advanced Placement Program of the College Entrance Examination Board; four semester hours of credit in computer science for a score of three on either of the computer science examinations; four semester hours of credit for Mathematics 111 for a score of three on either of the calculus examinations if the student is placed in Mathematics 112Z and completes the course with at least a grade of C; eight semester hours of credit for Mathematics 111 and 112 will be granted for a score of four or five on the calculus BC examination. Students receiving credit for the calculus BC examination may not receive credit for the calculus AB examination. Students who do not receive credit for the calculus BC or calculus AB examination but have a score of four or five on the calculus AB subgrade will be granted four hours credit for Mathematics 111. The French, German, and Spanish departments will review the examination booklets for scores of three and decide whether to award credit. No other departments will consider scores of three for credit. No credit will be granted at Oxford College for scores of one or two.

Whether such credit shall apply to Oxford's distribution requirements is a determination made by the faculty in the discipline granting the credit. Not more than eight hours of AP credit will be granted in the same academic division. Applicants should request that scores be sent to the Office of Records and Registration.

International Baccalaureate (IB)

Oxford College recognizes the academic challenge of the international baccalaureate and will grant credit for scores of five, six, or seven on the higher-level examinations. Such credit may be awarded in up to three disciplines. No credit will be allowed for

subsidiary-level examinations. Applicants should request that scores be sent to the Office of Records and Registration.

Transfer Applicants

Requirements

Oxford welcomes applications from students who have attended other colleges.

If less than a year of college-level work has been completed, the high school transcript and SAT or ACT scores should be submitted as part of the admission application. An official college transcript should be sent from all previously attended colleges to the associate dean of admission and financial aid, Oxford College, P.O. Box 1418, Oxford, Georgia 30054. The student must be eligible to return to the previous institutions and should have an overall grade-point average equivalent to a B or better at Oxford to be considered.

Transfer students from approved colleges may receive credit at Oxford for previous work, provided their performance is creditable and the work consists of acceptable academic college-level courses. **To qualify for the associate of arts degree and for continuation at Emory College, transfer students are required to take at least two semesters of residence at Oxford, earning a minimum of thirty-five credit hours, three of which must be in physical education.** The physical education courses must be from the health fitness, lifetime and aquatics areas, unless a student's aquatics placement test score permits the substitution of a course. In this case, a student may take the third course in any area, including aquatics. If a transfer student is at Oxford for only two semesters, the physical education requirement can be fulfilled by:

- (a) taking two P.E. courses in one semester,
- (b) attending summer school,
- (c) completing the third Oxford PE during the first semester at Emory.

If a student chooses option b or c, the Oxford College AA degree would be awarded after completion of the third course.

Transient Study

Oxford students wishing to enroll for summer study at another institution must secure the written permission of their academic adviser. Since permission depends upon approval of the intended courses, students should contact their academic adviser well before the end of the spring semester to obtain a transient permission form. The transient permission form and catalog description should be turned in to the Office of Records and Registration. For credit to be received, an official transcript must be received in the Office of Records and Registration by December of the year courses were taken. Students wishing to enroll as transients at Oxford must also present written permission from their own dean or registrar.

Readmission

To return to Oxford after withdrawing or being absent for one or more semesters (other than the summer semester), students must complete a readmission form (available from the Office of Records and Registration). There is no application fee for readmission.

Students who have had no academic or conduct problems and who have not enrolled in other colleges will be automatically readmitted.

Students requesting readmission after exclusion must petition for readmission no later than four weeks prior to the end of the term preceding the one for which readmission is requested (see "Probation and Exclusion," p. 85).

Readmission following withdrawal for medical reasons requires clearance by designated University health officials.

New Student Orientation

Oxford College offers an orientation program prior to the start of fall semester. All new students are required to attend in order to become familiar with the campus, meet members of the faculty and staff, and register for classes. New students will be informed about dates and locations of orientation activities. Parents are urged to attend events on the first day of orientation, meet the faculty and administration, and become acquainted with the educational philosophy of Oxford College. Students entering Oxford College in the spring semester have a one-day orientation program prior to the start of classes.



*“A mind, once stretched
by a new idea, never
regains its original
dimensions.”*

OLIVER WENDELL HOLMES





*“Think, everyday,
something no one else is
thinking. Do, every day,
something no one else
would be silly enough
to do. It is bad for the
mind to be always part
of a unanimity.”*

CHRISTOPHER MORLEY



FINANCIAL INFORMATION

Expenses

Basic Cost

Basic expenses for the academic year 2001–2002 are approximately \$12,285 per semester (tuition, fees, room, and board). The student should allow additional funds for such expenses as books, laundry, personal items, and entertainment.

Tuition

The 2001–2002 semester tuition charge of \$9,350 includes full-time instruction in a average program of study, use of facilities and equipment, medical and health service, and library service.

Part-time students (with a course load of fewer than twelve semester hours) are charged \$779 for each semester hour. This charge does not include medical and health service.

Off-campus courses during the interim and summer terms require the payment of \$584 per semester hour at registration. There is an additional charge for living and traveling expenses incurred in these courses. These costs are announced at the time of registration for the course.

Room and Board

The 2001–2002 cost of room and board averages \$2,835 per semester, depending on residence hall assignment. This rate applies to a double-occupancy residence hall room and full meal plan (twenty-one meals per week). Residence hall rooms commonly are furnished with beds, mattresses, dressers, desks, chairs, and sinks. Private rooms entail an additional charge and are not available to first-year students.

Oxford College is a residential campus. In certain cases, the director of Residential and Education Services may grant commuter status to students. Examples of when commuter status might be granted include: students who plan to live with a parent/guardian, students who are married, students who are older than age twenty-three, or students who meet certain criteria when the college is facing a housing shortage.

Of the \$275 admission fee, \$75 is used as a housing reservation fee. This amount will be applied to the student's room charge at the beginning of the student's first semester on campus. Cancellation of on-campus housing must be done by July 15 for the fall and January 1 for the spring semesters in order to receive a deposit refund.

Financial Assistance

Despite the rising cost of education, Oxford College believes that financial circumstances should not prevent an academically qualified student from attending the college of his or her choice. Scholarships, loans, and on-campus employment tailored to individual ability and need are available. Oxford works to combine scholarships, loans, and part-time employment with parental assistance so that students can do their best work without financial strain.

A student must reapply for aid by the deadline each year. Provided the student continues to demonstrate financial need and remains in good academic standing, a first-year recipient can expect an aid package to be renewed for the sophomore year at Oxford. Given continued demonstration of need, students continuing to Emory College for their junior and senior years can expect to receive the same percentage of tuition in need-based scholarship aid that they received at Oxford.

Need-based grants are awarded for an academic year, provided the student is not placed on academic probation for two consecutive semesters. A student placed on Honor Council probation for the second time will automatically lose his or her grant. Moreover, a student may have Oxford grant funds reduced for the second year if the student is on academic probation.

Academic scholarships are awarded solely on the basis of academic and personal merit. Academic scholars placed on Honor Council probation for the first time or conduct probation for the second time will lose their scholarships permanently.

Oxford uses both the PROFILE of the College Scholarship Service and the Free Application for Federal Student Aid (FAFSA) to determine students' financial needs. The College Scholarship Service is a cooperative program for handling confidential statements submitted by parents in support of applications for financial assistance.

Both PROFILE and FAFSA forms may be obtained from a student's high school guidance office or by writing to the Financial Aid Office, Oxford College, P.O. Box 1418, Oxford, Georgia 30054. To receive priority treatment, these statements should be filed by February 15 of the year in which the student will require aid. This ensures that the student will meet the Oxford deadline of April 1. Financial aid award packages for entering students are mailed by April 15.

Only applicants who have been accepted for admission or who already are enrolled will be considered for financial aid.

Academic Scholarships

Robert W. Woodruff Scholars

The Robert W. Woodruff scholarship competition is for high school seniors who have demonstrated qualities of forceful and unselfish character, intellectual and personal vigor, outstanding academic achievement, impressive skills in communication, significant leadership and creativity in school or community, and clear potential for enriching the lives of their contemporaries at Emory University. All students who apply for admission to Oxford College by December 15 automatically are considered for these awards and will be notified by February 1 if they are chosen as scholar candidates. Students must maintain a 3.2 grade-point average to continue as Woodruff Scholars.

Scholarships are granted for four years and are awarded solely on the basis of outstanding merit without regard to financial need, race, color, religion, sex, sexual orientation, national origin, age, disability, or veteran's status.

Dean's Scholars

These full-tuition scholarships are awarded annually to first-year applicants. Selection is based on demonstrated academic achievement and leadership capabilities. Each student must maintain a 3.2 grade-point average to continue as a Dean's Scholar. All students who apply for admission to Oxford College by December 15 automatically are considered for these awards and will be notified by February 1 if selected as a scholar candidate.

Scholarships are granted for four years and are awarded solely on the basis of outstanding merit without regard to financial need, race, color, religion, sex, sexual orientation, national origin, age, disability, or veteran's status.

Faculty Scholars

These half-tuition scholarships are awarded annually to first-year applicants. Selection is based on demonstrated academic achievement and leadership capabilities. At Oxford, students must maintain a 3.2 grade-point average to continue as Faculty Scholars. All students who apply for admission by December 15 are automatically considered for these awards and will be notified by February 1 if selected as a scholar candidate. Outstanding sophomore students also may be selected to receive these scholarships.

Scholarships are granted for four years and are awarded solely on the basis of outstanding merit without regard to financial need, race, color, religion, sex, sexual orientation, national origin, age, disability, or veteran's status.

Oxford Hopkins Scholars

These scholarships for \$6,500 per year for two years at Oxford College are awarded annually. Selection is based on demonstrated academic achievement and leadership capabilities. Students must maintain a 3.0 grade-point average to continue as Oxford Hopkins Scholars. These scholarships do not continue to Emory College.

Oxford Seney Scholars

These scholarships for \$5000 per year for two years at Oxford College are awarded annually. Selection is based on demonstrated academic achievement and leadership capabilities. Students must maintain a 3.0 grade-point average to continue as Oxford Seney Scholars. These scholarships do not continue to Emory College.

Oxford Scholars

Academic scholarships are awarded annually to Oxford students continuing to the Atlanta campus. These students are nominated by the dean of Oxford College in consultation with the Oxford faculty and staff. Nominees must show academic achievement, leadership ability, strong character, and potential to make significant contributions to Emory College. Final selections are made by the dean of Emory College. These scholarships are renewable for the senior year, provided the student maintains an acceptable academic record.

Alumni Scholars

These scholarships are funded at \$2,500 each and are provided annually through generous donations from Oxford College alumni. Selection is based on demonstrated academic achievement and leadership capabilities.

Named Scholarships

In addition to the financial assistance for students provided in the operating budget of Oxford College, there are forty-three endowed scholarships that have been given as charitable investments in youth and in memory of friends and loved ones. Friends and alumni interested in establishing such scholarships are invited to contact Oxford's Office of Advancement and Planning.

Dr. Arthur Nicholas Anderson Jr. Memorial Scholarship

Established in 1977 by Mrs. Betty C. Anderson in memory of her husband, a member of Oxford's class of 1938.

James Y. and Kathleen Grogan Arnold Memorial Scholarship

Established in 1983 by James Y. Arnold Jr. in memory of his parents. This scholarship is for a worthy student from Elbert County.

Arnold Foundation Leadership Scholarship

Provided by the Arnold Foundation in 1985 to fund scholarships for deserving students residing in Newton County or surrounding counties. The foundation was established by Robert and Florence Arnold of Covington. The Arnold Fund supports eight scholars per year at one-half tuition. Preference is given to Newton County students, then students in contiguous counties, based on academic merit and financial need who exhibit character and leadership qualities. Maintaining a GPA of 3.0 is required for continuation to Emory College.

C. R. Bard Scholarship

The C. R. Bard Corporation, through their plant in Newton County, sponsors one scholarship each year to a student from Newton or contiguous counties who has demonstrated an outstanding proficiency in science and who plans to pursue a career in science. The award is for \$2,500 annually. This scholarship does not continue to Emory College.

Josiah K. Bates Scholarship

Established in 1993 as a bequest from the estate of Josiah K. Bates, who graduated from Oxford College in 1954.

Jackie and Clifford Bell Scholarship

Established in 1993 for a deserving high school graduate of Washington County by Clifford A. Bell '46Ox of Sandersville, a charter member of the Oxford Board of Counselors, and his wife, Jackie.

John Bostwick Scholarship

Established in 1997 by John Bostwick III, MD '62Ox, a member of the Oxford College Board of Counselors.

Branham Scholarship

Provided through the estate of Elizabeth F. Branham in memory of her grandparents, the Reverend and Mrs. W. R. Branham Sr.; her parents, the Reverend and Mrs. W. R. Branham Jr.; and Miss Lynn Branham.

E. J. Brown Scholarship

Established in 1958 by Mr. Phil Buchheit, publisher of the Spartanburg, South Carolina, *Herald-Journal*, and friends in memory of Mr. E. J. Brown, a former faculty member.

Edmond Weyman Camp Jr. Scholarship

Started in 1978 by members of the Camp family and friends in honor of Dr. Edmond Weyman Camp Jr., a former member of the Oxford faculty who graduated from the Emory University School of Medicine in 1935.

Wilbur "Squire" Carlton Scholarship

Established by former students in the class of 1946, and completed by Dr. Adrian Grass '49Ox, in memory of Squire Carlton, who taught at Oxford College from 1926 to 1974.

Cline Family Music Scholarship

Given in 1985 by John Cline, Pierce Cline, and Lucie Cline Huie, and awarded to musically talented students who agree to participate in the music program of Oxford College and Allen Memorial United Methodist Church.

Harold and Lucille Dobbs Scholarship

Established in 1988 by Denny Dobbs, a 1965 Oxford College graduate, in memory of his parents.

Carmen and Willie D. O'Kelley DuBois Scholarship

Established in 1990 through the estates of Carmen and Willie DuBois.

Brad Edwards Leadership Award

Established in 1990 in memory of Oxford student Bradley Patrick Edwards by his parents, Mr. and Mrs. J. Joseph Edwards, and friends. The one-half tuition scholarship is presented to a rising sophomore at Oxford College with outstanding character and who cares deeply for his or her fellow students, school, and community as demonstrated by broad-based involvement and leadership. The recipient must maintain a 2.5 GPA while at Oxford.

Marshall R. Elizer Scholarship

Funded in 1987 by alumni and friends of Oxford College in honor of Marshall R. Elizer, who served as business manager, director of student services, and professor of mathematics from 1946 to 1978.

Etheridge Scholarship

Given in 1968 by the Reverend Roy P. Etheridge '15Ox, a retired United Methodist minister, in memory of his parents, Robert A. and Harriet K. Etheridge.

Jennifer Lea Evans Memorial Scholarship

Awarded annually to a rising senior at Emory College who is a biology major and who began his or her degree at Oxford College. The awardee shall have a minimum of a 3.5 GPA and will have taken at least one year of biology courses at Oxford and shall exemplify the qualities and characteristics of Jennifer Evans who was murdered tragically in June 1995 during the summer between her junior and senior years. The awardee also shall make a sustained service contribution to his or her larger community while a student at Emory. The scholarship was funded by the efforts of Virginia Beach Police Officers Mike Carey and Lou Thurston and supported by the Virginia Beach community, alumni, friends, and family of Jennifer Evans.

Fleming Scholarship

Funded in 1976 by gifts from alumni and friends of Oxford College in honor of Neal Bond Fleming, dean of Oxford College from 1966 to 1976.

Franklin Foundation Scholarship

Established in 1993 by the John and Mary Franklin Foundation.

B. Lisa Friddell, MD Scholarship

Established in 1996 in memory of Dr. B. Lisa Friddell '86Ox-'88C by the physicians and coworkers of Affinity Health Group in Albany, Georgia, where she practiced.

Godfrey Scholarship

Established in 1957 by Mr. and Mrs. S. Charles Candler of Madison, Georgia, in memory of Mr. and Mrs. P. W. Godfrey, Mrs. Candler's parents.

Judy Greer Scholarship

Awarded annually to a rising sophomore who exemplifies the spirit and mission at Oxford College. Candidates must have at least a 3.0 GPA and a record of leadership. This award was initiated by the class of 1959 and supported by other alumni and friends to honor Dr. Judy Greer, professor of physical education, on her retirement from Oxford College in 1996. She taught at Oxford for more than thirty years.

John and Sara Gregory Scholarship

Established in 1987 in honor of John and Sara Gregory. John Gregory taught literature at Oxford College for thirty-two years. Sara began as a chemistry professor and then served as the Oxford librarian for eighteen years.

Curry T. and Bobbie Haynes Scholarship

Funded in 1978 by gifts from alumni and friends of Oxford in honor of Curry T. Haynes, professor of biology from 1945 to 1970, and Bobbie Haynes, infirmary supervisor from 1946 to 1978.

Robert Ingram Scholarship

Established in 1993 by Dr. Robert Ingram '65Ox of Opelika, Alabama, in memory of his parents.

A. W. Jackson Endowed Scholarship

Established as part of the sesquicentennial campaign in 1987 to honor Professor A. W. Jackson, physics and math professor from 1930 to 1945 and Oxford College business manager from 1945 to 1971.

King Scholarship

Funded jointly by Oxford College and the Newton County King Scholar Fund and generously supported by Covington's General Mills and C. R. Bard, the Martin Luther King Jr. Scholarship is awarded annually to a student from a Newton County high school who chooses to attend Oxford College. This full-tuition award is presented on the basis of financial need and merit and continues to Emory College.

J. Frederick and Mary Burns Landt Scholarship

Provided by family and friends in 1991 in memory of Dr. Fred Landt, an Oxford College professor of biology for twenty-nine years, and in honor of his wife, Mary B. Landt, an Oxford College library assistant.

Worthey F. and Vara Kitchens Lunsford Scholarship

Established in 1988 as a bequest from the estate of Reverend Lunsford, who graduated from Emory Academy in 1925. Reverend Lunsford was a Methodist minister who maintained an interest in Emory and Oxford College throughout his life.

Charles and Eloise Mann Scholarship

Established in 1993 by Henry Mann '62Ox of Atlanta and his brother, Dr. Charles Mann '57Ox, of Fort Worth, Texas, in memory of their parents.

William Arthur Matthews Scholarship

Started in 1978 by Beverly Cone Matthews Sossoman '38Ox in memory of her husband, Dr. William A. Matthews '32Ox.

Dan C. Moore Endowed Scholarship

Established in 1987 as part of the sesquicentennial campaign. The scholarship honors Professor Dan C. Moore and his forty years of teaching mathematics and physics.

Bill and Nancy Murdy Scholarship

Established in 1993 by former Oxford dean and chief executive officer, William H. Murdy, and his wife, Nancy.

David L. and Leila Thornley O'Neal Scholarship

Established in 1979 by David L. and Leila Thornley O'Neal and Hariette Louisa Thornley.

Albert W. Rees Scholarship

Established in 1957 by family and friends in memory of Professor Albert W. Rees, a former superintendent of the University and academy at Oxford.

Renfroe Scholarship

Established in 1991 by Gerald and Jean Eickhoff in honor of Mrs. Eickhoff's parents, Dr. and Mrs. Carl Renfroe.

Stevens Scholarship

Provided in 1957 by Mrs. Marie Stevens Walker Wood of Macon, Georgia, in memory of her father, Walter Crawford Stevens, a member of the class of 1873.

E. Walton Strozier Scholarship

Funded in 1979 by gifts from alumni and friends of Oxford in memory of E. Walton Strozier '14Ox, professor of social studies and a member of the faculty for thirty-six years. Professor Strozier retired in 1960.

Stubbs Honorary Scholarship

Funded each year by the Walter Clifton Foundation in appreciation for and in honor of William and Rachael Stubbs.

Swann Scholarship

Given by Mrs. Julia Swann Miller Williford in memory of her son, Mr. Thomas Chalmers Swann III, a student at Oxford in 1943. This scholarship is for a worthy student from Newton County.

Dallas Tarkenton Scholarship

Established in 1997 by Alva J. Hopkins, III '72Ox of Folkston to honor Dr. Dallas Tarkenton, former registrar and director of admission, associate professor of social studies, and the first director of development at Oxford College from 1961 to 1974. He was instrumental in the founding of the Oxford College Board of Counselors.

Floyd Watkins Endowment

A longtime Emory scholarship expanded in 1999 to benefit students at Oxford College in their sophomore year. It is named in honor of emeritus professor Floyd C. Watkins, Emory University Charles Howard Candler Professor of American Literature.

The Alfred B. Watson Jr. and Agnes Watson Green Scholarship

Established in 2001 by Alfred B. Watson Sr. to honor his son, Al '57Ox, and his daughter, Aggie '62Ox.

Additional Scholarships

Two scholarships are provided by the United Methodist Church for outstanding Methodist students.

Methodist Ministerial Scholarships

Sons or daughters of active ministers or missionaries may receive a scholarship of 45 percent of current tuition. Application forms may be obtained from the Oxford Financial Aid Office.

Courtesy Scholarships

Emory offers a Courtesy Scholarship Program for continued educational development for employees, their spouses or same-sex domestic partners, and children. Courtesy Scholarship applications may be obtained from Emory Human Resources.

Georgia Tuition Grant

A state grant is available to each legal resident of Georgia who attends a private college in the state and takes a minimum of twelve semester hours. Formal application for this

grant must be made each year through the Financial Aid Office at Oxford. The amount of the grant varies each year. The Financial Aid Office at Oxford will have information on funding amounts each summer.

Georgia HOPE Scholarships are available in the amount of \$3,000 per year for each entering student designated by his or her high school as a HOPE Scholar and each returning student maintaining a grade-point average of at least a 3.0.

Part-time Jobs, Loans, and Veteran's Benefits

Information concerning part-time jobs in offices, the library, the dining hall, residence halls, and laboratories; loan funds available to prospective students; and financial benefits available to veterans or their dependents may be obtained from the Financial Aid Office, Oxford College, P.O. Box 1418, Oxford, Georgia 30054.

Refunds

A student who withdraws from school within the first five weeks of a semester receives an adjusted, proportionate refund of tuition (see "Cancellation and Withdrawal," p. 87). Students who remain in school but reduce their course loads receive no refunds. A student dismissed from the University receives no refund. Room and board refunds are made on a prorated basis.

Insurance

All students are required to certify that they are covered by health insurance. Students should review their policies to be certain their coverage will apply in the state of Georgia. In addition, students should become familiar with special policy requirements or provisions, such as the need for preadmission certification, medical benefits, prescription drug coverage, or other services or requirements unique to individual policies.

Students not covered by insurance may purchase a group health insurance plan through Emory University. For information about this plan, contact the Oxford College Student Health Service at 404.784.8376 or in summer months, contact the insurance coordinator at Emory University Health Service at 404.727.7560 or www.emory.edu/UHS/brochure.htm.

Prior to registration, international students are required to purchase the group insurance plan or to provide proof of comparable insurance coverage. An insurance compliance form will be sent by Student Health Service to all international students. This compliance form must be returned to and approved by the insurance coordinator at the Emory University Health Service.

All students are encouraged to have a wallet card with policy information in their possession at all times.

“It is important that students bring a certain ragamuffin, barefoot irreverence to their studies; they are not here to worship what is known, but to question it.”

J. BRONOWSKI
(The Ascent of Man)



REGULATIONS

Administration of Curriculum

Administration of the curriculum is a joint endeavor of the faculty and the administration. Academic policies of the college are discussed by the Academic Policy and Planning Committee and voted on by the faculty.

Requirements for Graduation and Continuation to Emory College

Requirements for graduation from Oxford College and eligibility for continuation to Emory College are the same:

1. Fulfillment of the course requirements (see "Course Requirements," p. 10).
2. A cumulative grade-point average of at least 2.0 on all work taken at Oxford College.
3. For transfer students, a minimum of thirty-five semester hours, three of which must be in physical education.
4. The last eight semester hours taken at Oxford College or in Emory Summer School to complete the residency requirement.

Continuee Requirements for Emory College

For Oxford students continuing to Emory College, the requirements of Emory College are as follows:

Graduates of Oxford College must earn a total of 132 semester hours of credit to be eligible to graduate from Emory College; of these credits, a minimum of fifty-four semester hours must be earned in Emory College; *a minimum of three semesters of residence in Emory College (twelve semester hours or more per semester) also is required; a semester of fewer than twelve hours can be combined with another semester of fewer than twelve hours to make up one semester of residence;* however, a partial semester may not be combined with a semester of more than twelve hours to form two semesters of residence.

Continuee Program

Oxford sophomores will have opportunities to learn more about the continuation process beginning in the early portion of their spring semester. The staff, administration, and faculty of Oxford and Emory colleges will lead a variety of sessions designed to inform continuees of their responsibilities and answer questions and give the student perspective of the continuation process. It is recommended that Oxford students begin acquainting themselves with the Atlanta campus as early as their freshman year in an effort to become familiar with the resources and services provided on the Atlanta campus. A routine shuttle service to the Atlanta campus is provided for students (please consult Campus Life for details).

For further information, students may refer to the Emory College catalog or consult the director of academic services.

Financial Requirements for Graduation

It is a requirement for graduation that all financial obligations to the University be satisfied. In the case of outstanding loans not yet due and payable, loan documents satisfactory to the University must be executed and delivered, and all payments must be current.

Grading System

Grades and Quality Points

Symbols A, A-, B+, B, B-, C+, C, C-, D+, D, and S indicate credit; F indicates failure; I indicates that the student has not completed all the work for a course; IF indicates failure to finish an Incomplete; U indicates unsatisfactory; W indicates withdrawal without penalty; WF indicates withdrawal failing; and WU indicates unsatisfactory withdrawal. In addition to the standard four-point scale, an optional plus-minus grading system became available to Oxford faculty beginning in the fall semester of 1992; faculty members who choose to use plus-minus-based grading for a particular class will so state in their course syllabus. The plus-minus grading system is mandatory in summer school.

Each passing grade carries with it a proportionate number of quality points. For each semester hour of credit, quality points are computed as follows:

Standard Four-point Scale

A	=	4.0
B	=	3.0
C	=	2.0
D	=	1.0
F	=	0.0

Optional Plus-Minus Scale

A	=	4.0	C+	=	2.3
A-	=	3.7	C	=	2.0
B+	=	3.3	C-	=	1.7
B	=	3.0	D+	=	1.3
B-	=	2.7	D	=	1.0
			F	=	0.0

Symbols used for grades that result in no credit are F, failure; U, unsatisfactory; W, withdrawal without grade; WF, withdrawal while failing; and AU, for courses audited. An I, incomplete, is recorded when the dean, for reasons such as a student's illness or emergency, grants a student permission to postpone a final examination or other work required to complete a course; a faculty member may request permission to assign a student an I when the faculty member needs more time to complete evaluation of that student's work. Failure to complete the work for which the I was granted by the end of three weeks in the next semester of residence in Oxford College or Emory College will result in an IF. For students who do not return to Oxford or continue at Emory, the I

must be removed within a calendar year or it becomes an IF. The grades of WF and IF are computed as F.

Calculating Grade-Point Average

Divide quality points by hours attempted to calculate grade-point average. Official Ws are not calculated in the hours attempted, but WFs and WIs are counted.

Every passing grade carries with it a proportionate number of quality points. Quality points are listed in the Oxford catalog, page 83.

Sample: A student enrolled for four four-hour courses and one one-hour course earns seventeen hours. Student receives these grades: Psychology 100: A=16 points; Sociology 101: B=12 points; Biology 141: C=8 points; French 101: B=12 points; and Physical Education 100: D=1 quality point.

If a student needs a 2.0 grade-point average, multiply hours attempted by two and this will give the quality points needed for a 2.0 average.

Sample: A student has attempted fifty-nine hours and needs a 2.0. Multiply fifty-nine by two, which equals 118. The student has earned ninety-eight quality points but needs twenty more to meet the 118 needed. To get the twenty additional points, the student would enroll in hours to try to obtain this. The student enrolls in twelve hours. The twelve plus fifty-nine hours attempted equals seventy-one hours multiplied by the 2.0 needed equals 142 points needed. The student has ninety-eight, but now needs forty-four from the twelve hours enrolled. Divide forty-four by twelve, which equals 3.66 for the term average.

Report of Grades

Student grades are available only on the web for password-protected viewing. Students who wish their parents or guardians to receive their grade reports and notification of unsatisfactory academic performance must sign a grade-release form in the Office of Records and Registration.

Midsemester Deficiencies

Professors notify students if their academic performance is deficient at the midsemester. The notification will detail the student's progress and may include suggestions for improvement. Copies of a student's midsemester deficiency forms are sent to the student's parents if a student receives three or more.

Electronic Student Information and Enrollment

OPUS is Emory's Student Information System on the web. Students are able to register and to perform schedule changes (enroll/drop/swap) and view unofficial transcripts, grades, and schedule changes through this web-based system. Written instructions and assistance from trained staff are available to all Oxford students.

Changing Courses

During the first five days of classes a student, with his or her adviser's approval, may drop, add, and swap classes from their schedule. The classes dropped will not appear on the schedule if the process has been completed.

Dropping Courses

Other than physical education courses, English 101, English 181, and Math 100C, courses may be dropped with no academic penalty during the first five weeks of classes with approval of the student's academic adviser. Drops by merit scholars require the academic dean's approval. After the drop-add period ends, a grade of W is given for the course dropped.

Students who drop a course after the end of the first five weeks for medical reasons, corroborated by appropriate documentation, are assigned a W for the course dropped. The associate dean for academic affairs may, for compelling academic reasons and with the recommendation of the student's course instructor and academic adviser, grant a W for a course dropped between the end of the fifth week and the last day of classes. In all other course drops made after the first five weeks, the grade assigned is WF unless the student withdraws from the college (see "Cancellation and Withdrawal"). A student who has been accused of an Honor Code violation may not withdraw from the course. There is no tuition refund for a dropped course except in cases of withdrawal from the college before the end of the fifth week of class.

Class Attendance

Each student is responsible for his or her academic progress, and regular class attendance is considered necessary for the fulfillment of this responsibility. Students are responsible for the effects of absences from class or laboratory on their academic work. Each professor will determine class-attendance requirements and may impose penalties for excessive absences. Report of excessive absence is sent to the director of academic services and may be considered evidence of a student's disregard for academic responsibility.

Emory University policy prohibits discrimination on the basis of religious beliefs. Faculty members are urged to accommodate student absences due to participation in services on religious holidays. Students are responsible for informing professors in advance of planned religious observances that conflict with class attendance and for making arrangements to complete any work missed.

Probation and Exclusion

Academic Probation

A student whose cumulative grade-point average is less than 2.0 at the end of any grad-

ing period automatically incurs academic probation. Probationary status may be removed only at the end of a semester. Students on probation are expected to concentrate their energies on their studies in order to bring their work up to the required standards of Oxford College.

Continuation in Attendance

A student incurring academic probation at the end of a semester may continue in attendance provided the following minimum standards are met:

1. The student's cumulative grade-point average must be at least 1.0 at the end of any semester.
2. The student's cumulative grade-point average must be at least 1.5 at the end of any semester at the conclusion of which the student has attempted more than twenty-six but no more than fifty-six semester hours in Oxford College.
3. The student's cumulative grade-point average must be at least 1.7 at the end of any semester at the conclusion of which the student has attempted more than fifty-six semester hours in Oxford College, unless the student has completed five semesters.
4. A student who has completed five semesters in Oxford College will be permitted to petition for an additional semester only if the student's cumulative grade-point average is at least 1.9; petitions will be considered by the dean and the Academic Appeals Committee; in cases where such petitions are granted, the sixth semester is normally the next consecutive semester.

Academic Exclusion

A student who fails to meet minimum requirements for continued attendance is typically excluded for a minimum of one semester during an academic year. Excluded students may be readmitted only through appropriate petition to the dean or her designee. Such petitions must establish a reasonable likelihood that the student's academic performance will improve. The petition must also establish that the student would reasonably be able to complete the requirements for graduation in the allowed time.

Specific Policies

FERPA

Emory University recognizes a student's right of privacy and is committed to protecting students from improper disclosure of private information. In accordance with the Family Education Rights and Privacy Act (FERPA) of 1974, Oxford College of Emory University limits the disclosure to others of all private information from educational records without the student's prior written consent. The written consent form must be signed and dated and must specify the records to be disclosed and the identity of the recipient. This consent form may be rescinded by the student at any time.

Official Transcripts

Transcripts of a student's record may be obtained from the Office of Records and Registration by written request of the student for a minimal charge. Official transcripts bearing the college seal and validating signature are not issued to individuals but are mailed only on request as confidential information to agencies or institutions. Transcripts include the entire scholastic record; no incomplete or partial transcripts will be issued. Transcript requests should be made at least one week before the transcript is needed. No transcripts or official statements of any kind will be issued for students whose records show financial indebtedness to Oxford College.

Audit Courses

With the permission of the course instructor, students may visit any course for which they have the prerequisites. To receive a grade designation of AU for an audited course, a student must secure audit status within the five-day add period and fulfill requirements of the course deemed appropriate for auditors by the instructor. The charge for audit courses is the same as for credit courses.

Repetition of Courses

Students may not repeat courses they have passed. However, a student may audit a course previously passed with the permission of the course instructor.

Emory College Courses

An Oxford student may, under exceptional circumstances, enroll in courses at Emory College with the permission of the deans of both Oxford and Emory colleges. Such courses cannot be equivalent to courses offered at Oxford and normally must be courses required of Emory College first-year students and sophomores as prerequisites to a particular academic major or program.

Cancellation and Withdrawal

To cancel registration or withdraw from the college at any time other than the close of a semester, a student must secure written permission from the dean or the dean's designee; otherwise, honorable dismissal cannot be granted. A student who withdraws for reasons of illness on the recommendation of the Oxford College Student Health Service receives grades of W in all courses for that semester and must have approval from the Oxford College Student Health Service before readmission to the college.

In all other cases, honorable withdrawal from the college after the first five weeks results in grades of W in courses the student is passing and WF in courses the student is failing at the time of withdrawal.

Refunds of tuition are only partial. A student may cancel registration through the seventh calendar day after the first day of classes, in which case the deposit and appli-

cation fee are forfeited. After the last day for cancellation of registration, a student may withdraw from the college with the appropriate permission. The forfeiture for withdrawal increases progressively, but is not less than the forfeiture for cancellation. The schedule of forfeitures for tuition is as follows: during the second week of the semester, 20 percent of tuition charges; during the third week, 40 percent; during the fourth week, 60 percent; and during the fifth week, 80 percent. There is no tuition refund after the fifth week of the semester. No refund is given if only part of the work is dropped after the last day for approved course-schedule changes specified in the academic calendar.

Refunds for Oxford College students who are Federal (Title IV) aid recipients will be prorated in accordance with the Higher Education Amendment of 1992 and any related regulations.

If, in the opinion of the dean (or the dean's designee), a student demonstrates evidence of an emotional disorder and has engaged in, or threatened to engage in, conduct that poses a threat to the mental, emotional, or physical well-being of self, others, or property, and/or impedes the lawful activity of others, the student may be referred to the Oxford College Student Counseling Service for psychiatric evaluation. Refusal to obtain a psychiatric evaluation, when properly requested, or determination by the Student Counseling Service that withdrawal would be in the best interest of the student and the college, shall be cause for involuntary withdrawal of the student from the college by the dean.

Withdrawal in such cases shall normally incur no academic penalty for the term in which the student is enrolled, and tuition refund, if any, shall be based on the schedule established for voluntary withdrawal. The dean shall inform the student in writing of the effective date of the involuntary withdrawal and shall explain in writing the procedure for readmission to Oxford College. Application for readmission after withdrawal for psychiatric reasons requires evaluation by the University psychiatrist. Persons seeking readmission may choose to submit a written report from a psychiatrist at the individual's own expense. In no case shall readmission be granted after psychiatric withdrawal without the approval of the Oxford College Student Counseling Service.

A student who withdraws may not continue to live in University housing or participate in student activities, and that student is ineligible for University medical health service.

Involuntary withdrawals, other than for psychiatric reasons, require the student to meet the financial obligations of full-semester tuition. Involuntary withdrawals are those confirmed by the dean of the college on the basis of censure.

Academic Appeals

Students may petition for waivers of existing academic regulations and requirements in individual cases. Such petitions are handled under the guidelines established by the dean and faculty, and should be submitted to the associate dean for academic affairs.

Motor Vehicles

All students parking automobiles or motorcycles on campus must register their vehicles at the time of enrollment or at the time the vehicles are brought on campus. Persons operating vehicles are expected to know and abide by college parking and traffic regulations. Regulations can be found at www.emory.edu/OXFORD/CampusLife/Police/parkingindex.htm. A copy of the traffic regulation brochure is given to entering students when they register their vehicles. Failure to abide by these regulations may result in fines and/or other disciplinary measures, including booting and removal of the vehicle at the owner's expense. See www.emory.edu/OXFORD/CampusLife/Police/parkingviolations.htm for more information.

Conduct and Honor

As members of the Oxford College community of learning and as representatives of Emory University, students are assumed to be responsible individuals who conduct themselves in accordance with the established standards of the college community. Students of Oxford College are responsible to student government, administration, faculty, and each other for their conduct and for the consequences of their actions.

The Oxford College student government, administration, and faculty share the responsibility of establishing and enforcing standards of student conduct. The dean of Oxford College has final authority in all matters of honor and conduct. Each student is expected to abide by and support the Conduct Code and the Honor Code. The Conduct Code addresses issues of nonacademic conduct, and infractions of this code are heard by the Conduct Board of Oxford College. The Honor Code addresses issues of academic integrity and honesty; breaches of this code are heard by the Honor Council of Oxford College. The following are abridged versions of the student Conduct Code and student Honor Code. The complete codes are provided to each entering student prior to registration.

Abridged Student Conduct Code (Revised 1998)

I. Preamble

As Oxford College of Emory University is an institution dedicated to providing educational opportunities for its students, it strives to establish an atmosphere of responsible freedom which will enable its students to pursue their academic and personal goals. Students of Oxford College are expected to adhere to and uphold the standards of deportment, integrity, and courtesy that are appropriate at an institution of higher learning. Students are responsible for their own behavior and must demonstrate a concern for the rights and welfare of other members of the Oxford College community.

II. Regulations

The following are regulations governing the conduct of Oxford College students. All Oxford College students are required to abide by all of the following.

- A. Administrative Regulations of Emory University: New regulations may be issued from time to time by the University.
- B. Public laws: Oxford College does not condone violations of or provide sanctuary from public law or its enforcement.
- C. Oxford College Conduct Code and Oxford College Regulations: Each student in Oxford College is presumed to know that the requirements of student conduct expressed or implied in this Code and all other College or University regulations are in effect and applicable to him or her. While it is neither possible nor necessary to state beforehand every instance of misconduct that could result in disciplinary action against a student, it is appropriate to single out certain types of behavior which are not permissible on University property, at off-campus college or University-sponsored activities, or in any setting where the behavior affects the interest of Oxford College or Emory University.
 1. Verbal abuse, physical assault, or attempted physical assault, and harassment, whether in person, in writing, or by electronic means.
 2. Damage, destruction, or unauthorized removal, or theft of property of another member of the University community (student, faculty, staff, or employee), property of the University itself, or the property of a guest of the University.
 3. Use, possession, sale, or distribution of narcotics or illegal drugs. The unauthorized use, possession, sale, or distribution of prescription drugs (e.g., amphetamines, barbiturates, tranquilizers, etc.) also is strictly prohibited.
 4. Possession, Use, Consumption, or Distribution of Alcoholic Beverages. Georgia criminal law prohibits anyone under twenty-one years of age from purchasing, possessing, or distributing any distilled spirits, wines, malt beverages, or any other alcoholic beverage. Since the majority of Oxford College students are under twenty-one years of age, the possession, consumption, use, or distribution of alcoholic beverages by students on the campus is especially prohibited. The term campus includes all property in Oxford, Georgia, owned by Emory University (including the athletic field, gymnasium, Card Student Center, residence halls, Dining Hall, Allen Memorial Church, and Dooley's Tavern). No Student Government Association funds may be used to purchase alcoholic beverages.
 5. It is also a violation of this Conduct Code to be present in a room or other setting where the student knows that alcohol and/or drugs are being consumed.

Students are responsible for the behavior of guests in their assigned rooms regardless of their presence.

6. Forging, altering, or otherwise misusing institutional documents or records, or knowingly giving false information to the institution or its duly authorized representatives. Such misconduct may fall within the jurisdiction of the Oxford College Honor Code. The appropriate hearing body of such a charge will be decided by the Associate Dean for Academic Affairs and the Associate Dean for Campus Life. Breaches of academic integrity will be handled in conformity with the Oxford Honor Code.
7. Disruption or obstruction of teaching, residence hall life, research, administrative functions, disciplinary proceedings, freedom of movement of vehicles or persons on campus, or of other proper and authorized activities of the institution.
8. Obscene conduct on campus, on Emory University property, or at or in connection with, institutionally sponsored or supervised functions of student organizations, whether in person, in writing, or by electronic means.
9. Unauthorized entry into, or use of, any institutional facility.
10. Possession on campus or institutional property of any weapons such as firearms and incendiary or explosive devices including fireworks.
11. Failure to comply with directions of institutional officials, including Residence Advisers and student judiciary bodies, acting in proper performance of their official duties.
12. Setting a fire; tampering, misusing, or destroying fire alarms, fire hoses, fire extinguishers, or any other fire equipment; failure to exit in a prompt manner at the sound of a fire alarm.
13. Encouraging, aiding or inciting others to violate this code.
14. Violation of public law where it affects the interests of the University:
 - a. on campus or University property,
 - b. at institutionally sponsored or supervised functions of student organizations,
 - c. at off-campus locations, particularly in the Covington/Oxford community.
15. Participation in any activity considered to be hazing as described in The Organizations' Manual (TOM) published by the Office of Student Activities.
16. Violation of Oxford College Housing regulations.
17. Violation of Oxford College or Emory University computer use policy.
18. Membership, participation in, or support of student organizations explicitly prohibited by the Dean.
19. A student host's failure to control the behavior of his/her guest(s) on campus.
20. Failure to cooperate in the administration of this Code.

III. Disciplinary

A. Disciplinary actions that may be taken include, but are not limited to:

1. Warning. The student shall be warned by the Associate Dean for Campus Life that

he or she has violated the Oxford College Student Conduct Code and that subsequent misconduct may lead to a more severe penalty. No entry of this record shall be made in the student's personal performance record, but it may be presented in a subsequent disciplinary case.

2. Reprimand. The student shall be given formal notice in writing by the Associate Dean for Campus Life that he or she has violated the Oxford College Student Conduct Code and that future misconduct may lead to a more severe penalty.
3. Conduct Probation. The student shall be given formal notice in writing by the Associate Dean of Campus Life that his or her behavior has been such as to raise serious doubts about the student's ability to conduct himself or herself in a manner acceptable to the Oxford College community. The student will be placed on probationary status to determine his or her suitability to remain as a student. A student placed on conduct probation shall remain on probation for a time period set by the Board or Conduct Investigator.
4. Suspension.
 - a. Limited. The student shall be informed in writing by the Associate Dean for Campus Life that he/she will be denied certain campus privileges for a stated period of time. These privileges may include, but are not limited to, class attendance, parking on campus, participation in extracurricular activities, and access to institutional facilities.
 - b. Immediate. The student may be required to leave the campus immediately if, in the opinion of the Dean of Oxford College, the student's presence on the campus would be detrimental to the institution. Suspension without a hearing shall continue until the disciplinary process is completed. Best efforts will be made to schedule and complete the disciplinary process as promptly as possible.
5. Dismissal. The accused student shall be given formal notice in writing by the Dean of Oxford College that his/her behavior has been such that he or she is to be dismissed from the College. The Dean shall specify either immediate dismissal or dismissal at the end of the semester. The student shall be told when he or she may reapply for admission and the procedure to be followed in making such reapplication. On the date that a student's dismissal becomes effective, the student shall be required to leave the campus and promptly remain off the campus during the period of the dismissal. The student shall forfeit all academic credit and shall not receive any refund of tuition or fees due for the term if he/she is dismissed before the conclusion of the term. If the student is readmitted following dismissal, he/she will be placed on conduct probation for the semester immediately following his or her return to campus. Academic credits earned at other institutions during the period of dismissal may not be transferred to Oxford College for credit toward graduation requirements.
6. Expulsion. The student is dismissed with out recourse to apply for readmission.

7. Restitution. The student shall be required to reimburse the College or a member of the college community for expenses resulting from misconduct. This may take the form of appropriate service or other compensation, including monetary compensation.
 8. Service to the College. The student shall perform service to the College. The Conduct Board or Conduct Investigator shall determine the appropriate amount of time and the nature of this service.
 9. Personal Performance Record. The following sanctions will automatically be documented in the students Personal Performance Record:
 - a. Expulsion.
 - b. Dismissal.
 - c. Conduct Probation.
 - d. Reprimand (expunged from the student's Personal Performance Record at a time set by the Conduct Board or Conduct Investigator).
- B. When a student is subjected to any of the actions indicated above, a record of the case shall be retained in the conduct file of the Associate Dean for Campus Life. If the student is subsequently found guilty of any violation of the Conduct Code a record of all previous disciplinary decisions of guilt and penalties will be provided by the Associate Dean for Campus Life to the Conduct Investigator, or to the Conduct Board. The previous record will be considered in deciding the proper disciplinary action to be taken. Students subjected to the disciplinary actions of conduct probation, suspension or dismissal may be ineligible for scholarships and other forms of financial aid administered by the University.
- C. During the course of the investigation or the course of the hearing it may be determined by the Conduct Investigator or the Conduct Board that a referral to the Oxford College Honor Council may be appropriate. The Chair of the Conduct Board shall notify the Chair of the Honor Council that a violation of the Honor Code may have been committed. Thereafter, procedures established in the Honor Code shall be followed. The Faculty Chairperson of the Conduct Board shall provide whatever information the Honor Council requires.

IV. Appeal

- A. Decisions rendered by the Conduct Board or by Conduct Investigator under the administrative-adjudicative procedure may be appealed to the Dean of Oxford College. The accused student initiates an appeal by presenting the Dean of Oxford College with a written statement of the reasons for the appeal. Such written appeal must be in the hands of the Dean of Oxford College within five calendar days after the student has received written notification that disciplinary action has been taken against him or her. If the Dean of Oxford College does not receive such written appeal within the specified time, the disciplinary decision will stand affirmed.

- B. The student shall clearly state in writing the reason or reasons for his or her appeal. Grounds for the appeal shall include, but are not limited to, the following:
 - 1. Excessive penalty.
 - 2. Substantial departure from written procedures.
- C. If the Dean of Oxford College honors the request for an appeal the Dean may consult with the Faculty Chairperson of the Conduct Board or the Conduct Investigator and may appoint an ad hoc appeals committee consisting of three faculty members and three students who will review the case for appeal. If the Dean does not honor the request, the student will be notified in writing of the Dean's decision.
- D. The ad hoc appeals committee may affirm the Conduct Board's decision, change the decision, or decide that the case must be reheard. Should the decision of the ad hoc committee be that a new hearing should take place, one of the appeals committee faculty members shall become the presiding officer of the committee. The proceedings of the committee shall conform as nearly as possible to the Conduct Board, including notification of the accused and the preparation of the written summary of the results of the hearing.
- E. When the proceedings of the appeals committee are concluded and a report is prepared, the committee shall confer with the Dean of Oxford College, who shall render a final decision on the appeal and the case and inform the student of his or her decision in writing.

V. Jurisdiction

The Dean and Faculty of Oxford College have such authority in matters of student conduct as is set forth in University documents including the By Laws of the University.

Honor Code (abridged)

January 1982

(Revised August 19, 1991)

(Revised April 21, 1992)

Preamble

The responsibility for maintaining standards of unimpeachable honesty in all academic work and in campus judicial proceedings falls upon every individual in Oxford College of Emory University. The Honor Code is based on the fundamental expectation that every person in Oxford College will conduct his or her life according to the dictates of the Honor Code and will refuse to tolerate actions in others that violate the Honor Code.

Article 1: Academic Misconduct

Academic misconduct is an offense generally defined as any action or failure to act that is contrary to the integrity and honesty of members of the academic community.

- A. Such offenses include, but are not limited to, the following:
1. Seeking, acquiring, receiving, or giving information about the conduct of an examination, knowing that the release of such information has not been authorized.
 2. Plagiarizing.
 3. Seeking, using, giving, or obtaining unauthorized assistance in any academic assignment or examination.
 4. Intentionally misshelving, damaging, or removing library materials without authorization.
 5. Intentionally giving false information to professors or instructors for the purpose of gaining academic advantage.
 6. Intentionally giving false evidence in any Honor Council or Conduct Board hearing or refusing to give evidence when requested by the Honor Council.
 7. Intentionally giving unauthorized information regarding hearings of the Oxford College Conduct Board or Honor Council.
 8. Violating any duties prescribed by this code.
- B. A duty of confidentiality is implicit in the honor system. It is academic misconduct under this code for a member of the Honor Council, a student witness, or any student (other than the accused) who has obtained knowledge of an Honor Council proceeding, past or present, to breach this confidentiality. Nothing in this paragraph shall restrict communications to officials of the college where knowledge is necessary to the performance of the officials' duties, nor shall it restrict disclosure required by law.
- C. Harassment of witnesses or anyone involved in an Honor Council hearing before, during, or after the hearing constitutes academic misconduct.

Article 2: Honor Pledge and Obligations

- A. A student's signature on a paper or test submitted for credit shall indicate he or she has neither given nor received unauthorized information on the work, nor has condoned the giving or receiving of unauthorized information by others.
- B. Each student at Oxford College of Emory University agrees to abide by the honor pledge and takes upon himself or herself the responsibility of upholding the Honor Code; each student is urged to inquire of the Honor Council about any doubtful case at any time throughout the year.

Article 3: Reporting Cases

It is the responsibility of every member of the faculty, administration, and student body to support the honor system. In pursuance of this duty, any individual, when he or she

suspects that an offense of academic misconduct has occurred, shall report the suspected breach to a member of the Honor Council or to the Dean.

Article 5: Procedure

Refusal of a witness to testify shall constitute academic misconduct under this code.

Harassment of witnesses shall constitute misconduct under this code. The following sanctions may be imposed:

1. Honor Council probation for one year; the penalty is automatic on conviction, and the student shall be given formal notice in writing that any further violation shall be sufficient cause for further disciplinary action.
2. F in the work involved, with prior consent of the professor.
3. F in the course on the student's permanent transcript, with prior consent of the professor.
4. Honor Council suspension (specifying the period of suspension).
5. Honor Council dismissal; all courses in process shall receive a grade of W except any course for which an F is recorded under (3) above.
6. Honor Council expulsion.
7. Such combination of sanctions or other sanction that may be appropriate.

Article 7: Honor Council

There shall be a body known as the Honor Council which shall be charged with two duties:

- A. To sponsor an effective educational campaign among students for highest academic and judicial integrity at Oxford College and to promote a clear understanding throughout the college community of the issues involved in the Honor Code; and
- B. To hear all cases reported to it of breach of honor by students. The duty of the Council shall be to determine guilt of innocence and to make recommendations to the Dean.

Article 8: Membership

The Honor Council shall consist of fourteen (14) persons – a chair, a secretary (non-voting members), four (4) student members, two (2) student alternates, three (3) faculty members and three (3) faculty alternates.

The findings and recommendations of the Honor Council shall be transmitted to the dean promptly in a concise written report. After receipt of the report, the student shall be promptly notified in writing of the dean's decision and any sanctions imposed. The dean may reject a finding of guilt (but not one of acquittal), modify the severity of the recommended sanctions, or require the Honor Council to hold a new hearing.

Plagiarism

The Use of Sources in Writing Research Papers*

A writer's facts, ideas, and phraseology should be regarded as his or her property. *Any person who uses a writer's ideas or phraseology without giving due credit is guilty of plagiarism.*

Information may be put into a paper without a footnote or some other kind of documentation only if it meets all of the following conditions:

- *It may be found in several books on the subject;*
- *It is written entirely in the words of the student;*
- *It is not paraphrased from any particular source;*
- *It therefore belongs to common knowledge.*

Generally, if a student writes while looking at a source or while looking at notes taken from a source, a footnote should be given.

Whenever any idea is taken from a specific work, even when the student writes the idea entirely in his own words, there must be a footnote giving credit to the author responsible for the idea. Of course, methods of documentation vary, and it is possible to cite the source in the text itself rather than a footnote. The point is that the student should give credit in a manner specified by the instructor or the department.

The student is entirely responsible for knowing and following the principles of paraphrasing. "In paraphrasing you are expressing the ideas of another writer in your own words. A good paraphrase preserves the sense of the original, but not the form. It does not retain the sentence patterns and merely substitute synonyms for the original words and merely alter the sentence patterns. It is a genuine restatement. Invariably, it should be briefer than the source."†

Any direct quotation should be footnoted (or documented in any acceptable fashion). Even when a student uses only one unusual or key word from a passage, that word should be quoted. If a brief phrase that is common, or somewhat common, is used as it occurs in a source, the words should be in quotation marks. The source of every quotation should be given either in a footnote or in some other prescribed manner.

It is of course the prerogative of the instructor to prescribe that no secondary sources may be used for particular papers. A student who uses a secondary source must remember that the very act of looking up a book or article should be considered a pledge that the student will use the material according to the principles stated above.

*Reprinted by permission of the author, Dr. William B. Dillingham, Emory College.

†Floyd C. Watkins, William Dillingham, and Edwin T. Martin, *Practical English Handbook*, 3rd ed. (Boston, 1970), 245.

Emory University Policy Statement on Discriminatory Harassment

It is the policy of Emory University that all employees and students should be able to enjoy and work in an educational environment free from discriminatory harassment. Harassment of any person or group of persons on the basis of race, color, national origin, religion, sex, sexual orientation, age, disability, or veteran's status is a form of discrimination specifically prohibited in the Emory University community. Any employee, student, student organization, or person privileged to work or study in the Emory University community who violates this policy will be subject to disciplinary action up to and including permanent exclusion from the University.

Discriminatory harassment includes conduct (oral, written, graphic, or physical) directed against any person or group of persons because of their race, color, national origin, religion, sex, sexual orientation, age, disability, or veteran's status that has the purpose or reasonably foreseeable effect of creating an offensive, demeaning, intimidating, or hostile environment for that person or group of persons. Such conduct includes, but is not limited to, objectionable epithets, demeaning depictions or treatment, and threatened or actual abuse or harm.

In addition, sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or a student's status in a course, program, or activity.
- Submission to or rejection of such conduct by an employee or student is used as the basis for employment or academic decisions affecting that employee or student.
- Such conduct has the purpose or effect of unreasonably interfering with an employee's work performance or a student's academic performance or creating an intimidating, hostile, or offensive employment, educational, or living environment.

All University vice presidents, deans, and division and department chairs should take appropriate steps to disseminate this policy statement and to inform employees and students of procedures for lodging complaints. All members of the student body, faculty, and staff are expected to assist in implementing this policy.

The scholarly, educational, or artistic content of any written, oral, or other presentation or inquiry shall not be limited by this policy. It is the intent of this paragraph that academic freedom be allowed to all members of the academic community. Accordingly, this provision shall be liberally construed but shall not be used as a pretext for violation of this policy.

Any student or employee with a complaint of discriminatory harassment should con-

tact the associate vice president for Equal Opportunity Programs to obtain information on the procedure for handling such complaints. Any questions regarding either this policy statement or a specific fact situation should be addressed to the Emory University Office of Equal Opportunity Programs.

University-Student Relationships

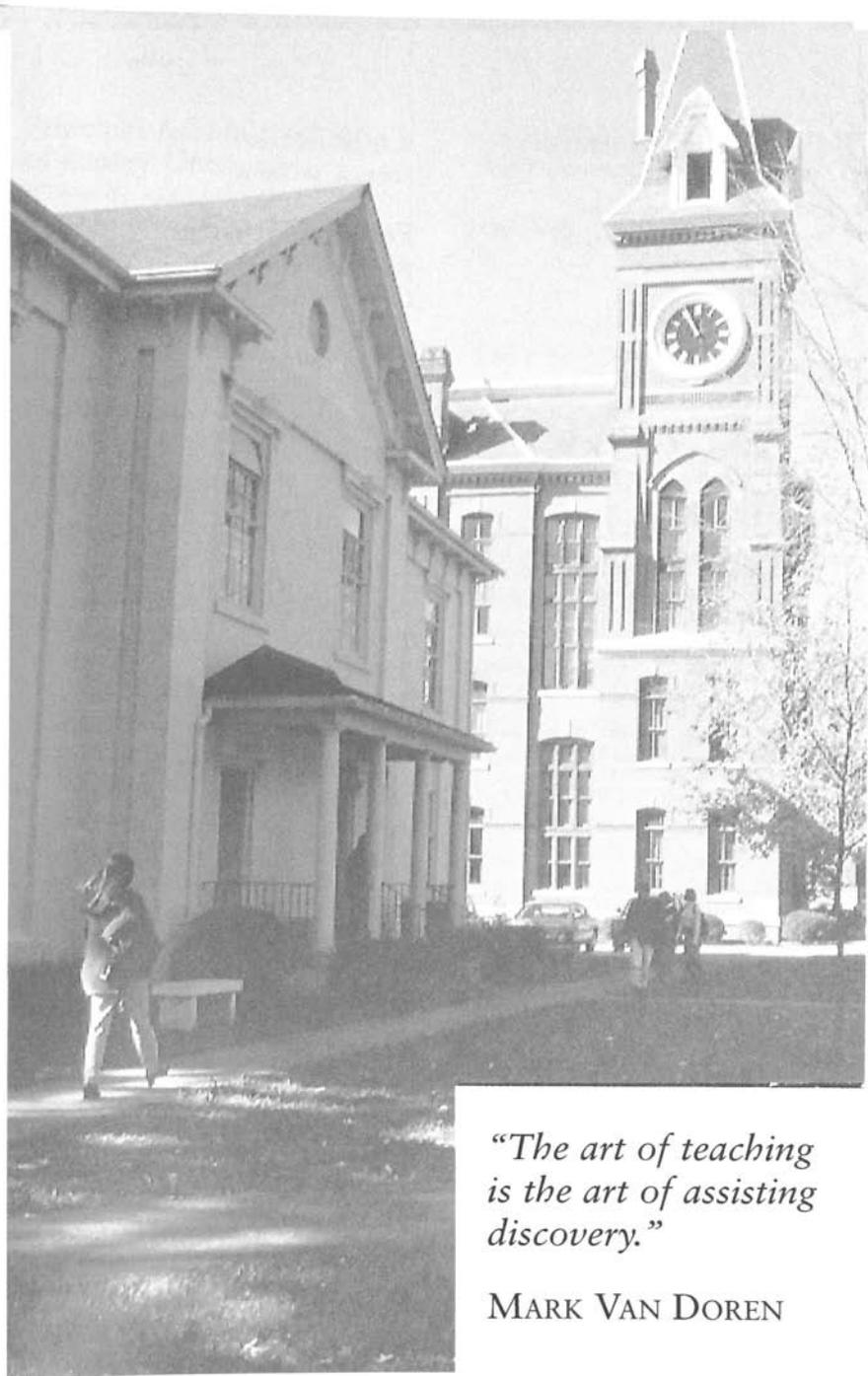
The Board of Trustees of Emory University has adopted a statement of policy dealing with University-student relationships. A digest of that policy follows:

1. Emory University was founded on Christian principles by the Methodist church and proudly continues its church relationship as an agency dedicated to seeking and imparting truth.
2. Emory University admits qualified students of any sex, sexual orientation, race, color, national origin, age, religion, disability, or veteran's status to all of the rights, privileges, programs, and activities generally accorded or made available to students at Emory University; it does not discriminate on the basis of sex, sexual orientation, age, race, color, national origin, religion, disability, or veteran's status in administering its educational policies, admission policies, scholarship and loan programs, athletic programs, and other programs administered by Emory University.
3. Attendance at Emory University is a privilege and not a right; however, no student will be dismissed except in accordance with prescribed procedures; students applying for admission do so voluntarily and are free to withdraw, subject to compliance with the regulations of their schools or colleges governing withdrawal and to the fulfillment of their financial obligations to the University.
4. Upon matriculation at Emory, each student agrees to be bound by the rules, policies, procedures, and administrative regulations as they exist at the time of admission and as they may be changed by duly constituted authority.
5. By enrolling as a student at Emory University, a person acquires the right to pursue the course of study to which he or she is admitted and to be treated with the dignity appropriate to an adult person in all matters relating to the University; in the same spirit, the student shall comply with the rules and regulations of Emory University.
6. Students are provided the opportunity to participate in the development of rules and procedures pertaining to University affairs to the extent that such participation and the results thereof, as determined by the Board of Trustees or its designated agent, are consistent with orderly processes and with the policies and administrative responsibilities of the Board of Trustees and the administration.
7. The University expects students to conduct themselves with dignity, courtesy, responsibility, and integrity, and with due respect for the rights of others, realizing that sobriety and morality are not only characteristics of a mature and responsible person but are also essential to the maintenance of a free and orderly society.

8. Membership in and rules governing admission to student organizations shall be determined by the organizations themselves, and such rules shall not be required to be uniform as long as these rules do not contravene any policy established by the Board of Trustees.

Emory University is an educational institution, not a vehicle for political or social action. It endorses the right of dissent and protects and encourages reasonable exercise of this right by individuals within the University. Because the right of dissent is subject to abuse, the Board of Trustees and the president have published a statement to clarify policy concerning such abuse. A digest of that statement follows:

1. Individuals associated with Emory represent a variety of viewpoints; the University fosters the free expression and interchange of differing views through oral and written discourse and logical persuasion.
2. Dissent, to be acceptable, must be orderly and peaceful and must represent constructive alternatives reasonably presented.
3. Coercion, threats, demands, obscenity, vulgarity, obstructionism, and violence are not acceptable.
4. Demonstrations, marches, sit-ins, or noisy protests that are designed to or that do disrupt normal institutional pursuits are not permitted.
5. Classes and routine operations will not be suspended except for reasonable cause as determined by the president.
6. Administrators, faculty, staff, and students are expected to abide by these standards of conduct in promoting their views, particularly dissent.
7. Persons who oppose these policies should not become associated with Emory nor continue to be associated with Emory.
8. Academic and administrative procedures protect individuals in the right of free expression and provide for prompt and appropriate action against those who abuse such right.



*“The art of teaching
is the art of assisting
discovery.”*

MARK VAN DOREN

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Board of Counselors

The Board of Counselors for Oxford College of Emory University had its original meeting on June 4, 1971. The purpose of this group of alumni and friends is “to receive information about the college and to consult with the dean and other officers. The board is asked to help interpret the program and objectives of Oxford College, to bring to the officers of the college a reflection of opinions that will help guide the college, and to share ideas concerning resources development for the college. The overall objective is to improve and increase the service of Oxford College.”

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Robert S. Walker

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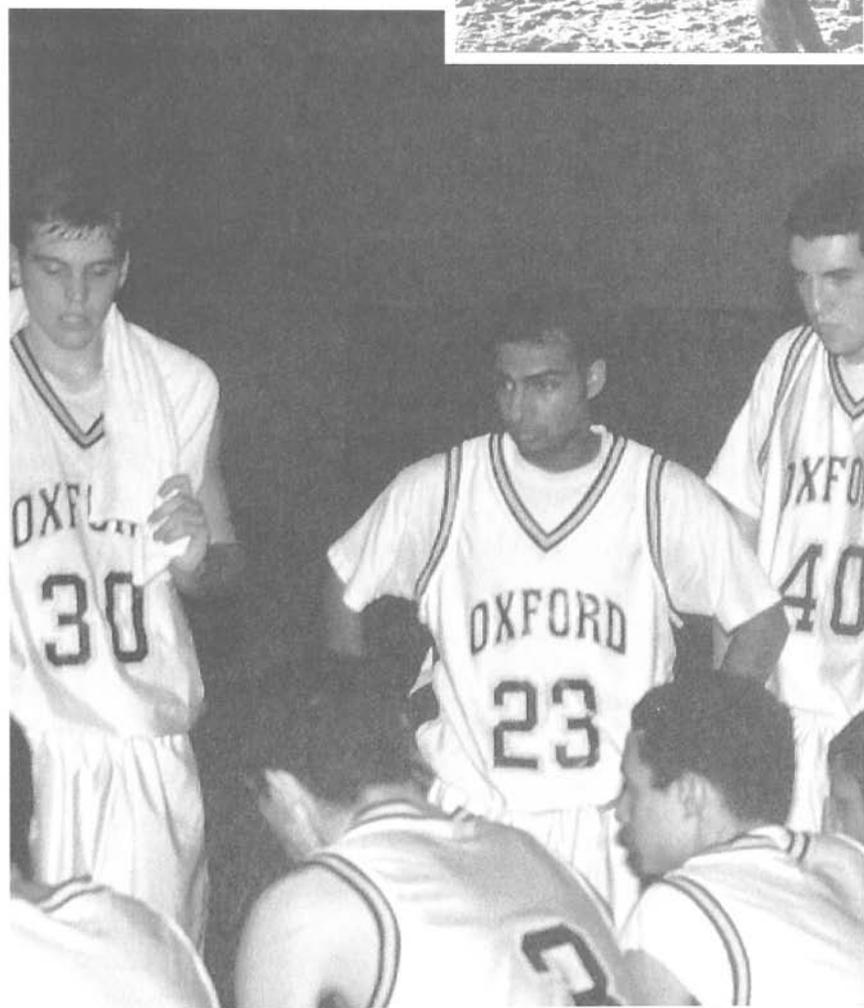
Bookstore Manager

Terry Ziemer

Director of Student Activities

*“Learning is
discovering that
something is possible.”*

FRITZ PERLS



ACADEMIC CALENDAR

Fall Semester 2001

August 23–29 Thursday–Wednesday	Freshman orientation
August 28–29 Tuesday–Wednesday	Registration of new and returning students; \$25 late fee after this date
August 30 Thursday	Classes begin
September 3 Monday	Labor Day holiday
September 6 Thursday	Last day for changing courses
October 4 Thursday	Last day for dropping courses without academic penalty
October 15–16 Monday–Tuesday	Midsemester break
October 19 Friday	Midterm reports due in the Office of Records and Registration
October 29–November 2 Monday–Friday	Preregistration for spring semester
November 22–23 Thursday–Friday	Thanksgiving recess
December 10–11 Monday–Tuesday	Physical education exam on last day of class
December 11 Tuesday	Classes end
December 12 Wednesday	Reading day
December 13–14, 17–19 Thursday–Friday,	Final exams

Interim Term 2002**December 20, 2001, to January 14, 2002****Spring Semester 2002**

January 15 Tuesday	Registration
January 16 Wednesday	Classes begin
January 21 Monday	Martin Luther King Jr. holiday
January 23 Wednesday	Last day for changing courses
February 20 Wednesday	Last day for dropping courses without academic penalty
March 6 Wednesday	Midterm reports due in Office of Records and Registration
March 11–15 Monday–Friday	Spring recess
March 27–29 Wednesday–Friday	Preregistration for fall semester
April 29, 30 Monday, Tuesday	Physical education exam on last day of class
April 30 Tuesday	Classes end
May 1 Wednesday	Reading day
May 2–3, 6–8 Thursday–Friday, Monday–Wednesday	Final exams
May 11 Saturday	Commencement

Summer Term 2002

TERM I

May 20 Registration
Monday

May 21 Classes begin
Tuesday

May 27 Memorial Day holiday
Monday

June 27–28 Exams
Thursday–Friday

TERM II

July 1 Registration
Monday

July 2 Classes begin
Tuesday

July 4 Independence Day holiday
Thursday

August 8–9 Exams
Thursday–Friday

Fall Semester 2002

August 22–28 Freshman orientation
Thursday–Wednesday

August 27–28 Registration of new and returning students;
Tuesday–Wednesday \$25 late fee after this date

August 29 Classes begin
Thursday

September 2 Labor Day holiday
Monday

September 5 Last day for changing courses
Thursday

October 3 Thursday	Last day for dropping courses without academic penalty
October 14–15 Monday–Tuesday	Midsemester break
October 17 Thursday	Midterm reports due in the Office of Records and Registration
October 28–November 1 Monday–Friday	Preregistration for spring semester
November 28–29 Thursday–Friday	Thanksgiving recess
December 9–10 Monday–Tuesday	Physical education exam on last day of class
December 10 Tuesday	Classes end
December 11 Wednesday	Reading day
December 12–13, 16–18 Thursday–Friday, Monday–Wednesday	Final exams

Interim Term 2003

December 19, 2002, to January 13, 2003

Spring Semester 2003

January 14 Tuesday	Registration
January 15 Wednesday	Classes begin
January 20 Monday	Martin Luther King Jr. holiday
January 22	Last day for changing courses

February 19 Wednesday	Last day for dropping courses without academic penalty
March 6 Wednesday	Midterm reports due in Office of Records and Registration
March 10–14 Monday–Friday	Spring recess
March 26–28 Wednesday–Friday	Preregistration for fall semester
April 28, 29 Monday, Tuesday	Physical education exam on last day of class
April 29 Tuesday	Classes end
April 30 Wednesday	Reading day
May 1–2, 5–7 Thursday–Friday, Monday–Wednesday	Final exams
May 10 Saturday	Commencement

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