I hereby apply for admission to the Academy at the opening of the Quarter, 19...

Full Name

Permanent Address

Address during summer if different

Parent or guardian (Name and Address)

Father's occupation (even if not living) Is he living?

Date of applicant's birth Place of birth

Church membership If not a member give preference

Favorite sport or hobby

Outline of Previous Education

High School and Other Institution

(Name of School) Years Attended

19...19

19...19

What has been your comparative standing?

(Check one): Low Average High

Are you enclosing dormitory reservation fee?

Preference of Dormitory Section Floor Room

Probable length of attendance at Oxford

Date: 19... Signature of Applicant
EMORY at Oxford

ACADEMY AND COLLEGE

A Division of Emory University

110th YEAR

Announcements for Session of 1946-1947

April 1, 1946

POST OFFICE OXFORD, GEORGIA
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ACADEMIC CALENDAR

1946

June 12, Wednesday—Summer quarter opens.

August 23, Friday—Summer quarter closes.

September 24, Tuesday—Fall quarter opens.

November 28, Thursday—Thanksgiving recess; classes suspended.

December 18-20—Final examinations for fall quarter.

December 20, Friday—Fall quarter closes.

1947

January 1, Wednesday—Winter quarter opens.

March 17-19—Final examinations for the winter quarter.

March 19, Wednesday—Winter quarter closes.

March 20, Thursday—Spring quarter opens.

May 27-29—Final examinations for the spring quarter.

May 30, Friday—Annual Commencement.
BOARD OF TRUSTEES OF THE UNIVERSITY

C. Howard Candler, LL.D., President . . . . . Atlanta, Georgia
Bishop U. V. W. Darlington, D.D., LL.D., Vice-President . . . . Huntington, West Virginia
William D. Thomson, Executive Vice-President . . . Atlanta, Georgia
George H. Mew, Treasurer . . . . Emory University, Georgia
Harry Y. McCord, Jr., Secretary . . . . Atlanta, Georgia
Preston S. Arkwright, LL.D. . . . . . Atlanta, Georgia
William E. Brock . . . . . Chattanooga, Tennessee
F. Phinizy Calhoun, M.D. . . . . Atlanta, Georgia
S. Charles Candler . . . . Madison, Georgia
Donald Comer . . . . Birmingham, Alabama
J. Lee Davis . . . . Natural Bridge, Virginia
Samuel C. Dobbs, LL.D. . . . . Atlanta, Georgia
Mrs. Lettie Pate Evans . . . . Hot Springs, Virginia
Luther C. Fischer, M.D. . . . . Atlanta, Georgia
George R. Gibbons . . . . Pittsburgh, Pennsylvania
Wadley R. Glenn, M.D. . . . . Atlanta, Georgia
Granger Hansell . . . . Atlanta, Georgia
Rev. Luther A. Harrell . . . . Cordele, Georgia
Spessard L. Holland, LL.D. . . . Bartow, Florida
Edgar R. Malone . . . . Pensacola, Florida
James C. Malone . . . . Atlanta, Georgia
L. P. McCord . . . . Jacksonville, Florida
Bishop Arthur J. Moore, D.D., LL.D. . . . Atlanta, Georgia
Rev. Lester Rumble, D.D. . . . Atlanta, Georgia
J. C. Smith . . . . Waterloo, South Carolina
J. Adger Stewart . . . . Louisville, Kentucky
Charles M. Trammell . . . . Washington, D. C.
Bishop William T. Watkins . . . . Louisville, Kentucky
John Wesley Weekes . . . . Decatur, Georgia
Robert W. Woodruff . . . . Wilmington, Delaware
OFFICERS OF ADMINISTRATION

THE UNIVERSITY

Goodrich Cook White, Ph.D., President of the University

James Harris Purks, Jr., Ph.D.,
Dean of the College of Arts and Sciences

John Gordon Stipe, A.B., Registrar and Director of Admissions

George Howell Mew, B.C.S.,
Treasurer and Business Manager

THE OXFORD DIVISION

Virgil Y. C. Eady, A.M., Division Executive
Associate Dean in the Junior College

Ren A. Thorne, A.M., Registrar

Augustus W. Jackson, M.S., Business Manager

Wilbur Allen Carlton, A.M., Member Executive Committee

Mrs. James Hinton, Librarian

Mrs. Henry T. Ware, B.S., Business Secretary

Hugh S. Allen, Cashier-Bookkeeper

Mrs. J. B. Smith, Dietitian

Dr. S. L. Waites, School Physician

Mrs. Godfrey Osterman, Infirmary Superintendent
FACULTY OF EMMORY AT OXFORD

Virgil Y. C. Eady, A.M., Associate Dean and Division Executive
A.B., Hendrix College, 1926; A.M., Emory University, 1936

Edwin J. Brown, A.B., Social Science, Director of Physical Education
A.B., Y.M.C.A. Graduate School, 1931

Charles Wesley Boleyn, S.T.M., Bible
A.B., Kentucky Wesleyan College, 1936; B.D., Emory University, 1940
S.T.M., Union Theological Seminary, 1941

Wilbur Allen Carlton, A.M., French
A.B., Emory University, 1913; A.M., ibid., 1920

James Clarke Cornette, Jr., Ph.D., German, Spanish
A.B., Guilford College, 1938; A.M., Haverford College, 1939
Ph.D., University of North Carolina, 1942

William J. Dickey, A.B., Mathematics
A.B., Emory University, 1920

Arthur Earl Fulton, M.S., Mathematics
B.S., University of Georgia, 1928; M.S., ibid., 1932

Curry T. Haynes, A.M., Biology
A.B., Howard College, 1926; A.M., Wake Forest College, 1930

Augustus W. Jackson, M.S., Mathematics, Physics
B.S., Louisiana State University, 1925; M.S., ibid., 1938

Robert G. Johnson, A.B., English
A.B., Northeastern State College, 1940

Archie Woodrow Light, B.S., Chemistry
B.S., Berry College, 1936

Godfrey O. Osterman, Band
Bethany Conservatory, 1912

William P. Roberts, A.M., Social Science
A.B., Emory University, 1942; A.M., University of North Carolina, 1943

Edmond Walton Strozier, A.M., Psychology, Economics
A.B., Emory University, 1914; A.M., Columbia University, 1917

Ren A. Thorne, A.M., Languages
A.B., Acadia University, 1925; A.M., Mercer University, 1933

Samuel J. Whatley, A.M., English, Publicity
A.B., Mercer University, 1926; A.M., ibid., 1937

Miss Decora Adams, A.B., English
A.B., Georgia State College for Women, 1928
EMORY at Oxford
(Comprises two separate units of Emory University)

THE ACADEMY

History of Oxford

Oxford came into being in 1836 as the home of Emory College which was established in that year by order of the Georgia Methodist Conference. Since that time thousands of men have made their college home in this classic village, to go forth later as leaders in every walk of life. In every state in the Union and in many foreign countries their contributions to human welfare have justified the faith of those who first knelt to dedicate this soil to the purpose of Christian education. The serene dignity and quiet beauty of the surroundings have left their imprint upon the lives of Emory students for more than a century.

Relation to Emory University

After the college expanded to university proportions and joined the professional schools on the Atlanta campus, Oxford was devoted exclusively—from 1919 to 1929—to The Academy until the reorganization of the College of Arts and Sciences brought the Junior Colleges into being. The advisability of locating one of the Junior Colleges on the Oxford campus was immediately apparent. The location, the traditions, the rural setting, the equipment, the opportunity of friendly guidance, all make for an ideal teaching, training, and living situation. Participation in the income from the Emory University endowment makes available highly individualized service at rates otherwise impossible.

The Academy

The Academy is a fully accredited college preparatory school. It offers, under Christian influence and careful supervision, the thorough training necessary to meet the most exacting standards of colleges and universities. The work of the Academy is conducted on a highly individual basis. No effort is made to have the student fit into a prearranged system; his personal needs determine the type of instruction and rate of advancement. Responsibility for the development of the whole personality is recognized and accepted. The curriculum is designed primarily as a college preparatory course, adapted to meet the need of a smooth transition to work required at the college level.
THE COLLEGE

The college division of Emory at Oxford is one of the three institutions which form the Lower Division (Junior College) of Emory University, the other two being located in Atlanta and Valdosta. The prescribed courses and standards of work in the three are the same. Graduates from each may enter the Senior College of the University and complete the requirements for the Bachelor of Arts degree in six quarters. Transfers are allowed to and from institutions recognized by standard accrediting agencies.

LARGE UNIVERSITY AFFILIATION—LIMITED STUDENT BODY

A division of Emory University, Emory at Oxford has the adequate support afforded by the University's endowment, the dignity assured by the prestige of a large university, and the sincerity in academic standards guaranteed by Emory's direction. Through this almost unique relationship, Emory at Oxford avoids the major handicaps inherent in the college with a small student body.

The steady growth of the Junior College as an educational unit attests its value. Emory at Oxford possesses in superior degree all of the advantages responsible for the rapid development of the Junior College idea. These features include: close, personal relationship between students and members of the faculty; intimate association among all students; careful supervision in a situation wholly controlled by the school community; small class sections; faculty proctorial and advisory service; a rural location free from many distracting influences; an intramural athletic program, rich in variety; an atmosphere conditioned by careful present effort and by the traditions of a century of Emory's history for the development of Christian character; the insistence upon sound scholarship, and the emphasis on a vital attitude toward life.
EMORY'S CREED

Emory stands for something. A University ought to stand for something besides learning. Emory has a policy and it has a purpose. It has a mission and it intends to be true to itself and to its mission. It stands for the plain and simple things of human life. It stands for the plain and simple things of human character. It stands for the plain and simple things of the Christian religion. It stands for life and that more abundantly; for the truth and that freely; for scholarship and that deeply; for work and that hard; for play and that gladly; for faith and that simply; for the best in life, and it believes the best is yet to be. It believes in preparation for life and that thoroughly. It believes in thrift and property, and that it is as necessary for the University to live within its income as it is for the individual or the state, and equally a matter of common honesty as well as good business. It believes in the things of the body, in health, exercise and recreation. It believes in athletics for all rather than the prowess of the few and the applause of the extra-mural multitudes. It believes in the things of the spirit, in mercy, justice and humility, and in the tendency toward the eternal. It believes in the whole man strong and manly. It is laboring for such a man as its chief aim. Its vision is neither inward nor downward nor backward, but upward, outward and forward. It believes that the fundamentals are always the same, but it knows that the old order continually changeth, yielding place to new, and that it must ever adapt itself to its day and generation. It believes that nature and life are not nearly so schematic as we are, and that we are very far from the end of every problem. It believes that "life is a gift of nature and that beautiful living is a gift of wisdom." It believes in its own youth, and in the flaming, plastic, yearning youth who come within its gates. It believes in the truth of science, in the glory of the Republic, and in the God of the Fathers.

—STEWART R. ROBERTS, M.D., '00 A.B. '02.
LOCATION

Emory at Oxford is located in a typically healthful section of Georgia—one and a half miles from Covington and thirty-six miles from Atlanta. Buy bus and railroad tickets to Covington. Taxis meet all trains and buses.

The beautiful, quiet, and secluded campus has been the home of the college for more than a century. The environment is ideal for a school. The little village of Oxford is rich in cultural, educational, and religious atmosphere—an exceptional place for one to think and discover himself.

BUILDINGS AND EQUIPMENT

Candler Hall—Library of 5096 volumes with fifty weekly and monthly magazines and periodicals, supplemented by withdrawal privileges from the 300,000 volume library of the University.

Science Hall—Well-equipped biology and chemistry laboratories.

Seney Hall—Administrative offices and classrooms.

Language Hall—Classrooms and physics laboratory.

Few Hall—Large auditorium for literary society programs.


Haygood Hall—One of the most attractive boys' dormitories in the South. Four faculty apartments. Rooming capacity of 120 students. Infirmary. Dining Hall annex. Lavatory in every room. Home of academy students and freshmen.

Chapel—Seating capacity of 300. Since 1873 this simple and modest building has been a place of worship and inspiration for Emory men.


Swimming Pool—Adequate capacity. Steam heated.

The Old Church—A shrine of rare beauty used for special services.

Allen Memorial Church—A beautiful auditorium set aside as a place of worship for the students and citizens of Oxford.

Alumni Hall—Old President's Home. Former home of seven Bishops of the Church. Guest house and social center.
THE FACULTY

Despite the prevalent doctrine of freedom for youth, Emory at Oxford subscribes, without apology, to a belief in close supervision and a carefully conditioned atmosphere. It is necessary, therefore, that the faculty be composed of men not only sound in scholarship, who are academically inspiring, but men forceful in personality and sympathetic in understanding. They must lead students into cooperative acceptance of limitations beyond those imposed by the average home. So successful has the faculty been in inculcating the realization of the necessity for wholesome living conditions and protected study hours, that discipline is never a problem, restrictions having become largely self-imposed. These men know how to handle students and teach them; for them discipline is no longer a venture into the field of experimental psychology.

RELIGIOUS LIFE

Students in College are actually living and facing, day by day, significant situations to which sensible reactions must be made. The type of reaction to these everyday situations is what determines the type of character the student is to achieve. Emory's staff of instructors holds firmly to the idea that religion is a vital element in life. Accordingly, these instructors make the Christian Religion a dominant part of the total educational picture at Oxford, thereby impressing the student with the idea of the vast importance of religion in all of life's experiences.

To encourage further the student's interest in religion, Emory at Oxford maintains several organizations that are characterized as religious. Among these are: The Wesley Fellowship, the Christian Fellowship, and Sunday School. As a still further emphasis on the importance of religion, the Bible is made a part of the curriculum of both College and Academy. No denominational dogmas are propagated by these organizations. Rather the idea is stressed that religion is chiefly and primarily very realistic, and the Bible is presented as a guide and inspiration to the good life, and not as just a historical record. Since all efforts to project these aims would be futile without active student expression, the students are given the opportunity to take a part in Chapel and Church services. In fact, the faculty is ever on the alert to seize every opportunity to encourage the development of Christian character through practical experiences.

SCHOLARSHIP

Next to Christian living, Emory at Oxford stresses scholarship more than any other one thing. Students who have not acquired good study
habits find it necessary to do so on this campus where a high standard of scholarship is emphasized. Maximum assistance is given students who need to make adjustments at this point: supervised study hours provide opportunities for both students and faculty members to accomplish this end.

Through frequent tests the progress of the student is ascertained. Any student not making satisfactory progress scholastically is called into conference with his teachers who make every reasonable effort to see that his retardation is corrected.

No student can be graduated from the college whose general average falls below C. Recognition is given those who are doing work above the average. Experience has taught us that commendation works as a stimulus to secure even better achievement from those who are already doing satisfactory work.

A Dean's List which is published periodically offers further encouragement to the superior students. Furthermore, those who maintain this high academic average may qualify for Alpha Epsilon Upsilon, the honorary scholastic society.

**Health and Medical Care**

Emory at Oxford realizes that a student must keep in the best physical condition in order to do his best academically. Throughout the years the school has provided physical examinations by the school physician, a comprehensive physical education program, infirmary care under a full-time infirmary superintendent for minor illness and treatment, and the services of the school physician when needed.

Beginning with the fall quarter, 1945, the school expanded its health and medical care service to students to include medical and hospital care, when required, at Emory University Hospital for student illnesses which occur after entrance to the school. Emory University Hospital is within an hour's drive of the Oxford campus. Eye refractions, chronic conditions, dental care, and elective surgery are not provided under the program.

A fee for this medical and health service is included in the comprehensive quarterly charge.

**Dining Hall**

A dietitian with years of experience has general charge of preparing and serving meals such as the growing boy needs.
The dining room is conveniently located on the main floor of Haygood Hall. All the boarding students and faculty members and wives who live in the dormitories take their meals in this attractive hall. The atmosphere is kept homelike, since the faculty members sit at the same tables with the boys. The boys change tables from time to time during the year so that they may come to be more closely associated with the entire group.

**STUDENT ACTIVITIES**

Emory at Oxford regards its extra-curricular activities as an essential factor in training students. There are no socially exclusive groups or clubs on the campus and all students are eligible to qualify for participation in the various activities listed. Permanent awards are given to outstanding students in these activities.

**OMICRON DELTA KAPPA**

There is at Emory University in Atlanta a Circle of O.D.K. Fraternity for the recognition of student leadership. Participation in the extracurricular activities on the Emory at Oxford campus is recognized by this national leadership fraternity.

**ALPHA EPSILON UPSILON**

Alpha Epsilon Upsilon is an honorary scholastic society which is open to all junior college students. In order to be eligible scholastically, a student must have maintained an average of 5.00 quality points per credit hour on work taken through three quarters or 4.25 quality points per credit hour through four or more quarters. Other qualifications are the range and type of courses taken, moral character and general promise.

**ETA SIGMA PSI**

Eta Sigma Psi is an honorary leadership society which is open to all qualifying junior college students. The purpose of the organization is to give recognition to those students who have taken a leading part in extracurricular activities and have at the same time maintained a good scholastic standing. Membership is limited and is extended only to those who have made a real contribution toward the betterment of student life and activity.
THE BAND

The Band practices regularly under the leadership of a competent and experienced director and gives several concerts a year in addition to playing for special events.

GLEE CLUB

The recognition of music as a force in creating a wholesome emotional life in youth has become almost universal. Among our most active organizations is the Glee Club. Membership in the Glee Club is looked upon as a distinct honor by the student group. The director of this organization selects the members from the large number of applicants and trains them. As a choral choir the club contributes weekly to the worship service in the local church. In normal times the Glee Club gives numerous concerts in other towns and states.

LITERARY SOCIETIES

Two literary societies, Few and Phi Gamma, offer opportunity once each week for public speaking and debating. Three inter-society debates are held during the year. Rivalry between the two societies is very keen. In addition to debating, emphasis is placed on familiarizing the student with rules of parliamentary procedure. The major social activity of each society is an annual banquet.

LETTERMEN’S CLUB

The standard monogram is awarded students who meet the requirements as determined by the Athletic Committee. The award may be won in all major sports and in tennis.

The Lettermen’s Club discourages the wearing of other emblems on the Oxford campus by anyone who is eligible to earn the “E”.

One of the outstanding social events of the year is the annual Lettermen’s banquet.

DEBATING CLUB

Students interested in debating and public speaking have a Debate Forum. This group is composed of students desiring the advantages of special group discussion. It is separate and distinct from the Literary Societies and is under the personal supervision of a member of the faculty. Individual instruction to improve the style and expression of each debater is given. In normal times the program includes intramural and intercollegiate debating.
TENNIS TEAM

In addition to the intramural program, Emory at Oxford in normal times participates in intercollegiate matches (at home) with other schools. The tennis team won twenty-four of the last twenty-nine matches with other schools.

STUDENT CHRISTIAN FELLOWSHIP

In an effort to discover and apply what Christ can mean in life, the students have formed a Student Christian Fellowship. Their united effort is to put into practice in daily living the principles of Jesus. Organization is subordinated to the spirit and ideal of the Fellowship, but there is an attempt to bring together under one head all the religious activities on the campus. This organization is closely identified with the Christian groups on the Emory campus in Atlanta.

PHI DELTA OMEGA

Phi Delta Omega was organized in 1940 by a group of premedical and predental students. The primary purpose of the organization is to acquaint its members with the latest achievements in the scientific field, particularly as regards medicine. This society, one of the most active on the campus, meets weekly under the supervision of the biology and chemistry teachers.

INTERNATIONAL RELATIONS CLUB

College life is often spoken of as life in miniature. Experiences to come should be lived through, or rehearsed in brief, during college days. A very salient truth to be taken into account in preparing the student for later living is the increasing significance of international relationships. To bring the truth into full projection, Emory at Oxford has an International Relations Club. Weekly meetings are held to discuss international problems, the discussions tending toward the creation of international sympathy and understanding. The Club is affiliated with the Carnegie Foundation, receiving therefrom all the latest and best literature on the subject of international union and affiliation.

SPORTS FOR ALL

One of the major objectives of Emory at Oxford is to make adequate provision for the physical welfare of each student who enrolls in this division of Emory University.
Each student upon entering is given a physical examination by the college physician and the athletic director. At the end of the year the new student judged to have made the greatest physical improvement is awarded a gold medal.

All students who are physically fit are guided into an athletic program, which provides a wholesome play life for the individual and the group. Great importance is placed on each student's learning to play and appreciate at least one sport which he may carry over into life after college days. Students who have physical defects are also given a place in the program and are made to feel they, too, are a part of the system. Corrective exercises are given those who need special attention.

Major emphasis is placed on an intramural program. All major sports are offered and a large number of the minor sports are also emphasized.

The activities listed below may be participated in during the college year:

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<thead>
<tr>
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<tr>
<td>Swimming</td>
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<td>Corrective Exercises</td>
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<td>Corrective Exercises</td>
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<tr>
<td>Gymnasium</td>
<td>Gymnasium</td>
<td>Track</td>
<td>Cross-Country</td>
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<tr>
<td>Handball</td>
<td>Handball</td>
<td>Handball</td>
<td>Corrective Exercises</td>
</tr>
</tbody>
</table>

The College "E" may be won in baseball, football, basketball, track, and tennis. Medals may be won in swimming, handball, and cross-country contests.

The program outlined is made possible and carried out by the Department of Physical Education. The personnel of this department is composed of the Director of Physical Education and five coaches.

The physical equipment of this department consists of a modern gymnasium, an indoor swimming pool, a four-wall handball court, a large athletic field, and seven clay tennis courts, three of these being equipped with electric lights.

The program provides not only for the talented athlete, but it provides also for the boy who is equally as eager to learn, regardless of his age and size.

Intelligent care of the body, correct posture, agility, and endurance are stressed throughout the program.
THE ACADEMY

ADMISSION

COURSES OF INSTRUCTION

DESCRIPTION OF COURSES

REQUIREMENTS FOR GRADUATION
THE PLACE OF THE ACADEMY IN THE EMORY UNIVERSITY SYSTEM

1. The Academy, a college preparatory school, is fully accredited by the Association of Georgia Colleges and by the Southern Association of Colleges and Secondary Schools.

2. The primary purpose of the Academy is to prepare high-school students for admission to the first-year class in either of the three junior college divisions of the Emory University system.

3. The graduate of the Academy may enter any college or university that admits on certificate.

4. In the Academy a splendid opportunity is given to the superior high-school student who wishes to progress rapidly.

5. The small classes of the Academy enable the student to accomplish to the limit of his ability in the required time.

6. Proper study habits, so necessary to the college student, are acquired in the Academy through the guidance and supervision of experienced faculty members.

7. Superior high-school students who waste their time with over-emphasized social activities in the home town are not subject to excessive participation in these distracting influences when they enroll in the Academy.

8. The Academy student at Oxford bridges the purposeless adolescent period more rapidly than does the average high-school boy who finds himself associated daily with a large group, most of whom will never go to college.

9. Close contact and association with college students by the Academy boys in the historic atmosphere of old Oxford serve as an inspiring influence.

10. Required participation in the many extracurricular activities by the Academy student contributes greatly in developing the whole personality of the boy.
EMORY UNIVERSITY ACADEMY
REQUIREMENTS FOR ADMISSION

Applicants for admission to the Academy are accepted on a selective basis. To insure proper selection and classification, aptitude tests may be required of any applicant. Through placement tests and personal interviews, the student is assigned to classes at a level where he will be able to proceed successfully with his program of study. This will involve in some cases a disregard of previous credit, particularly in sequence courses.

A student applying for admission to the Academy at any level will be required to take entrance or aptitude examinations if he ranks in the lower half of his high-school class or has any failing grades in any high school previously attended.

For admission to the lowest class in the Academy, beginning with the summer quarter, 1946, a certificate must be presented, signed by the principal of an accredited high school and showing completion of four units (the first year) of a standard four-year high-school course or the equivalent.

For work done otherwise than in an accredited school, credit may be obtained (1) by written examination or (2) by doing satisfactory work at the Academy in continuation of the subject for which credit is sought.

All applicants should have transcripts of previous work sent in for evaluation as far in advance of actual registration as possible.

A certificate of honorable dismissal from the school last attended is required.

We do not advise registration of a student who does not intend to extend his education to the college level.

COURSES OF INSTRUCTION

Since practically all graduates of the Academy enter college, the work is planned entirely to give thorough preparation for college. The purpose is not merely to teach the basic subjects required as a minimum for college entrance, but to aid in the formation of effective study habits, to develop skill in approach, and to cultivate an appreciation for accuracy and completeness.
To cooperate with high school students who desire to shorten the time required for graduation, the Academy will operate on an accelerated year-round program. Definitely superior students may qualify to carry an extra course and thus materially reduce the total time required to complete all college entrance requirements. Students may complete entrance requirements and be promoted to work of college level at the end of any quarter.

This intensified program, for those who wish it, will not only shorten time but also tend to develop superior habits of concentration and an improved grasp of necessary tool subject matter.

**EXPENSES OF ATTENDANCE**

Expenses of attendance are the same in the Academy as in the junior college department, with the exception that academy students do not pay a matriculation fee on entrance. For table of expenses, see page 32.

**Emory University Academy**

**Description of Courses**

**English Bible**

A course open to all students will be given in the English Bible.

Credit, one-half unit

**Biology**

The student is introduced to the plant and animal life of the world about him. A well-equipped college laboratory is available to the class for microscopic study and dissection of specimens.

Credit, one unit

**English**


   b. Literature, vocabulary building, collateral reading.

       Credit, one unit

3. a. Extensive work in sentence structure and composition. Themes and collateral reading.
b. American Literature. Literature, vocabulary building, and collateral reading.

Credit, one unit


b. English Literature. Literature, vocabulary building, and collateral reading.

Credit, one unit

FRENCH

1. French for beginners. Grammar and composition are stressed. Simple conversation. Selected readings. TEXT by Fraser and Squair.

Credit, one unit

2. Continuation of Course 1. Special emphasis is given to composition, reading, and irregular verbs. Selected readings. TEXT by Fraser and Squair.

Credit, one unit

HISTORY


Credit, one unit

3. The American People. Notebook and library assignments required.

Credit, one unit


Credit, one-half unit

LATIN

1. A thorough study of forms with leading rules of syntax, and copious reading with emphasis on vocabulary building.

Credit, one unit
2. Extensive readings from Roman history and Caesar's Gallic War. The course includes a review of forms and a fuller study of syntax.

   Credit, one unit

**MATHEMATICS**

1. A course in algebra for beginners, especially designed for those who enter with a deficiency in first year high-school algebra. The course includes all work to quadratics with special emphasis on factoring and simple and simultaneous equations.

   Credit, one unit

2. A more advanced course in Algebra with a review of factoring and simple and simultaneous equations as given in Course 1. This course includes quadratics, ratio and proportion, variation, binomial formula, progressions, and logarithms.

   Credit, one unit

3. Plane Geometry. A complete course in plane geometry with emphasis on exercises and problems.

   Credit, one unit

4. Algebra. An intensive college preparatory course in algebra. A complete review of the fundamentals of algebra with more difficult examples and more advanced work.

   Credit, one-half unit

5. Solid Geometry.

   Credit, one-half unit

**PHYSICS**

The student is required to perform and describe fifty experiments to supplement class work. It is highly important that the student have a good foundation in mathematics before taking this subject.

   Credit, one unit

**PHYSIOLOGY**

The course introduces the student to the human body and its functions. The body systems are thoroughly studied. Practical references are made to the importance of healthful living.

   Credit, one-half unit
LIBRARY SCIENCE

All students must take a special orientation course in the use of the library.

REQUIREMENTS FOR GRADUATION

Graduation from the Academy will be awarded on satisfactory completion of the requirements listed below:

Completion of nine months in residence and a total of sixteen units of work, at least four of which shall be acquired in the Academy. The program must include the following prescribed units as a minimum:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4</td>
</tr>
<tr>
<td>Algebra</td>
<td>2½</td>
</tr>
<tr>
<td>Plane Geometry</td>
<td>1</td>
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<tr>
<td>Foreign Language</td>
<td>2</td>
</tr>
<tr>
<td>History</td>
<td>1</td>
</tr>
<tr>
<td>Library Science</td>
<td>1</td>
</tr>
<tr>
<td>Bible</td>
<td>½</td>
</tr>
</tbody>
</table>

No student will be graduated, regardless of the number of units he has acquired, unless in the opinion of the faculty he has established study habits sufficiently effective to insure reasonable success in college.
THE COLLEGE

ADMISSION REQUIREMENTS
ADMINISTRATIVE REGULATIONS
THE CURRICULUM
EXPENSES
COURSES OF INSTRUCTION
THE COLLEGE
REQUIREMENTS FOR ADMISSION

The academic year is divided into four quarters of approximately twelve weeks each. An applicant may be admitted at the opening of any quarter. The dates of opening are given in the Academic Calendar.

For admission to the freshman class an applicant must offer sixteen acceptable units of high-school work. No subject-matter units are prescribed. The high-school program should be of such nature as to provide satisfactory preparation for beginning college studies. The right is reserved to reject any applicant whose high-school program does not indicate adequate preparation for college work.

Admission on Certificate. — To be admitted on certificate, an applicant must be a graduate of an accredited high school which requires for graduation the completion of sixteen units, or the equivalent, and must have attained grades which indicate an interest in intellectual work and the ability to do it successfully. An applicant who ranks in the lower third of his class may be required to take entrance examinations. Graduates of high schools accredited by the Southern Association of Colleges and Secondary Schools, or similar regional accrediting agency, or by the Association of Georgia Colleges, or similar local accrediting agency, may expect to be admitted on certificate if their rank in scholarship is satisfactory.

The applicant must submit a transcript of his high-school record, showing the subjects taken each year, the length of recitation periods, the number of recitation periods weekly, and the total number of weeks each subject was studied. A suitable blank for such transfer will be sent on request. Certificates must be signed by the principal or superintendent of the high school from which the applicant was graduated and must be mailed direct to the college by this official. The certificate becomes the property of the University and cannot be returned to the applicant.

Admission by Examination. — Applicants who are not able to meet the requirements for admission by certificate, as explained above, may be admitted by examination. Examinations will be required of graduates of non-accredited schools, of applicants who can offer evidence of having completed sixteen units of work but have not been graduated from high school, and of graduates whose rank in scholarship creates doubt about their ability to do college work successfully. A general examination of the type given in the annual alumni scholarship test may be made the basis of admission; or the applicant may be required to take examinations in the subjects usually considered fundamental in high-school curricula, such as English, mathematics, social science, and natural science.
Administrative Regulations

Registration

All students will register under the direction of the Registrar and advisors on dates indicated in the Academic Calendar. Directions as to registration procedure will be furnished at that time.

Absences

A student is required to attend all meetings of the classes for which he is registered and all other scheduled appointments. It should be noted that no credit for attendance can be allowed until registration is completed. It is important, therefore, that the student settle his account promptly and thus avoid absences which will be charged for late registration. Inasmuch as absences are treated as factors in determining progress toward graduation, it is imperative that every student register promptly.

Withdrawal

Students who find it necessary to withdraw at any time other than the close of a term are required to secure permission. Failure to comply with this regulation will make it impossible for the student to secure honorable dismissal.

In this connection it should be noted that tuition and fees are not returned if the student withdraws or is dismissed before the end of the period for which he has registered. In case of withdrawals for unavoidable cause certain refunds are usually made.

Probation

Students who do not meet a reasonable standard of scholarship are not permitted to remain in the College. Generally a student is put on probation before being excluded for poor scholarship, and in such cases the parent is notified. Students who are making a hopeless failure of their college work may be excluded without warning.

The purpose of probation is to warn the student and to assist him in improving the character of his work. A student on probation is expected to concentrate his energies upon bringing up his work to the standard required; to that end he is subject to certain restrictions in regard to leaving the school or its vicinity, except for the most urgent reasons, and is prohibited from engaging in any extra-class activities which would be likely to interfere with his success in college work.
REPORTS

Final examinations are given at the end of each quarter. Reports for students are made to the parents shortly after the close of each quarter. The report is not sent to the student himself unless he is of age or is financially independent. Parents who do not receive grades within a reasonable time should request them.

In addition to the term reports as above, mid-term progress reports are sent to parents if a student has one or more unsatisfactory grades.

GRADES AND QUALITY POINTS

The following symbols are used in reporting the quality of work done by students in courses: A, B, C, D, E, F.

A (excellent) is the highest grade given; it is reserved for those students whose work is of marked superior quality.

B (superior) is the grade given for work which, while not notably superior, is clearly above the average.

C (average) is the grade given for satisfactory work of the average student.

D (inferior) is the grade given for work which, while not altogether satisfactory, is good enough to assure credit for the course.

E (conditioned) is the grade given those students whose work is not good enough to entitle them to credit for the course, but to whom the instructor is willing to allow a re-examination after additional study; on such re-examination no grade other than D or F can be given.

F (failure) is the grade for failure and indicates that no credit can be given for the course except by repetition.

The value of each grade in quality points is as follows: For each quarter hour of credit in any course a grade of A entitles the student to six quality points; a grade of B, four quality points; a grade of C, two quality points; a grade of D, no quality points. A grade of E may be removed by re-examination, but no quality points may be obtained by re-examination.

CLASSIFICATION

The students are classified, not according to the number of years that they have been in attendance, but according to their credit in courses and the number of quality points which they have acquired. In order to be classified as a sophomore a student must have credit for a minimum of nine courses (45 quarter hours) and 80 quality points.
STUDENT CONDUCT

It is of course expected that every student of the college deport himself in accordance with the accepted principles of good conduct. Hazing, dishonesty, and other forms of misconduct will result in prompt dismissal. Students must observe the few, reasonable rules of the faculty as to hours for study in their rooms or in the College library.

THE CURRICULUM

The College of Arts and Sciences of Emory University includes a Lower Division (Junior College) and an Upper Division (Senior College). Each is a distinct unit in so far as progress toward a degree is concerned; a student must meet in full the graduation requirements of the Lower Division before he can be admitted to any course as an Upper Division student.

The College at Oxford corresponds to the Lower Division on the Atlanta campus and affords opportunity to satisfy requirements in the Lower Division of the College of Arts and Sciences under the same curricular regulations that prevail for freshmen and sophomores on the Atlanta campus.

The College of Arts and Sciences offers courses leading to the following degrees:

Bachelor of Arts
Bachelor of Arts in Law
Bachelor of Science in Engineering
Bachelor of Science in Medicine

The unit of credit in the College is the quarter hour. The quarter hour is defined as one hour of recitation or two hours of laboratory work per week for a quarter of approximately twelve weeks. In the College a course ordinarily meets five times weekly throughout the quarter and thus carries a credit of five quarter hours.

THE COLLEGE

Requirements for graduation:

1. The completion of 90 quarter hours in accordance with the program of studies outlined below.

2. The attainment of one hundred-eighty quality points.

3. The completion of requirements for graduation from Junior College within nine quarters.

4. The completion of the specified work in physical education.
Program of Courses

Quarter Hours

Bible 101—Required in the sophomore year .............................................. 5
English 100, 102—Required in the freshman year ........................................ 10
English 101—Required in the sophomore year .............................................. 5
Fine Arts—Postponed to the junior year .................................................... —
Foreign Language, 101, 102, 103 (French, German or Spanish) —
  Required in the freshman or sophomore year ........................................ 15
History 101, 102—Required in the freshman or sophomore year ..................... 10
Laboratory science (biology, chemistry or physics)
  Required in the freshman or sophomore year ........................................ 15
Mathematics 100, 104—Required in the freshman year .................................. 10
Philosophy 101—Required in the sophomore year ....................................... 5
Physical Education—Required throughout the freshman and
  sophomore years.

Elective courses to make a total of at least ninety hours for the
  freshman and sophomore years.

Note 1: With the approval of the Registrar certain required sophomore
  courses may be postponed to the junior year for premedical
  students.

Note 2: Predental students may elect to take a special program to qual-
  ify for entrance to the School of Dentistry in six quarters.

Note 3: Any course required in the freshman or sophomore year may
  be exempted by examination. The exemption examination will
  be of the same level as the regular final examination on the
  college course.

Program by Quarters

Normal full work for a quarter is 15 hours (three courses). A student
who makes 80 quality points in any quarter may take five additional
hours of work during his next quarter of residence. In what would nor-
mally be the last quarter of residence a student may, with the permission
of the Registrar, take 20 hours (four courses).
Admissions to Other Divisions of the University

With respect to the various divisions of the University on the Atlanta campus, the educational opportunities afforded at Oxford may be summarized as follows:

Graduation from the College at Oxford, with proper program,

(a) Qualifies the student for admission to the junior class in any of the various undergraduate specializations offered in the College of Arts and Sciences;

(b) Satisfies requirements for admission to the School of Business Administration, which is now an Upper Division school:

(c) Satisfies requirements for admission to the School of Dentistry;

(d) Satisfies requirements for admission to the School of Law;

(e) Satisfies requirements for admission to the third year of pre-medical studies or in any degree course which provides for a combination of college and professional work; these courses permit the substitution of credit and residence in a professional school for the senior year of the college program and thus enable the student to shorten the period required for the college and professional degrees by a full academic year.

Students who expect to transfer to the Atlanta campus after completion of requirements at Emory at Oxford should apprise the Registrar of their plans in order that the program of studies at Oxford may conform to all requirements. A close administrative relationship is maintained at all times between the Oxford campus and the Atlanta campus, and students may make plans at Oxford for further study at Atlanta with full assurance.

The College is fully accredited in its own right and students who expect to transfer to other four-year institutions may expect credit for their courses under the regulations which apply, in the institution to which they transfer, to advanced standing applicants from accredited colleges.

Expenses

With exception of the matriculation fee, payable once only at the first registration, and the damage deposit, which is refundable at the end of the period of study, the comprehensive charge for board, room, tuition, and fees is $200.00 per quarter and includes all charges for tuition, dormitory accommodations, meals, laboratory fees, incidental fees, the use of necessary facilities and equipment, the use of the gymnasium and athletic equipment, medical and health service (described on page 12), and library service, etc.
The school year is divided into quarters of approximately twelve weeks each. Three quarters—the fall quarter, winter quarter, and spring quarter, for example—constitute the usual academic year. Classes are conducted on a year-round basis, however, thus making it possible for the student to avail himself fully of the accelerated program of study. The two-year college course may be completed in eighteen months of consecutive attendance, with brief vacations at intervals between quarters. Year-round attendance is not obligatory, however, and the student may take the usual summer vacation without serious interference with the sequence of subjects.

Total expenses on this quarterly plan, payable at the opening of each quarter, are as follows:

**FIRST QUARTER:**
- Matriculation fee: $5.00
- Damage deposit: $5.00
- Tuition, board, room, and fees as described above: $200.00

**SECOND QUARTER:**
- Tuition, board, room, and fees: $200.00

Each subsequent quarter would be the same as the charge for the second quarter. Dates of payment correspond to the opening dates of each quarter as stated in the Academic Calendar. By special arrangement patrons may make all payments on a monthly basis, but approval of this arrangement should be made in advance.

Each new college student must pay a matriculation fee of $5.00. This fee is charged but once.

Each student is required to keep on deposit with the Treasurer the sum of five dollars as a guaranty against damage or loss of school property entrusted to him.

A deposit of $25.00 is necessary to reserve a room in the dormitory. This amount should be sent in as soon as the applicant has decided to enter. Upon registration this fee is credited against the damage deposit as described above and the balance is credited to the student’s account. It may be refunded in case of withdrawal of application at least thirty days before school opens.

Expenses run by the term of twelve weeks. No deductions will be made for loss of time less than one month and then only for providential reasons.
The statement above does not include the cost of books. A college student should bring with him about $20.00 to pay for his books and supplies the first quarter; an academy student will need about $20.00 for books for the academic year.

THINGS TO BRING

One pillow and four cases
Four sheets and covering for three-quarter bed
Two clothes bags
Rugs and curtains if desired

Table lamps and radios are permitted.
Students are not permitted to have automobiles

DAY STUDENTS

Expenses for day students are as follows:

FIRST QUARTER:

Matriculation fee .................................................. $ 5.00
Damage deposit ................................................... 5.00
Tuition and fees .................................................. 75.00

EACH SUBSEQUENT QUARTER:

Tuition and fees .................................................. 75.00

This quarterly charge of $75.00 includes the medical and hospitalization benefits as described on page ....

STUDENT EMPLOYMENT

Many students find it necessary to earn a part of their expenses while attending Emory at Oxford. Employment for a limited number of students is available on the campus. At best, a student cannot hope to earn more than one-fourth of his expenses while carrying on a study program, and he should plan, therefore, to supplement his earnings from other sources.

Application blanks for student employment are furnished on request and should be filed with the Dean. Applicants must furnish an accurate statement of income from other sources and an estimate of their needs. Preference is given to students of scholastic promise, particularly to those who have already established a satisfactory record at Emory at Oxford.
**Veterans Education**

Emory at Oxford, like all divisions of Emory University, is desirous of being of all possible service to returning veterans. In so far as sound educational practice permits, an effort will be made to adjust regulations for their benefit. They will not, however, be treated in any way as a peculiar or special group, since it is believed that in most cases the best service can be rendered within the existing curricula and under prevailing regulations.

While it must be understood that the financial benefits of the educational program under the Service Men's Readjustment Act of 1944 (G. I. Bill of Rights) is a federal program, federally administered, the school is in a position to give information and advice about the Act and to help the veteran secure its benefits. Application may be made directly to the Veterans Administration, 105 Pryor Street, N.E., Atlanta 3, Georgia.

Correspondence concerning the program for returning service men should be addressed to R. A. Thorne, Registrar, Emory at Oxford, Oxford, Georgia.

**Courses of Instruction**

The academic year is divided into four quarters of approximately twelve weeks each. An applicant may be admitted at the opening of any quarter. The dates of opening are given in the Academic Calendar.

Unless otherwise indicated, each unit of instruction carries a credit of five quarter hours.

**Bible**

101. Bible. A study of the English Bible designed to acquaint the student with the main currents of life and thought in both the Old and New Testaments. Detailed study will be given to certain sections of the Bible.

**Biology**

101, 102. Introductory Animal Biology and Botany. Two Courses. An introductory course dealing with the fundamental facts of animal biology and botany. Through laboratory studies of representative animal types, lectures, quizzes, and assigned readings, the student is drilled in methods of thoroughness in dissection and interpretation of structure, and taught accurate conceptions of the processes of animal nature, nutrition, growth, reproduction, development, evolution, and heredity.

103. General Vertebrate Zoology. A continuation of Biology 101-102, based upon a detailed study of the foetal pig, embryonic chick, and
other vertebrate forms. A study of the structures, development, and physiology of vertebrates will be made.

**Chemistry**

101, 102. General Inorganic Chemistry. *Two Courses.* An elementary course in general chemistry for first-year students. The first quarter will be given to the study of the non-metals and their compounds, while the metals and their compounds will form the basis of the work during the second quarter. Laboratory practice will include experiments that are designed to train the student in observation and also in the manipulation of chemical apparatus. There will be a number of quantitative experiments illustrating the accuracy of chemical laws.

113. Qualitative Analysis. A practical course in qualitative analysis, including lectures and laboratory work. The lectures will deal with the theoretical aspects of the subject with special reference to the application of the law of mass action to the precipitation of the metals. The laboratory work will include a study of the reactions, precipitations, and detection of the principal metals and acid radicals.

171, 172. Introductory Organic Chemistry. *Two Courses.* An elementary course in organic chemistry, the study of the hydro-carbons and their derivatives. Laboratory exercises include the preparation and study of the typical reactions of the main types of compounds.

**Economics**

101. Introductory Economics. An elementary course, mainly given to the description of our economic organization. A brief treatment is given to value and distribution and to some of the problems of public finance.

105. Economic Geography. A study is made of the factors of natural environment, their influences, and man's adaptation to them. The distribution of resources useful to our economic organization is studied and the effects of the resulting interdependence of the various sections of the world noted.

**English**

100. Rhetoric and Composition. *Every quarter.* Required of all freshmen. Written exercises and themes, recitations, notebooks and conferences, analysis of literary models, training in the use of the dictionary.

101. An Introduction to the Study of Literature. Selected readings in several types of prose and poetry with lectures, class discussions, frequent quizzes, and reports on outside reading. The object is to teach the student how to read and appreciate literature.
102. **Advanced Composition.** Practice in expository writing. The collection and organization of term-paper material. Subjects for papers may often be chosen from other courses in which the student is registered. Prerequisite, English 100.

**French**

101. **Elementary French.** Grammar, composition, conversation, reading, and translation. An introductory course designed to teach the student to read, speak, and to write in French.


103. **Advanced French.** Grammar review, composition, and conversation. Extensive class and collateral reading of selected French texts.

**German**

101. **Elementary German.** Grammar, composition, conversation, reading, and translation. An introductory course designed to teach the student to read, speak, and to write in German.


103. **Advanced German.** Grammar, review, composition, and conversation. Extensive class and collateral reading of selected German texts.

**History**

101. **Historical Introduction to Contemporary Civilization.** The first of a series of two courses designed to trace the development of contemporary civilization in its economic, political, and social aspects. With Course 102 below, it constitutes a unit of instruction for the freshman or sophomore years.

102. **Historical Introduction to Contemporary Civilization.** A continuation of History 101.

**Mathematics**

99. **Review of Mathematics.** A review of certain essentials of mathematics, designed for students who, as a result of a placement test, are found to be poorly prepared for Mathematics 100. Every quarter.

100. **Introductory Mathematics.** Every quarter. This Course is designed (1) to give the students a more thorough knowledge of mathematics as a tool, and (2) to train and encourage him in independent reasoning along the lines of mathematical study. The subject matter will consist of such topics from algebra as: theory of exponents and radicals;
equations, both linear and quadratic; binomial theorem, variations, progressions; logarithms and their use in solving triangles, etc.

102. **College Algebra.** Mathematical induction. Complex numbers, theory of equations, permutations and combinations, probability, determinants, etc.

104. **Plane Trigonometry.** Study of trigonometric functions and their application to the solution of triangles and other problems.

107. **Plane Analytic Geometry.** This course is designed to acquaint the student with the analytic method by a study of the properties of the straight line and conic sections.

**Philosophy**

101. **Principles of Valid Thinking.** This course aims to help the student understand the principles of correct thinking and to develop good habits of thought in solving his intellectual and practical problems.

**Physics**

105. **Introductory Physics.** An introductory course in general college physics. Intended for those students in pure and applied science and as a partial fulfillment of the premedical and predental requirement. It includes a detailed study of mechanics of particles, solids, liquids, and gases, hydrodynamics, and an introduction to the subject of aerodynamics. Lectures, recitations, and laboratory.

106. **Introductory Physics.** A continuation of the study of general college physics. It includes the subject of heat, and a study of sound and light. Lectures, recitations, and laboratory.

107. **Introductory Physics.** General college physics. The course includes a study of electricity, magnetism, and modern physics, and is the last of a series of three courses designed to give a thorough foundation in the various branches of physics. This series fulfills premedical and predental requirements. Lectures, recitations, and laboratory.

**Political Science**


**Psychology**

101. **Introductory Psychology.** A thorough study of the elements of general psychology by means of textbook, lectures, demonstrations, and collateral reading.
Sociology

101. Introduction to Social Study. The purpose of this course is to assist the student to achieve a sound foundation for social guidance by an approach to the scientific study of human society, primarily through a consideration of social problems and social relationship.

Spanish


103. Advanced Spanish. Grammar review, translation, abundant written and oral practice, reading from modern authors.

Physical Education and Athletics

The Department of Physical Education serves the entire school. Physical education is closely coordinated with the general education program of Emory for the realization of the most effective educational outcomes. The entire program endeavors to advance significantly the purposes which Emory regards as most fundamental.

Primary Purposes

1. The promotion of a type of program that emphasizes the fundamental aspects of general physical fitness and serves to increase the capacity of students for vigorous work or athletic effort. Such a program will provide students an opportunity to raise their present status of physical efficiency so that they may better meet the standards necessary for everyday life.

2. The promotion of a program that emphasizes the development of practical and athletic skills which will better equip the student to participate in a variety of intramural sports, and will enable him to engage in a continuing program of physical activity after his college days are over.

Requirements for Freshmen and Sophomores

Freshmen and sophomores in the College are required to participate in regularly organized physical education classes four hours a week for six quarters.

A physical examination is required of all students at matriculation.

Intramural Athletic Program

See page 16.
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<th>First Year College</th>
<th>( \text{City} )</th>
<th>( \text{School} )</th>
</tr>
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Starrsville
Starrsville
Decatur

Valdosta
Macon
Atlanta
Atlanta
Lakeland
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Wrightsville
Jacksonville, Fla.
Thomaston
Tennille
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Covington

Chipley
Union Point
Covington
Louisville
Citra, Fla.
Wrens
Avondale Estates
Oxford

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Savannah
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Jacksonville, Fla.

Savannah
St. Louis, Mo.
Oxford

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Bainbridge

Dalton
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Decatur
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Bluffton
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